

**FAIRFIELD CITY COUNCIL
REGULAR MEETING AGENDA
FAIRFIELD MUNICIPAL BUILDING
5350 PLEASANT AVENUE
FAIRFIELD, OHIO 45014**

Tuesday, July 12, 2016

7:00 PM

MAYOR.....STEVE MILLER
COUNCILMEMBER 1ST WARD.....BOB MYRON
COUNCILMEMBER 2ND WARD.....CRAIG W. KELLER
COUNCILMEMBER 3RD WARD.....DEBBIE PENNINGTON
COUNCILMEMBER 4TH WARD.....TIM ABBOTT

COUNCILMEMBER AT-LARGE...CHAD OBERSON
COUNCILMEMBER AT-LARGE...MIKE SNYDER
COUNCILMEMBER AT-LARGE...BILL WOESTE
CITY MANAGER.....MARK WENDLING
CLERK OF COUNCIL.....ALISHA WILSON
LAW DIRECTOR.....JOHN H. CLEMMONS

Guidelines for Citizen Comments: Thank you for your interest and participation in city government. Fairfield City Council's Guidelines for Citizen Comments describe the rules for addressing City Council. The guidelines are posted in the Council Chambers.

ADA Notice: The City of Fairfield is pleased to provide accommodations to disabled individuals or groups and encourage full participation in city government. Should special accommodations be required, please contact the Clerk of Council at 867-5383 at least 48 hours in advance of the meeting.

1. **Call to Order**
2. **Prayer/Pledge of Allegiance**
3. **Roll Call**
4. **Agenda Modifications**
5. **Executive Session Requests**
6. **Special Presentations and Citizen Comments**
 - a) Oath of Office – Joseph Mollmann, Police Officer
 - b) Proclamation – Todd Kristoff, Ohio Army National Guard Retirement
 - c) Chamber of Commerce Update
7. **Public Hearing(s)**
 - a) 2017 Tax Budget
8. **Mayor/Council Reports**
9. **Approval of Minutes**
 - a) Regular Meeting Minutes of June 13, 2016
10. **OLD BUSINESS**
11. **NEW BUSINESS**
 - (A) **COMMUNITY & PUBLIC RELATIONS COMMITTEE**
Bob Myron, Chairman; Bill Woeste, Vice Chairman; Debbie Pennington, Member
 - (1) Ordinance providing for the submission to the electors of the City of Fairfield, Ohio of a proposed amendment to the Charter of said city at a special election to be held and conducted on Tuesday, November 8, 2016 to amend Section 8.03 of the Charter to abolish the Board of Building Appeals and provide that the powers, duties and functions of the former Board of Building Appeals be performed in all respects by the Board of Zoning Appeals.
 - Motion – Read by Title Only (Optional)
 - Ordinance – First Reading

(B) **PUBLIC UTILITIES COMMITTEE**

Mike Snyder, Chairman; Chad Oberson, Vice Chairman; Bob Myron, Member

(1) Ordinance to authorize the City Manager to enter into a contract with Horizon Brothers Painting for the cleaning, repairing and painting of the Mack Road Water Storage Tower.

- Motion – Read by Title Only (Optional)
- Ordinance – First Reading
- Motion – Suspend Second and Third Readings
- Motion – Adoption

(C) **DEVELOPMENT SERVICES COMMITTEE**

Bill Woeste, Chairman; Bob Myron, Vice Chairman; Mike Snyder, Member

(1) Ordinance accepting five (5) separate sections of existing water main as public improvements to be maintained by the City of Fairfield.

- Motion – Read by Title Only (Optional)
- Ordinance – First Reading

(D) **FINANCE & BUDGET COMMITTEE**

Tim Abbott, Chairman; Debbie Pennington, Vice Chairman; Craig Keller, Member

(1) Resolution adopting the tax budget of the City of Fairfield, Ohio, for the fiscal year beginning January 1, 2017 and submitting the same to the Butler County Auditor and declaring an emergency.

- Motion – Read by Title Only (Optional)
- Resolution – First Reading
- Motion – Suspend Second and Third Readings
- Motion – Adoption

(2) Resolution declaring the necessity of an additional levy in excess of the ten-mill limitation and requesting the County Auditor to certify the total current tax valuation of the City of Fairfield and the dollar amount of revenue that would be generated by a specified number of mills and declaring an emergency.

- Motion – Read by Title Only (Optional)
- Resolution – First Reading
- Motion – Suspend Second and Third Readings
- Motion – Adoption

(3) Ordinance to amend Ordinance No. 107-15 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2016, and ending December 31, 2016.”

*Contractual Appropriations – \$374,000 for Mack Road Water Storage Tower project.

- Motion – Read by Title Only (Optional)
- Ordinance – First Reading
- Motion – Suspend Second and Third Readings
- Motion – Adoption

(4) Ordinance to amend Ordinance No. 107-15 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2016, and ending December 31, 2016.”

*Non-Contractual Appropriations – \$32,000 for purchase of air release valves for Wastewater Division Broadview Relief Sewer Lift Station Force Mains; \$25,000 for routine cleaning of Wastewater Division’s Anaerobic Digester #2; \$32,000 for Joe Nuxhall Way Sanitary Sewer Force Main Installation Project; \$21,000 for Cisco network equipment support agreement; \$25,994 for project administration and inspection services for Mack Road Water Storage Tower project; \$8,350 for improvements to Village Green Park/Town Center Campus; \$7,369 for purchase of Exmark 60” Turf Tracer walk-behind mower.

- Motion – Read by Title Only (Optional)
- Ordinance – First Reading
- Motion – Suspend Second and Third Readings
- Motion – Adoption

12. Meeting Schedule

Monday, July 25	Regular Meeting, 7:00 p.m.
Monday, August 8	Council-Manager Briefing, 6:00 p.m.; Regular Meeting, 7:00 p.m.
Monday, September 12	Council-Manager Briefing, 6:00 p.m.; Regular Meeting, 7:00 p.m.

13. Executive Session of Council (if needed)

14. Adjournment



Public Hearing Notice

Fairfield City Council
July 1, 2016

CITY OF FAIRFIELD, OHIO
NOTICE OF PUBLIC HEARING
2017 TAX BUDGET

Two copies of the 2017 Tax Budget as to be tentatively adopted for the City of Fairfield of Butler County, Ohio, are on file in the office of the Clerk of Council of the City of Fairfield. These copies are for public inspection, and a Public Hearing on said Tax Budget will be held at the Fairfield Municipal Building, 5350 Pleasant Avenue, Fairfield, Ohio, on Tuesday, July 12, 2016 at 7:00 p.m.

Alisha Wilson
Clerk of Council

For insertion in the Journal News on July 1, 2016.

MINUTES
REGULAR MEETING OF COUNCIL
JUNE 13, 2016

Call to Order

Mayor Steve Miller called the Regular Meeting of Council to order at 7:00 PM at the Fairfield Municipal Building, 5350 Pleasant Avenue.

Prayer/Pledge of Allegiance

Councilmember Oberson led in prayer and the Pledge of Allegiance.

Roll Call

Clerk Wilson called the roll of Council. Present members were Councilmember Bob Myron, Councilmember Craig Keller, Councilmember Debbie Pennington, Councilmember Tim Abbott, Councilmember Chad Oberson, Councilmember Mike Snyder, and Councilmember Bill Woeste.

Agenda Modifications

No agenda modifications.

Executive Session Requests

No Executive Session requests.

Special Presentations and Citizen Comments

Chamber of Commerce Update

Kert Radel, President of the Fairfield Chamber of Commerce, thanked Mayor and Council for their attendance at several ribbon cuttings in May and early June. He also mentioned one at Edward Jones on Tuesday, June 14 at noon.

Public Hearing(s)

No public hearings.

Mayor/Council Reports

Councilmember Woeste read a thank-you letter to Mayor Miller and his wife for hosting the Fairfield Food Pantry fundraiser at their home. He commented that it was a wonderful event and they appreciated his help.

Councilmember Snyder reported that the fire hydrant flushing is complete and the 2015 water quality report is available online or at the Water Treatment Plant.

Councilmember Oberson reported that the sidewalk program is completed and Wessel Drive is being repaved now and will be finished by July 3.

Councilmember Abbott reported that income tax collections are up approximately 9% and the annual audit is almost complete.

Councilmember Pennington announced the Harbin Park input session, upcoming movies at the pool and Village Green, the Hamilton-Fairfield Symphony Orchestra concert at Village Green, the annual Red,

White & Kaboom event on July 3, and the Village Green Farmers Market every Wednesday evenings. She also noted that the Historical Society newsletter is available.

Approval of Minutes

Regular Meeting Minutes of May 23, 2016

- The Regular Meeting Minutes of May 23, 2016 were approved as written and submitted.

OLD BUSINESS

NEW BUSINESS

PUBLIC SAFETY COMMITTEE

Craig Keller, Chairman; Tim Abbott, Vice Chairman; Chad Oberson, Member

Simple Motion: Motion to not request a hearing regarding a liquor permit application in the name of Mihir & Helly, Inc. dba Dixie Food Mart, 4825 Dixie Highway, Fairfield, OH 45014. (Permit Classes: C1, C2 & D6)

Councilmember Keller, seconded by Councilmember Pennington, moved to not request a hearing regarding a liquor permit application in the name of Mihir & Helly, Inc. dba Dixie Food Mart. Motion carried 7-0. SIMPLE MOTION NO. 12-16. APPROVED 7-0.

PUBLIC UTILITIES COMMITTEE

Mike Snyder, Chairman; Chad Oberson, Vice Chairman; Bob Myron, Member

Ordinance to authorize the City Manager to enter into a contract with GRW Engineers, Inc. for engineering support services for water main replacement on Route 4.

Councilmember Mike Snyder, seconded by Councilmember Bill Woeste moved to read the following ordinance by title only. Motion Carried 7-0.

Background: City Manager Wendling recommended a contract for engineering support services for water main replacement on Route 4. Legislative Action: Councilmember Snyder presented the first reading of this ordinance.

Councilmember Mike Snyder, seconded by Councilmember Bill Woeste moved to suspend the rules requiring three (3) readings of this ordinance. Motion Carried 7-0. Councilmember Mike Snyder, seconded by Councilmember Craig Keller moved to adopt. Motion Carried 7-0. ORDINANCE NO. 55-16. APPROVED 7-0.

PUBLIC WORKS COMMITTEE

Chad Oberson, Chairman; Mike Snyder, Vice Chairman; Bill Woeste, Member

Ordinance to authorize the City Manager to enter into a contract with Northwest Consultants, Inc. for design for North Gilmore Road improvements and declaring an emergency.

Councilmember Chad Oberson, seconded by Councilmember Bill Woeste moved to read the following ordinance by title only. Motion Carried 7-0.

Background: City Manager Wendling recommended a contract for design of North Gilmore Road improvements. Legislative Action: Councilmember Oberson presented the first reading of this ordinance.

Councilmember Chad Oberson, seconded by Councilmember Mike Snyder moved to suspend the rules requiring three (3) readings of this ordinance. Motion Carried 7-0. Councilmember Chad Oberson, seconded by Councilmember Debbie Pennington moved to adopt. Motion Carried 7-0. ORDINANCE NO. 56-16. APPROVED 7-0.

PARKS, RECREATION AND ENVIRONMENT COMMITTEE
Debbie Pennington, Chairman; Craig Keller, Vice Chairman; Tim Abbott, Member

Ordinance to authorize the City Manager to execute a lease agreement with Lake Erie Golf Cars, E-Z-GO Division of Textron, Inc. for the lease of golf carts at the Fairfield Greens Golf Courses through PNC Equipment Finance, LLC and declaring an emergency.

Councilmember Debbie Pennington, seconded by Councilmember Tim Abbott moved to read the following ordinance by title only. Motion Carried 7-0.

Background: City Manager Wendling recommended a lease agreement for golf carts at the Fairfield Greens Golf Courses. This is a revenue producer for the city. Legislative Action: Councilmember Pennington presented the first reading of this ordinance.

Councilmember Debbie Pennington, seconded by Councilmember Bob Myron moved to suspend the rules requiring three (3) readings of this ordinance. Motion Carried 7-0. Councilmember Debbie Pennington, seconded by Councilmember Mike Snyder moved to adopt. Motion Carried 7-0. ORDINANCE NO. 57-16. APPROVED 7-0.

FINANCE & BUDGET COMMITTEE
Tim Abbott, Chairman; Debbie Pennington, Vice Chairman; Craig Keller, Member

Councilmember Tim Abbott, seconded by Councilmember Debbie Pennington moved to read the following three (3) ordinances by title only. Motion Carried 7-0.

Ordinance to authorize an amended employment agreement for the City Manager.

Background: City Manager Wendling recommended an amended employment agreement with the City Manager, based on the annual review with Council. The agreement allows for a 3.5% pay increase. Legislative Action: Councilmember Abbott presented the first reading of this ordinance.

Councilmember Tim Abbott, seconded by Councilmember Craig Keller moved to suspend the rules requiring three (3) readings of this ordinance. Motion Carried 7-0. Councilmember Tim Abbott, seconded by Councilmember Mike Snyder moved to adopt. Motion Carried 7-0. ORDINANCE NO. 58-16. APPROVED 7-0.

Ordinance to amend Ordinance No. 107-15 entitled "An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2016, and ending December 31, 2016."

Background: City Manager Wendling recommended the following contractual appropriations - \$118,250.00 for engineering support services for water main replacement on Route 4; \$131,188.00 for design for North Gilmore Road improvements. Legislative Action: Councilmember Abbott presented the first reading of this ordinance.

Councilmember Tim Abbott, seconded by Councilmember Bob Myron moved to suspend the rules requiring three (3) readings of this ordinance. Motion Carried 7-0. Councilmember Tim Abbott, seconded by Councilmember Chad Oberson moved to adopt. Motion Carried 7-0. ORDINANCE NO. 59-16. APPROVED 7-0.

Ordinance to amend Ordinance No. 107-15 entitled "An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2016, and ending December 31, 2016."

Background: City Manager Wendling recommended the following non-contractual appropriations - \$62,739 for purchase and outfitting of a Ford F-350 DRW 4x4 for Street Division (multiple vendors); \$7,000 for upgrade and addition to the TimeClock system; \$19,134 for the pavement marking application for Village Green Crosswalks; \$35,050 for the improvements to Miami Chapel Cemetery; \$13,000 for water supply upgrades to the Fairfield Greens Golf maintenance facility; \$45,508 for purchase and outfitting of a Ford SUV for Fire Department (multiple vendors). Legislative Action: Councilmember Abbott presented the first reading of this ordinance.

Councilmember Tim Abbott, seconded by Councilmember Debbie Pennington moved to suspend the rules requiring three (3) readings of this ordinance. Motion Carried 7-0. Councilmember Tim Abbott, seconded by Councilmember Chad Oberson moved to adopt. Motion Carried 7-0. ORDINANCE NO. 60-16. APPROVED 7-0.

Meeting Schedule

Clerk Wilson read the following meeting schedule:

- Monday, July 11 Council-Manager Briefing, 6:00 p.m.; Regular Meeting, 7:00 p.m.
- Monday, August 8 Council-Manager Briefing, 6:00 p.m.; Regular Meeting, 7:00 p.m.
- Monday, September 12 Council-Manager Briefing, 6:00 p.m.; Regular Meeting, 7:00 p.m.

Executive Session of Council (if needed)

No Executive Session.

Adjournment

The Regular Meeting adjourned at 7:25 PM.

ATTEST:

Clerk of Council

Mayor's Approval
Date Approved_____

DEPARTMENTAL CORRESPONDENCE

City
of
Fairfield



TO Mayor Miller and City Councilmembers
FROM Thomas Montgomery, Chairperson, Charter Review Commission

SUBJECT Charter Review Commission Recommendation

DATE 06/15/2016

Please be advised at the Charter Review Commission Meeting held on Tuesday, June 14, 2016, the Charter Review Commission voted 5-0 in favor of recommending an ordinance to Council for consideration titled "Ordinance providing for the submission to the electors of the City of Fairfield, Ohio of a proposed amendment to the Charter of said city at a special election to be held and conducted on Tuesday, November 8, 2016 to amend Section 8.03 of the Charter to abolish the Board of Building Appeals and provide that the powers, duties and functions of the former Board of Building Appeals be performed in all respects by the Board of Zoning Appeals."

Thomas Montgomery
Chairperson

Aaw

Attachment

c: Alisha Wilson, Clerk of Council
Mark Wendling, City Manager
John Clemmons, Law Director
Timothy Bachman, Development Services Director
Rick Helsinger, Supt., Building Inspection & Zoning
File

ORDINANCE NO. _____

ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORS OF THE CITY OF FAIRFIELD, OHIO OF A PROPOSED AMENDMENT TO THE CHARTER OF SAID CITY AT A SPECIAL ELECTION TO BE HELD AND CONDUCTED ON TUESDAY, NOVEMBER 8, 2016 TO AMEND SECTION 8.03 OF THE CHARTER TO ABOLISH THE BOARD OF BUILDING APPEALS AND PROVIDE THAT THE POWERS, DUTIES AND FUNCTIONS OF THE FORMER BOARD OF BUILDING APPEALS BE PERFORMED IN ALL RESPECTS BY THE BOARD OF ZONING APPEALS.

WHEREAS, the Charter Review Commission has recommended to the City Council pursuant to §8.06(B) of the Fairfield City Charter that Section 8.03 of the Charter be amended to abolish the Board of Building Appeals and provide that the powers, duties and functions of the former Board of Building Appeals be performed in all respects by the Board of Zoning Appeals; and

WHEREAS, by two-thirds (2/3) vote, Council desires to submit such amendment to the electors of the City of Fairfield, Ohio at a special election to be held and conducted on Tuesday, November 8, 2016, in accordance with Section 9, Article XVIII of the Ohio Constitution.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1.

A proposed amendment to the Charter of the City of Fairfield, Ohio be submitted to the electors of the City of Fairfield, Ohio, for adoption or rejection at a special election to be held and conducted on Tuesday, November 8, 2016. The proposed amendment is to amend Section 8.03 of the Charter of the City of Fairfield, Ohio, to read as follows:

§8.03 Board of Building Appeals.

(A) THE BOARD OF BUILDING APPEALS IS HEREBY ABOLISHED. THE POWERS, DUTIES AND FUNCTIONS AS PROVIDED UNDER THIS CHARTER AND THE ORDINANCES AND RESOLUTIONS OF THE CITY FOR THE FORMER BOARD OF BUILDING APPEALS SHALL BE ASSUMED AND PERFORMED IN ALL RESPECTS BY THE BOARD OF ZONING APPEALS. [There is hereby created a Board of Building Appeals consisting of six members to be appointed by the City Manager, subject to confirmation by the Council by a majority vote of its members. Members of the Board shall serve for overlapping terms of office of four years each, except that the members first appointed under this Charter shall serve for the following terms: three shall serve terms of office of two years each and three shall serve terms of office of four years each; and thereafter each member shall serve a four year term of office.]

~~[(B) Members of the Board of Building Appeals shall be electors of the City; and, to the extent feasible, one member each shall be appointed from the following occupations or professions: a building contractor, a registered mechanical engineer, a master electrician, a heating engineer, a master plumber, and an attorney at law licensed to practice law in Ohio. The builder, mechanical engineer, electrician, heating engineer, and plumber shall, to the extent feasible, have at least five years' experience in the building construction industry. Failure of members of the Board to meet the occupational and experience qualifications as set forth in this Division shall not cause a forfeiture of their office nor invalidate any action taken by the Board.]~~

~~[(C) The Board of Building Appeals shall have those powers, duties and functions as provided under this Charter and the ordinances and resolutions of the City.]~~

Section 2.

The Clerk of Council is hereby directed to certify the amendment as set forth in Section 1 above to the Board of Elections of Butler County, Ohio for submission to the electors of the City of Fairfield, Ohio at a special election to be held on Tuesday, November 8, 2016 in accordance with the Constitution and laws of the State of Ohio.

Section 3.

The amendment set forth herein shall be submitted in such a way as to allow votes thereon to be cast separately from votes cast on any other question. Said amendment shall be designated on the ballot by its descriptive title as hereinafter set forth. The adoption of such amendment by its descriptive title shall have the effect of adopting its text in full as set forth in this ordinance. The form of the ballot to be used at the special municipal election shall be as follows:

OFFICIAL QUESTIONS AND ISSUES BALLOT
CITY OF FAIRFIELD, STATE OF OHIO
SPECIAL ELECTION, TUESDAY, NOVEMBER 8, 2016
PROPOSED AMENDMENT TO THE CHARTER OF THE CITY OF FAIRFIELD,
OHIO
A MAJORITY AFFIRMATIVE VOTE IS NECESSARY FOR PASSAGE

Shall Section 8.03 of the Charter of the City of Fairfield, Ohio be amended to provide that the Board of Building Appeals is abolished and that the powers, duties and functions of the former Board of Building Appeals be performed in all respects by the Board of Zoning Appeals?

FOR THE ADOPTION OF THE PROPOSED AMENDMENT YES
AGAINST THE ADOPTION OF THE PROPOSED AMENDMENT NO

Section 4. The Clerk of Council shall cause the full text of this ordinance and the proposed Charter amendment contained herein to be published in accordance with Section 9 of Article XVIII of the Ohio Constitution and Section 731.211 of the Ohio Revised Code.

Section 5. The Board of Elections of Butler County, Ohio shall certify to the Council and Mayor of the City of Fairfield, Ohio the result of the vote upon said amendment and if said amendment is approved by a majority of those voting thereon it shall become a part of the Charter of the City of Fairfield, Ohio. The Board of Elections of Butler County, Ohio, shall, if it is approved by the electors, certify such amendment to the Secretary of State within thirty days as provided by Section 9 of Article XVIII of the Ohio Constitution.

Section 6. The Clerk of Council, City Manager and Director of Law are hereby authorized to take any other actions required to submit such amendment to the electors of the City of Fairfield, Ohio, on the date fixed in this ordinance.

Section 7. This ordinance shall take effect immediately upon its passage in accordance with §4.07(A)(4) of the Fairfield City Charter.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	
Third Reading	_____	

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

CITY OF FAIRFIELD, OHIO
CITY COUNCIL MEETING COMMUNICATION

ITEM NO. 11810

ITEM:

DATE: 7/12/2016

Cleaning, Repairing and Painting the 0.5 MG Mack Road Water Storage Tower project.

FINANCIAL IMPACT:

Funding for this project is included in the approved 2016 - 2020 Capital Improvements Program in the amount of \$347,700 plus a contingency of approximately 10% for a total of \$374,000.00 under project WAT-16-012 Water Storage Tank / Tower Maintenance.

SYNOPSIS:

This project involves temporarily shrouding the Mack Tank, sandblasting the exterior, wet and dry interior surfaces and then recoating them. A painter's rail and hand rail will be added to improve safety. A City Seal will be added to the Tower facing Mack Rd.

BACKGROUND:

Mack Tank is one of the City's five drinking water storage tanks. It is a critical component of the Water Distribution System and serves the area of Mercy Hospital and Cincinnati Financial Corporation. The tower was constructed in 1983 and has never been repainted. The coating systems on the exterior, interior wet and the interior dry surfaces are failing. The proper preparation and recoating of these surfaces will adequately protect the steel tank for up to 30 years. A full inspection of the drained tank was completed in 2012 and an exterior inspection was completed on January 21, 2016.

A public bid opening was held on June 13, 2016. Six bids were received, opened and publicly read. The lowest and best bid was submitted by Horizon Brothers Painting. The bid results are attached.

A Recommendation for the award of the contract for the Mack Road Storage Tank Repainting Project by Dixon Engineering Inc. is attached.

RECOMMENDATION:

It is recommended that City Council authorize an appropriation of \$374,000 for the Cleaning, Repairing and Painting the 0.5 MG Mack Road Water Storage Tower project and to direct the preparation of legislation authorizing the City Manager to enter into a contract with Horizon Brothers painting. Rules suspension is requested to expedite the project schedule.

LEGISLATIVE ACTION: Suspension of Rules and Adoption Requested? **If yes, explain above.**
yes no

Emergency Provision Needed? **If yes, explain above.**
yes no

Prepared by: Andreas Eddy
Approved for Content by: Alan M. Savalen
Financial Review (where applicable): Mary Hryn
Legal Review (where applicable): John H. Clemmons
Accepted for Council Agenda: Andreas Eddy

**City of Fairfield, Ohio
Bid Opening - Results**

Project(s): Cleaning, Repairing and Painting the 0.5 MG Mack Road Water Storage Tower
Project Estimate: \$364,500.00
Date: June 13, 2016 3:00 PM (City of Fairfield, Council Chambers)

Contractor (Address & Phone)	Base Bid	Bid Security	Non-Collusion Affidavit	PP Taxes Affidavit
George Kountoupes Painting Co. 661 Southfield Road Lincoln Park, MI 48146	\$522,500.00	Yes - Bond	Yes	Yes
Seven Brothers Painting Inc. 50805 Rizzo Drive Shelby Twp, MI 48315 586-323-7054	\$404,900.00	Yes - Bond	Yes	Yes
Horizon Brothers Painting 1053 Kendra Lane Howell, MI 48843 810-632-3362	\$347,700.00	Yes - Bond	Yes	Yes
D&M Painting Corporation 1500 Amity Ridge Road Washington, PA 15301	\$356,850.00	Yes - Bond	Yes	Yes
L.C. United Painting Co. 3525 Barbara Drive Sterling Heights, MI 48310 586-979-2855	\$367,000.00	Yes - Bond	Yes	Yes

** These bids will be reviewed by the Public Utilities Department, and a recommendation will be made to Council. There is no guarantee that the contract will be awarded to the lowest bidder. Contracts are awarded to the bidder deemed to be the best and the lowest bid.

**City of Fairfield, Ohio
Bid Opening - Results**

Project(s): Cleaning, Repairing and Painting the 0.5 MG Mack Road Water Storage Tower
Project Estimate: \$364,500.00
Date: June 13, 2016 3:00 PM (City of Fairfield, Council Chambers)

Contractor (Address & Phone)	Base Bid	Bid Security	Non-Collusion Affidavit	PP Taxes Affidavit
V&T Painting, LLC 35560 Grand River Avenue Farmington Hill, MI 48335 248-497-1494	\$355,950.00	Yes - Bond	Yes	Yes

** These bids will be reviewed by the Public Utilities Department, and a recommendation will be made to Council. There is no guarantee that the contract will be awarded to the lowest bidder. Contracts are awarded to the bidder deemed to be the best and the lowest bid.



DIXON
ENGINEERING INC.
ENGINEERING AND
INSPECTION SERVICES
FOR THE COATING INDUSTRY

624 Truman Lane, Suite 406
Bellevue, KY 41073
Telephone 859-380-7533
Fax 330-725-0512

June 30, 2016

Mr. Andy Eddy - Public Utilities Superintendent
Water Division
City of Fairfield
5021 Groh Lane
Fairfield, Ohio 45014

Subject: Mack Road Storage Tank Repainting Project – Recommendation

Dear Andy:

Per your direction on May 24th, I have reviewed the bid totals for the Mack Road tank repair and repainting project, and have recommended Horizon Brothers Painting Corporation from Howell, Michigan for the contract award as the overall low bidder on the project at the bid amount of \$347,700. Our project estimate was \$364,500.

I contacted Andy Howell of Horizon Brothers to inform them that the recommendation would be conditional to their agreement to our request for the selection of the job site foreman, and that they are in agreement with the project schedule. Mr. Howell indicated that those conditions were acceptable to Horizon Brothers.

Based on this information, we recommend that the City enter into a contract with Horizon Brothers Painting Company in the amount of \$347,700 for the Mack Road tank painting.

If you have any questions regarding our recommendation, please contact me at (859) 380-7533.

FOR DIXON ENGINEERING, INC.,

Earl S. Strater, PS
Project Manager

**Members: Society of Protective Coatings • American Water Works Association
Consulting Engineers Council**

ORDINANCE NO. _____

ORDINANCE TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH HORIZON BROTHERS PAINTING FOR CLEANING, REPAIRING AND PAINTING OF THE MACK ROAD WATER STORAGE TOWER.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The City Manager is hereby authorized to enter into a contract with Horizon Brothers Painting for cleaning, repairing and painting of the Mack Road Water Storage Tower in accordance with the bid on file in the office of the City Manager.

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	
Third Reading	_____	

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

Item No. 11(C)(1)

**City of Fairfield, Ohio
City Council Meeting Communication**

Date 7-11-16

Item:

An ordinance authorizing the City Manager and Director of Public Utilities to accept five separate sections of water main as one public water main.

Financial Impact:

There is no financial impact with the acceptance. Maintenance will be provided, but no capital dollars were used to construct the water main.

Synopsis:

This water main is located between Port Union Rd. and Union Centre Blvd., and completes a loop within the City's water system. The attached exhibit provides details regarding the location of the water main and the deed book and page numbers of the existing easements.

Background:

Looping the City's water line between Port Union Rd. and Union Centre Blvd. has been in the planning stages for 10 years. Construction of the water main was completely implemented by four different entities of the private sector via development requirements. This water line provides better water quality and fire protection for its users; the City's largest water user, Koch Foods, is provided redundancy of service by this water line.

Recommendation:

It is recommended that City Council have first reading on this item at the July 11 meeting.

Legislative Actions:	Rules Suspension and Adoption Requested?	No
	Emergency Provision Needed?	No

Prepared by:

Approved for Content by:

Financial Review (where applicable)

Legal Review (where applicable)

Accepted for Council Agenda:

Lynnda McQuinn
Kimberly Boehman
May Hays
John H. Clemmons
Alisa Wilson

ORDINANCE NO. _____

ORDINANCE ACCEPTING FIVE (5) SEPARATE SECTIONS OF EXISTING
WATER MAIN AS PUBLIC IMPROVEMENTS TO BE MAINTAINED BY
THE CITY OF FAIRFIELD.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The Council of the City of Fairfield, Ohio does by this ordinance accept five (5) separate sections of existing water main as public improvements to be maintained by the City of Fairfield. The five (5) sections of water main are identified in Exhibit "A" attached hereto and incorporated herein by reference.

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	
Third Reading	_____	

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

**CITY OF FAIRFIELD, OHIO
CITY COUNCIL COMMUNICATION**

July 12, 2016

ITEM

It is necessary for City Council to pass a resolution approving the tax budget for the fiscal year beginning January 1, 2017 and submit the said tax budget to the Butler County Auditor.

FINANCIAL IMPACT

Failure to pass a tax budget before July 15th and submit a tax budget to the County Auditor before July 20 of each year may jeopardize the City's share of Local Government funds.

SYNOPSIS

The tax budget requires the City to estimate revenues and expenditures for funds, which derive revenues from real and personal property taxes. The City of Fairfield has two funds, which derive money from property taxes: the General fund and Fire/Paramedic Levy fund. Detail schedules for these funds have been included in the tax budget.

- **General Fund**

The General fund collects 1.29 mills (1 mill-original inside, .29 Mill-1995 Township) on real and personal property. It is estimated that approximately \$1.2 million will be collected in property taxes in 2017 for the General fund. Income tax collections in the General fund will be approximately \$21,664,800 of a total income tax collection of \$27,081,000 estimated for 2017; this is approximately a 2% increase from the amount estimated to be collected in 2016. Undivided Local Government Fund revenues for 2017 are calculated under the alternative formula. Based on the State of Ohio's budget, it is estimated that the City will collect approximately \$625,000.

Total revenues of the General fund for 2017 as stated on page 3 are estimated at \$28,113,300 as compared to \$27,370,040 estimated for 2016; the increase is largely due to income tax revenue.

Total expenditures of the General fund for 2017 as stated on pages 4 and 5 before transfers and refunds are estimated to be \$29,139,669 as compared to \$28,582,136 estimated in 2016. Transfers/Subsidies from the General fund estimated for 2017 and programmed for 2016 are as follows:

	<u>2017</u>	<u>2016</u>
Subsidies/Grants	\$264,518	\$264,518
Street/Garage fund	1,200,000	1,425,000
Fire Levy fund	1,000,000	530,000
Other funds	25,000	75,000
Refunds	<u>700,000</u>	<u>775,300</u>
Total	\$3,189,518	\$3,069,818

- **Fire/Paramedic Levy Fund**

The Fire/Paramedic Levy is a 4.65 mill permanent levy with no expiration date. As stated on page 6 of the 2017 Tax Budget, revenues in the Fire/Paramedic Levy fund are estimated to be \$6,265,100 as compared to \$5,875,035 in 2016. Revenues include a subsidy from the General fund of \$1,000,000 as compared to \$530,000 in 2016. The operating expenses (personnel costs, other expenses and capital outlay) of the Fire/Paramedic Levy fund are estimated to be \$5,977,707 as compared to \$5,871,762 in 2016, which is an increase of 1.8%.

• **Other Operating Funds**

The other operating funds addressed in the 2017 Tax Budget on pages 8 and 9 are estimated to be continuations of current budget spending levels with adjustments made for changes in other costs.

• **Capital Project Spending**

Capital projects to be funded are outlined in the statement of permanent improvements on pages 10 through 10b in the 2017 Tax Budget. These projects were taken from the 2016-2020 Capital Improvement Program and are projects, which are reviewed and approved by Council on an individual basis. The presentation of these projects in this tax budget is intended to indicate a level of spending for capital outlay.

• **Debt Service**

A 2017 schedule of Outstanding Debt is presented on page 12. It is estimated that the City will have approximately \$20 million outstanding in debt as of December 31, 2017.

BACKGROUND

In accordance with ORC section 5705.28, each taxing authority must pass a resolution adopting a tax budget prior to July 15 and submitted such tax budget to the County Auditor.

STAFF RECOMMENDATION

It is recommended that the City Council hold a **Budget Hearing on July 12, 2016** to discuss the 2017 Tax Budget. It is recommended that City Council authorize and direct the preparation of a resolution, and **pass the resolution approving the 2017 tax budget on July 12, 2016.**

LEGISLATIVE ACTIONS:	Suspension of Rules & Adoption Requested?	Yes
	Emergency Provision Needed?	Yes

Prepared by: Mary Hagan

Approved for Content by: Mary Hagan

Financial Review (where applicable) by: Mary Hagan

Legal Review (where applicable) by: Jan Clements

Accepted by Council Agenda: Kira Wilson

RESOLUTION NO. _____

RESOLUTION ADOPTING THE TAX BUDGET OF THE CITY OF FAIRFIELD, OHIO, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2017 AND SUBMITTING THE SAME TO THE BUTLER COUNTY AUDITOR AND DECLARING AN EMERGENCY.

WHEREAS, the City Manager has heretofore prepared a tentative budget for the City of Fairfield, Ohio, for the fiscal year beginning January 1, 2017 showing detailed estimates of all balances that will be available at the beginning of the year 2017 for the purposes of such year, and of all revenues to be received for such fiscal year, including all general and special taxes, charges for utility services, recreational fees and all other types and classes of revenues; also estimates of all expenditures or charges in or for the purpose of such fiscal year to be paid or met from said revenues or balances; and otherwise conforming with the requirements of law; and;

WHEREAS, said budget has been made conveniently available for public inspection for at least ten (10) days by having at least two (2) copies thereof on file on the office of the Clerk of Council; and

WHEREAS, the Council held a public hearing on said budget of which public notice was given by publication not less than ten (10) days prior to the date thereof.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Fairfield, Ohio, that:

Section 1. The tax budget of the City of Fairfield, Ohio, for the fiscal year beginning January 1, 2017 heretofore prepared by the City Manager and submitted to this Council, copies of which have been and are on file in the offices of Finance and Clerk of Council which is incorporated herein by reference, be and it is hereby adopted, as the official budget of the City of Fairfield, Ohio, for the fiscal year beginning January 1, 2017.

Section 2. The Clerk of Council be and is hereby authorized and directed to certify a copy of said budget and a copy of this resolution and to transmit the same to the County Auditor of Butler County, Ohio.

Section 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare and for the urgent benefit and protection of the City and its inhabitants for the reason that the budget must be submitted to the Butler County Auditor in a timely manner in accordance with law; wherefore, this Resolution shall take effect immediately upon its passage.

Passed _____ Mayor's Approval _____

Posted _____

First Reading _____ Rules Suspended _____

Second Reading _____ Emergency _____

Third Reading _____

ATTEST:

Clerk of Council

This is to certify that this Resolution has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

CITY OF FAIRFIELD, OHIO
CITY COUNCIL MEETING COMMUNICATION

DATE: July 12, 2016

ITEM:

Resolution to request the Butler County Auditor to certify the total current tax valuation of the City of Fairfield and the dollar amount of revenue that would be generated by a specified number of mills.

FINANCIAL IMPACT:

This is a preliminary requirement for placing an additional tax levy for fire and emergency medical services on the ballot. It has no financial impact in and of itself. If adopted, the additional tax levy is expected to generate approximately 2.3 million dollars per year.

SYNOPSIS:

This legislation is the preliminary step for placement of a 2.5 mill additional tax levy for fire and emergency medical services on the November 8, 2016 election ballot.

BACKGROUND:

The existing 4.65 mill fire/EMS levy was approved in 2000 and since it is a continuing levy, it has not increased with existing property values.

RECOMMENDATION:

It is recommended that Council adopt a resolution to request the Butler County Auditor to certify the total current tax valuation of the City of Fairfield and the dollar amount of revenue that would be generated by a specified number of mills. Rules suspension and the emergency clause are requested so that the Council may adopt the resolution to place the levy at its July 25, 2016 meeting prior to the ninety (90) day time limit before the November election which occurs in early August, 2016.

LEGISLATIVE ACTION:

Suspension of Rules and Adoption Requested? Yes No
If **yes**, explain above.

Emergency Provision Needed? Yes No
If **yes**, explain above.

Prepared by: John H. Clemmons

Approved for Content by: John H. Clemmons

Financial Review (where applicable): May Hagan

Legal Review (where applicable): John H. Clemmons

Accepted for Council Agenda: Marie Wilson

RESOLUTION NO. _____

RESOLUTION DECLARING THE NECESSITY OF AN ADDITIONAL LEVY IN EXCESS OF THE TEN-MILL LIMITATION AND REQUESTING THE COUNTY AUDITOR TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE CITY OF FAIRFIELD AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY A SPECIFIED NUMBER OF MILLS AND DECLARING AN EMERGENCY.

WHEREAS, Council hereby declares the necessity of an additional levy in excess of the ten-mill limitation for the operation of the fire department and other purposes under Ohio Revised Code §5705.19(I); and

WHEREAS, pursuant to Sections 5705.03 of the Ohio Revised Code, Council is required to certify to the county auditor a resolution requesting the total current tax valuation of the City of Fairfield and the dollar amount of revenue that would be generated by a specific number of mills.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Fairfield, Ohio, that:

Section 1. Pursuant to the provisions of Section 5705.19 and 5705.191 of the Ohio Revised Code, it is necessary that an additional tax be levied in excess of the ten-mill limitation for the benefit of the City, for the purpose of the operation of the fire department and other purposes under Ohio Revised Code §5705.19(I) at a rate not exceeding two and 50/100 (2.50) mills for each one dollar (\$1.00) of valuation, which amounts to twenty-five cents (\$0.25) for each one hundred dollars (\$100.00) of valuation, for a continuing period of time.

Section 2. The question of passage of said additional tax levy shall be submitted to the electors of the City at an election to be held on November 8, 2016. If approved by the electors, said tax levy shall first be placed upon the 2016 tax list and duplicate, for the first collection in calendar year 2017.

Section 3. Pursuant to Section 5705.03 of the Ohio Revised Code, the Butler County Auditor is hereby requested to obtain from the county auditor of each other county in which the City of Fairfield is located the current tax valuation for the portion of the city in the respective County and the dollar amount of revenue that would be generated by the number of mills specified in Section 1 hereof, and the Clerk of Council be and she is hereby directed to certify forthwith a copy of this resolution to the County Auditor of each county in which the City of Fairfield is located immediately upon its passage so that the County Auditor may certify such matters in accordance with Section 5705.03. The Butler County Auditor is requested to certify the total current tax valuation of the City of Fairfield and the dollar amount of revenue that would be generated by the number of mills specified in Section 1 hereof.

Section 4. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare and

for the urgent benefit and protection of the City and its inhabitants for the reason that the certification by the county auditor is needed as soon as possible so that Council may consider the placement of the additional tax levy on the November 8, 2016 election ballot. In addition, the requested information is necessary to assist Council in determining whether or not to proceed with the levying of such additional tax; wherefore, this Resolution shall take effect immediately upon its passage.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	Emergency _____
Third Reading	_____	

ATTEST:

Clerk of Council

This is to certify that this Resolution has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

CITY OF FAIRFIELD, OHIO
CITY COUNCIL COMMUNICATION

ITEM:

July 12, 2016

Request for appropriation for contractual agenda items

FINANCIAL IMPACT:

\$374,000.00 from noted funding source

SYNOPSIS:

The following appropriations have been requested to fund a contract appearing under New Business on Council's meeting agenda dated July 12, 2016:

\$374,000 for Mack Road Water Storage Tower project.

BACKGROUND:

Please refer to specific Council Communications dated June 12, 2016 for a description of these items.

RECOMMENDATIONS:

It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed above.

LEGISLATIVE ACTIONS:	Suspension of Rules & Adoption Requested?	<input checked="" type="checkbox"/>	<input type="checkbox"/> If yes, explain
		yes	no above
	Emergency Provision Needed?	<input type="checkbox"/>	<input checked="" type="checkbox"/> If yes, explain
		yes	no above

Prepared by: Alisa Wilson

Approved for Content by: Alisa Wilson

Financial Review (where applicable) by: Mary Hays

Legal Review (where applicable) by: John Beermann

Accepted by Council Agenda: Alisa Wilson

ORDINANCE NO. _____

ORDINANCE TO AMEND ORDINANCE NO. 107-15 ENTITLED "AN ORDINANCE TO MAKE ESTIMATED APPROPRIATIONS FOR THE EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FAIRFIELD, OHIO, DURING A PERIOD BEGINNING JANUARY 1, 2016, AND ENDING DECEMBER 31, 2016."

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. Ordinance No. 107-15, the 2016 Appropriation Ordinance, is hereby amended in the following respects:

From: Unappropriated Water Surplus Fund \$374,000

To: 60516025-252000 Improvements Other Than Building \$374,000
(Mack Road Water Storage Tower Project)

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	
Third Reading	_____	

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council



Quotation

Date: June 1, 2016
 To: Jason Hunold
 From: Tim Shaw
 Re: Fairfield, OH – Air Release Valves

We are pleased to quote the following:

<u>Qty</u>	<u>Description</u>	<u>Unit Cost</u>	<u>Total Cost</u>
1	6" GA Industries Fig 942-DFT Combination Valve	\$3,580.00	\$3,580.00
6	2" GA Industries Fig 942-FT Combination Valve	\$1,360.00	\$8,160.00
8	4" GA Industries Fig 942-FT Combination Valve	\$2,020.00	\$16,160.00
5	2" GA Industries Fig 942-FT Combination Valve	\$620.00	\$3,100.00
	Total		\$31,000.00

Quote is valid for 30 days from the date of this letter. Lead time will be 4-6 weeks after receiving the approval to proceed. FOB Factory. Freight is prepaid and added to invoice.

Thanks,

Timothy B. Shaw
 The Henry P. Thompson Company


RAWDON MYERS INC.

300 Milford Parkway • Milford, OH 45150
(513) 965-5300 Phone • (513) 965-5314 Fax • (800) 543-7180 Toll-free
www.rawdonmyers.com

May 12, 2016

City of Fairfield, OH WWTP

Attn: Jason Turner

Re: ~~DeZURK Plug Valves~~ JM
AIR RELEASE VALVES

Jason,

We are pleased to quote as follows:

Qty. (1) 6" combination valve Apco Corp. Model 456 WA - \$2,950.00 net ea. – Full Freight Allowed

Qty. (6) 2" combination valves Apco Corp. Model 445 WA - \$1,460.00 net ea. – Full Freight Allowed

Qty. (8) 4" combination valves Apco Corp. Model 449 WA - \$2,160.00 net ea. – Full Freight Allowed

Qty. (5) 2" air release valves Apco Corp. Model 400 WA - \$580.00 net ea. – Full Freight Allowed

Please let me know if you have any questions.

\$31,890

Best Regards,



Jim Steele
Rawdon Myers, Inc.



Beckman Environmental Services
 4259 Armstrong Blvd
 Batavia , OH 45103
 Ph: 513-752-3570

PROPOSAL

DATE	ESTIMATE NO.
6/3/2016	4122

NAME / ADDRESS
CITY OF FAIRFIELD PURCHASING DEPARTMENT 5350 PLEASANT AVENUE FAIRFIELD, OH 45014

Ship To
CITY OF FAIRFIELD 4799 GROH LANE FAIRFIELD OH, 45014

TERMS	REP	FOB	PROJECT
Net 30	JPB		

QTY	DESCRIPTION	COST	UNIT	TOTAL
6	02SSG10 TCS VENT-TECH 2-INCH, LOW HEIGHT, 10 BAR, (150 PSI) COMBINATION SEWAGE VALVE WITH A 2-INCH 304 SS NPT MALE THREADED OUTLET (LOWER) CONNECTION AND A 2-INCH INLET (UPPER) CONNECTION WITH PUNCHED SCREEN GUARD AND A STANDARD BODY OF 304 SS. ANTI-SHOCK FEATURE INCLUDED AS STANDARD TO REPLACE APCO 445 COMBINATION	2,760.00		16,560.00
5	12RPV16TCS VENT-TECH 2-INCH, 10 BAR (150 PSI) COMBINATION SEWAGE VALVE WITH 2-INCH 304 SS NPT OUTLET(LOWER) CONNECTION AND 1.25-INCH (804MM2) INLET (UPPER) CONNECTION WITH PUNCHED SCREEN GUARD AND A BODY OF 304 SS AND INTEGRAL ANTI SHOCK INCLUDED AS STANDARD. TO REPLACE APCO 400 AIR RELEASE	2,340.00		11,700.00

Please sand purchase orders to Sales@Besco.CO	www.Besco.CO	TOTAL
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2% service charges added to Invoices 30 days overdue

SIGNATURE _____



Beckman Environmental Services
 4259 Armstrong Blvd
 Batavia , OH 45103
 Ph: 513-752-3570

PROPOSAL

DATE	ESTIMATE NO.
6/3/2016	4122

NAME / ADDRESS
CITY OF FAIRFIELD PURCHASING DEPARTMENT 5350 PLEASANT AVENUE FAIRFIELD, OH 45014

Ship To
CITY OF FAIRFIELD 4799 GROH LANE FAIRFIELD OH, 45014

TERMS	REP	FOB	PROJECT
Net 30	JPB		

QTY	DESCRIPTION	COST	UNIT	TOTAL
8	VENT-TECH 04SWG10SCS, 4-INCH SEWAGE VALVE, 10 BAR (150 PSI) WITH STUDDED FLANGED OUTLET, (LOWER) CONNECTION (ANSI B 16.5 CLASS 150 LBS. BOLT PATTERN) COMBINATION AIR RELEASE VALVE WITH SCREENED INLET (UPPER) FLANGE AND A STANDARD BODY OF 304 SS. ANTI-SHOCK FEATURE STANDARD. TO REPLACE APCO 449 COMBINATION	5,100.00		40,800.00
1	VENT-TECH 06SWG10SCS, 6-INCH SEWAGE VALVE, 10 BAR, (150 PSI) WITH A STUDDED FLANGED OUTLET, (LOWER) CONNECTION)ANSI B 16.5 CLASS 150 LB BOLT PATTERN), COMBINATION AIR RELEASE VALVE WITH SCREENED INLET (UPPER) FLANGED AND A STANDARD BODY OF 304 SS. ANTI-SHOCK FEATURE INCLUDED AS STANDARD TO REPLACE APCO 445 COMBINATION	7,800.00		7,800.00
1	FREIGHT TO BE PREPAID AND ADDED	0.00		0.00

Please sand purchase orders to Sales@Besco.CO	www.Besco.CO	TOTAL	\$76,860.00
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2% service charges added to Invoices 30 days overdue

SIGNATURE _____

**CITY OF FAIRFIELD, OHIO
CITY COUNCIL MEETING COMMUNICATION**

ITEM:

DATE: 7/12/2016

An appropriation in the amount of \$25,000.00 is being requested for the routine cleaning of the Wastewater treatment plant's Anaerobic Digester #2.

FINANCIAL IMPACT:

Funding for this project is included in the 2016-2020 Capital Improvement Program under project number WWD-16-017. The funding source is the Sewer Surplus Fund.

SYNOPSIS:

The request is for an appropriation necessary to hire an outside contractor to remove accumulated grit, sand and various inorganics from the treatment plant's Anaerobic Digester #2. Routine cleaning of the Anaerobic Digesters takes place every ten years and is necessary to maintain digester treatment capacity. Due to hazardous conditions and the necessary confined space entry, an outside contractor will be hired to complete the task.

Wastewater Division staff requested three proposals (attached) for the required services. It is recommended that Superior Environmental Solutions (SES) be awarded the job; SES provided the lowest and best proposal.

BACKGROUND:

Mesophilic Anaerobic Digestion (MAD) is used to treat sewage sludge at the treatment plant. MAD is a biological wastewater treatment process where sewage sludge is broken down microbiologically, in the absence of oxygen, and converted to biogas. The process takes place in Anaerobic Digester tanks where sludge is fed, mixed, and heated to temperatures between 95 and 105 degrees Fahrenheit. Volatile organic matter is converted into biogas which consists mostly of methane, carbon dioxide, and some other trace gases. The biogas is used as a fuel source for the treatment plant's hot water boiler, which is used to heat the process and provide heat to all the buildings at the treatment facility.

RECOMMENDATION:

It is recommended that City Council authorize an appropriation in the amount of \$25,000.00 from the Sewer Surplus Fund for the routine cleaning of the Wastewater treatment plant's Anaerobic Digester #2. Rules suspension is requested to expedite the work.

LEGISLATIVE ACTION: Suspension of Rules and Adoption Requested?	<input checked="" type="checkbox"/>		If yes, explain above.
	yes	no	
Emergency Provision Needed?		<input checked="" type="checkbox"/>	If yes, explain above.
	yes	no	

Prepared by: Jason Hunold *JH*

Approved for Content by: _____

Financial Review (where applicable): _____

Legal Review (where applicable): _____

Accepted for Council Agenda: _____



Superior Environmental Solutions

9996 Joseph James Drive Cincinnati, Ohio 45246
 Phone: 513-874-8355 Fax: 513-874-8555
 www.superioreenvironmentalsolutions.com

10/27/2015

City of Fairfield
 4799 Groh Lane
 Fairfield, Ohio 45014

RE: Digester #1

Bradley Abner
 W.W. Chief Operator
 City of Fairfield WWTP
 Office – 513-858-7764
 Main 513-858-7760
 Fax 513-858-7762
 4799 Groh Lane
 Fairfield, Ohio 45014

Thank you for the opportunity to submit this proposal. SES, Inc. is prepared to complete the work outlined below upon your approval of this proposal.

Summary of Job

SES, Inc. is proposing to Vac and rinse digester #1 and your facility for repair and inspection. All waste material will be dumped on site at the direction the of plant staff. We will utilize (2) two air movers. You will need to provide a fire hose water hook up.

Description & Unit of Measure	Quantity	Hours Needed	Rate	Total
Equipment , Labor & CSE rescue team.	1	36	\$650.00	\$23,400.00

SES estimates that the project will be completed in approximately 36 hours weather permitting.

Pricing Contingencies:

- We will initiate this project upon receipt of a Purchase Order and signed Terms and Conditions.
- Payment terms are net 30 days upon completion of the project.
- The final invoice will reflect actual time to complete the project based on established unit rates. A fuel surcharge will be applied to the invoice based on the attached schedule.
- Assuming waste is at or below 6 feet deep at the start of project.

I would like to emphasize that SES, Inc. is committed to providing our customers with a turnkey operation that is dependable, cost effective, and environmentally responsible. Should you have any questions regarding this proposal, please contact me at (513) 874-8355.

Thank you,

Bryan Martin

SES, Inc.

MERRELL BROS.

A Biosolids Management Corporation

- Liquid / Dry Land Application
- Consulting
- Off-Site Biosolids Storage
- Lagoon/Pond Hydraulic Dredging
- State / Federal Reporting
- Lagoon Surveying
- Grease & Septage Disposal
- Lagoon/Pond Mechanical Dredging
- Permitting
- Digester and Lagoon Cleaning
- Brown/Yellow Grease Recycling
- Belt Press/Centrifuge Dewatering

Proposal for: City of Fairfield, OH

Proposal Submitted To:

Fairfield WWTP
4799 Groh Lane
Fairfield, OH 45014

Work to be Performed At:

Fairfield WWTP
Fairfield, OH

We hereby propose to completely clean, remove, and pump all biosolids, sand, and grit from the primary digester at the Fairfield WWTP. We plan to remove the biosolids with a hydraulic submersible pump, and then utilize a booster pump to force feed the sludge to the drying beds, which are an average of 500-550 feet away. Merrell Bros., Inc. will provide the pumps, equipment and manpower to efficiently remove, clean, and pump the biosolids with fire-hose pressure water.

The City of Fairfield is required to:

- Provide access to and use of 110-volt electricity at no charge
- Provide access to and use of a close fire hydrant (100 psi minimum) at no charge
- Provide drying beds for biosolids disposal

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED, AND THE ABOVE WORK TO BE PERFORMED IN ACCORDANCE WITH THE SPECIFICATIONS SUBMITTED FOR THE ABOVE WORK AND COMPLETED IN A SUBSTANTIAL WORKMANLIKE MANNER FOR THE SUM OF:

\$6,570.00 mobilization / demobilization of equipment (*one-time fee*)

\$32,375 lump sum cost for cleaning digester (*one-time fee*)

This is a guaranteed not to exceed project cost of \$38,945.00

WITH PAYMENTS TO BE MADE AS FOLLOWS: **NET 30 DAYS AFTER COMPLETION.** Overdue payments will incur a finance charge of 1.5% per month (18% per year). If your account becomes past due, we will take all steps necessary to collect, including but not limited to the filing, recording, and foreclosure of a mechanic's lien. You agree to pay all costs of collection, including but not limited to collection agency and attorney fees.

Respectfully submitted by Brayden Merrell
Per **Merrell Bros., Inc.**

** We may withdraw this proposal if not accepted within 30 days.


Merrell Bros. Inc. Date

Fairfield WWTP Date

MERRELL BROS., INC.

3811 W. 500 N.
COKOMO, IN 46901
E-mail: info@merrellbros.com



OFFICE: (800) 663-8830
FAX#: (574) 699-7478
WEB: www.merrellbros.com

Date: 11/06/2015

To: Bradley Abner
babner@fairfield-city.org
(513)858-7760

From: Andy Buis
Cell: 513-913-1639
Office: 877-98-PUMPS (78677)
Email: andy.buis@alliedpumprentals.com

Re: Digester # 1 Clean out

Thank you for your interest in Allied. Per your request, we are pleased to provide this quote for cleaning Of Digester # 1.

Option# 1 Not to Exceed \$70,000.00
Option#1 labor \$ 42,250.00
Option# 1 materials \$ 27,750.00

Option #1 estimated time of completion is 4 weeks worst case. This pricing includes all pumps/cranes/safety.

Option#1 scope of work. Allied will pull the center lid set a pump inside digester to handle the solids pump

To a booster pump then run a line to your drying beds. Allied will use air lances and water to break up solids

In this option Allied would be working in side of the digester using all con find space safety equipment this

Option would allow for us to maximize the cleaning process with visual inspection of the buildup areas allowing

Us to remove buildups/grit more affectively. This is an estimated cost not including fuel.

Option#2 Not to Exceed..... \$ 65,250.00
Option#2 Labor..... \$ 37,500.00
Option#2 Materials.....\$ 27,750.00

Option#2 Scope is the same as option#1 with reducing con-find space time down.

Option#3 Not to Exceed..... \$ 60,575.00
Option#3 Labor \$ 37,500.00
Option#3 Materials..... \$ 23,075.00

Option#3 Scope of work. Allied would not set a pump into digester we would install a tee into customers piping pump to the drying beds. Reduce con-find space entrées. Allied will still utilize water and air lances to remove solids buildup.

Option#4 is an T/M contract Not To Exceed..... \$ 70,000.00

All these options are based on an estimated time to complete the cleaning of digester #1

We are hoping it will not take that long these are all worst case options. If any additional repairs are found Allied Will notify site supervisor at that time Allied could quote or suggest how to make the repairs.

These options do not include fuel.

Federal, State, Local and other applicable taxes are not included.

If you are tax exempt please send a copy of the tax exemption certificate.

Thank you for the opportunity to submit this quote, which is valid for 30 days. Please call with questions.

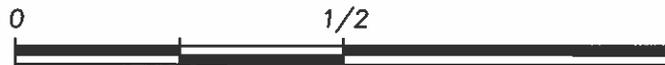
Signature of Acceptance: _____ P.O. No: _____

268 JOE NUXHALL WAY SANITARY SEWER

FORCE MAIN INSTALLATION



LOCATION MAP



SCALE OF MILES

CITY OF FAIRFIELD, OHIO
CITY COUNCIL COMMUNICATION

7/12/2016

ITEM

City Council is requested to appropriate the amount of \$21,000 from the Capital Improvement Fund for 2016.

FINANCIAL IMPACT

An appropriation in the amount of \$21,000 to CDW-G from the Capital Improvement Fund for project CMO-16-001 from the 2016 Capital Improvement Program.

BACKGROUND

All Cisco network equipment is required to be covered under a support agreement in order to receive service and/or support on the equipment. In an effort to determine the most economical vendor to supply this support agreement at the time of the VoIP installation project, an initial support agreement was purchased for a term of one year. After evaluating the support and vendors supplying support, a determination was made to purchase the hardware maintenance agreement from CDW-G. The support agreement covers the portion of support for the City's network Core switch and all other switches throughout the city for 2016/2017. In addition to the support agreement, software for monitoring and maintenance will be purchased to streamline the support of the hardware and to ensure great reliability of the network equipment. This project will be purchased from multiple vendors.

STAFF RECOMMENDATION

It is recommended that City Council authorize and direct the preparation of legislation for the appropriation of \$21,000 from the Capital Improvement Fund, and suspend the rules requiring the second and third reading.

LEGISLATIVE ACTIONS:

Suspension of Rules & Adoption Requested?	Yes
Emergency Provision Needed?	No

Prepared by:

Approved for Content by:

Financial Review (where applicable) by:

Legal Review (where applicable) by:

Accepted by Council Agenda:

 Joseph Waldmann *JW*

 Greg Preece *GP*

 Mary Hopton *MH*

John H. Clemmons

Shirley Wilson

QUOTE CONFIRMATION



DEAR JOSEPH WALDMANN,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
HDDW868	6/9/2016	HDDW868	6636447	\$11,730.30

IMPORTANT - PLEASE READ

Special Instructions: TAX: MULTIPLE TAX JURISDICTIONS APPLY
TAX: CONTACT CDW FOR TAX DETAILS

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
 <p>CISCO SMARTNET SW APP SUPP + UPG Mfg. Part#: CON-SAU-1-1K Electronic distribution - NO MEDIA TAX: FAIRFIELD, OH .0000% \$.00 Contract: MARKET</p>	1	1504536	\$171.50	\$171.50
 <p>Cisco SMARTnet extended service agreement Mfg. Part#: CON-SNT-1-10K UNSPSC: 81111812 Electronic distribution - NO MEDIA TAX: FAIRFIELD, OH .0000% \$.00 Contract: MARKET</p>	1	1504545	\$7,205.25	\$7,205.25
 <p>Cisco SMARTnet extended service agreement Mfg. Part#: CON-SNTP-1-5K UNSPSC: 81111812 Electronic distribution - NO MEDIA TAX: FAIRFIELD, OH .0000% \$.00 Contract: MARKET</p>	1	1504565	\$3,779.00	\$3,779.00
 <p>Cisco ASA with FirePOWER Services IPS, Apps, AMP and URL Filtering - subscr Mfg. Part#: L-ASA5506-TAMC-1Y-COTERM UNSPSC: 43233204 Electronic distribution - NO MEDIA TAX: FAIRFIELD, OH .0000% \$.00 Contract: MARKET</p>	1	4018024	\$574.55	\$574.55

PURCHASER BILLING INFO	SUBTOTAL	\$11,730.30
Billing Address: CITY OF FAIRFIELD ACCOUNTS PAYABLE 5350 PLEASANT AVE FAIRFIELD, OH 45014-3597 Phone: (513) 867-5315 Payment Terms: NET 30-VERBAL	SHIPPING	\$0.00
	GRAND TOTAL	\$11,730.30
	DELIVER TO Shipping Address: CITY OF FAIRFIELD JOSEPH WALDMANN 701 WESSEL DR FAIRFIELD, OH 45014-3611 Shipping Method: ELECTRONIC DISTRIBUTION	
Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515		



BJ Dieterich

(866) 665-7137

bjdiete@cdwg.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/content/terms-conditions/product-sales.aspx>
For more information, contact a CDW account manager

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SolarWinds Sales Quote

Valid Until: 29 Jun 2016

Terms: Net 30



Quote#: QN871568

SolarWinds ID: SW22170363

Currency: USD

Questions?

Contact your sales representative if you have questions about your order.

Sterling Smith

sterling.smith@solarwinds.com

CONTACT BY EMAIL

Contact Sales Department

By phone:
866.530.8100

By e-mail:
sales@solarwinds.com

Call Me Back

As soon as possible ▾

Enter your name

Enter your number

CALL ME BACK

THWACK

Company: City Of Fairfield, Ohio
Address: City Of Fairfield, Ohio
Cincinnati OH 45240
United States
Email: -
Phone: 513-896-8109

Company: Solarwinds
Address: PO BOX 730720
Dallas, TX 75373
Tax ID#: 73-1559348
Sales Contact: Sterling Smith
Email: sterling.smith@solarwinds.com
Phone: -

Product	Quantity	SKU	Unit Price	Total
SolarWinds Network Configuration Manager DL100 (up to 100 nodes) - License with 1st-year Maintenance	1	4101	\$ 4,015.00	\$ 4,015.00
SolarWinds User Device Tracker UT2500 (up to 2500 ports) - License with 1st-Year Maintenance	1	6301	\$ 1,895.00	\$ 1,895.00
SolarWinds IP Address Manager IP4000 (up to 4096 IPs) - License with 1st-year Maintenance	1	6001	\$ 4,235.00	\$ 4,235.00



12 Days
13:01:21

Sub-Total: \$ 10,145.00

Estimated Tax: \$ 608.64

Discount: \$ 1,750.00

Total Amount Due: \$ 9,003.64

Pay by Credit Card

CREDIT CARD

Upload Purchase Order

PO

Request Invoice

REQUEST INVOICE

- All Orders requesting terms will be subject to review by SolarWinds Credit Department.
- We do not accept lease arrangements.
- SolarWinds is required to collect sales tax in certain U.S. states. If applicable, sales tax will be added to your online order based on your shipping address.

Billing Information

First Name

Last Name

Company Name City Of Fairfield, Ohio

NAME

CARD NUMBER

CARD EXPIRATION

Month ▾

Year ▾

Country **United States** *

Address Line 1 *

Address Line 2

Apt/Suite

City **Cincinnati** *

State/Province **Ohio** ▼ *

ZIP/Postal Code **45240** *

Phone **513-896-8109** *

Email Address *

Verify Email *

Which email ID should we send License key to? *

My billing address and shipping address are different

Tax amount 608.64 is added

SUBMIT CREDIT INFO



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SCHEDULE A
500,000 Gallon Spheroid (Mack Rd), #35-09-03-01
Fairfield, Ohio

I. Project Administration:

1. Project administration for the purpose of coordinating the inspection program, local inspector assistance, secretarial services, shop drawing review, and project finalization.
2. Review Contractor's Schedule of Values and work schedule.
3. Review shop drawings for compliance with technical specifications.
4. Review all requests for change orders and make recommendations to the Owner.
5. Perform services expected of Engineer and detailed in the EJCDC General Conditions.

II. Critical Phase Inspections:

A. Weld Inspection:

1. One (1) visit to inspect repair/installation work for specification compliance. All weld repairs will be visually inspected for surface defects (i.e. undercut, negative reinforcement, non-fusion, etc.).

B. Wet Interior – Painting:

1. Set standard for interior abrasive cleaning and examine surface profile created.
2. Inspect interior abrasive blast cleaning for thoroughness, surface profile, and compliance with specifications, prior to application of the succeeding paint coat.
3. Inspect the interior primer coat for uniformity, coverage, and dry film thickness, prior to application of the succeeding paint coat.
4. Inspect the interior intermediate coating uniformity, coverage, dry film thickness, and holiday detection, prior to application of the succeeding paint coat.
5. Inspect the interior stripe coat for uniformity, coverage, and thoroughness.
6. Inspect the interior topcoat for uniformity, coverage, performance, and dry film thickness for compliance with specifications. Examine the overall project for possible damage caused by equipment removal. Inspect the application of top coats/installation of screens, light bulbs, etc.
7. Inspect application of seam sealer to roof lap seams of interior.

C. Exterior – Painting:

1. Inspect exterior high pressure water cleaning for thoroughness and compliance with specifications, and set a standard for spot tool cleaning (SP-11) or abrasive blast cleaning.

2. Inspect exterior abrasive blast cleaning for thoroughness, surface profile, and compliance with specifications. The exterior binder coat will be inspected for uniformity, coverage, and dry film thickness prior to application of the succeeding paint coat.
3. Inspect the exterior prime coating for uniformity, coverage, and dry film thickness prior to application of the succeeding paint coat.
4. Inspect the exterior intermediate epoxy coating for uniformity, coverage, and dry film thickness prior to application of the succeeding paint coat.
5. Inspect the exterior intermediate urethane coating for uniformity, coverage, and dry film thickness prior to application of the succeeding paint coat.
6. Inspect the exterior topcoat for uniformity, coverage, performance, and dry film thickness for compliance with specifications. Examine the overall project for possible damage caused by equipment removal. Inspect the application of top coats/installation of screens, light bulbs, etc.

D. Dry Interior – Painting:

1. Set standard for dry interior abrasive cleaning and examine surface profile created.
2. Inspect dry interior abrasive blast cleaning for thoroughness, surface profile, and compliance with specifications, prior to application of the succeeding paint coat.
3. Inspect dry interior spot power tool cleaning for thoroughness, surface profile, feathering, and compliance with specifications.
4. Inspect the dry interior primer coat for uniformity, coverage, and dry film thickness, prior to application of the succeeding paint coat.
5. Inspect the dry interior intermediate coating uniformity, coverage, dry film thickness, and holiday detection, prior to application of the succeeding paint coat.
6. Inspect the interior stripe coat for uniformity, coverage, and thoroughness.
7. Inspect the dry interior topcoat for uniformity, coverage, performance, and dry film thickness for compliance with specifications. Examine the overall project for possible damage caused by equipment removal. Review all contract items to assure they have been completed according to contract requirements.

E. Pit Piping – Painting:

1. Set standard for pit piping abrasive cleaning and examine surface profile created.
2. Inspect the abrasive blast cleaning of the pit piping, examine surface profile, and cleanliness for compliance with specifications.
3. Inspect the pit piping primer coat for uniformity, coverage, and dry film thickness, prior to application of the succeeding paint coat.
4. Inspect the interior stripe coat for uniformity, coverage, and thoroughness.

5. Inspect the pit piping topcoat for uniformity, coverage, performance, and dry film thickness for compliance with specifications. Examine the overall project for possible damage caused by equipment removal. Review all contract items to assure they have been completed according to contract requirements.

F. Project Finalization

1. Formulate a punch list of items to complete.
2. Finalize the project to assure all items in the contract specifications have been completed, and the quality of workmanship meets contract requirements.

Collection of samples will be taken during regularly scheduled visits.

III. Cathodic Protection Inspection Services:

1. One (1) visit to inspect the cathodic protection repair/installation work for specification compliance.

IV. Inspection Services:

1. Review Contractor's crew size and equipment for ability to meet specification requirements and time constraints.
2. Review abrasive and coating materials for approved manufacturers.
3. Inspect compressed air at blast nozzle for cleanliness (i.e. oil, moisture).
4. Measure surface profile created by abrasive blast cleaning by compressive tape or surface comparator.
5. Inspect abrasive blast cleanliness for specification requirements using SSPC Visual Standards, latest edition thereof.
6. Review coating mixing, thinning, and manufacturer's application requirements.
7. Monitor environmental conditions prior to and during coating application (i.e. ambient temperature, surface temperature, relative humidity, and dew point).
8. Inspect applied coating for dry film thickness, coverage, uniformity, and cure.
9. Collect appropriate samples for pre-disposal laboratory testing.
10. Prepare daily inspection report detailing above mentioned items and daily progress.

SCHEDULE B
500,000 Gallon Spheroid (Mack Rd), #35-09-03-01
Fairfield, Ohio

1. Compensation for Schedule A – Project Administration, shall be the time and material fee of **\$1,000.00**. Payment due as project progresses.
2. Compensation for weld inspection, Schedule A – Critical Phase Inspections is **\$650.00** based on a **\$650.00** per visit fee with one **(1)** visit recommended.
3. Payment for Schedule A – Cathodic Protection Inspection Services is **\$650.00** based on a **\$650.00** per visit fee with one **(1)** visit recommended.
4. DIXON will provide daily inspection services as outlined in Schedule A – Inspection Services. Compensation for these services is **\$23,694.00**, estimated using an average of eight **(8)** hours on-site daily. This time frame will vary based on Contractor speed, Contractor activity, complexity of individual inspection, and environmental or neighbor concerns. DIXON reserves the right to send the level of inspector they feel necessary based on the Contractor, project scope, and project progress. All fees are time and material per Schedule C. DIXON will notify the Owner bi-weekly of the “ESTIMATED” remaining budget, and will advise if a change in fees or Scope of Services is necessary. The fee and Scope of Services are negotiable between DIXON and the Owner.

Typical inspection schedule and associated rates:

Daily Inspection:

Travel time 1.5 hrs. @ \$66.00/hr.	=	\$99.00
Inspection time 8 hrs. @ \$66.00/hr.	=	528.00
Mileage 70 miles @ \$0.60/mile	=	42.00
Secretarial 0.5 hrs. @ \$48.00/hr.	=	24.00
Contract Administration 0.25 hrs. @ \$100.00/hr.	=	<u>25.00</u>
Total Estimated Daily Fee:	=	\$718.00

Estimated Daily Fee	\$718.00	
Project Length	x 33	days
Total Inspection Fee	\$23,694.00	

5. DIXON reserves the right to adjust individual inspection line items as necessary based on the Contractor’s performance and pace of work. The total fees for Schedule B will not be exceeded without prior approval from the Owner.
6. Invoices will be compiled after the 20th of the month and shall include from the 20th of the preceding month to the 20th of the invoiced month. Bimonthly invoicing will be completed on larger projects, or at the Owner’s request.
7. All DIXON service invoices which are paid within ten (10) days of date of issue shall be discounted (Owner’s favor) one percent (1%).

8. Failure by the Contractor to notify DIXON of the necessity to change inspection dates more than twenty-four (24) hours in advance and which results in unnecessary travel and/or expense to DIXON shall cause this travel and expense to be considered an additional service, and DIXON shall be compensated for travel and/or expense under the provisions of Schedule C of the Agreement.
9. Requests for attending council meetings shall be forthcoming from the Owner in writing unless other arrangements are made between the Owner and DIXON. Attendance of council meetings shall be considered an additional service and DIXON shall be compensated under the provisions of Schedule C of the Agreement.

SCHEDULE C

Engineering Services Fees

<u>Labor Class</u>	<u>Per Hour</u>	<u>*Overtime Rate</u>
Principal.....	\$175.00	
Principal Expert Witness (Office, Travel & Court).....	\$285.00	
Expert Witness (Office, Travel & Court).....	\$200.00	
Project Manager.....	\$125.00	
Registered Professional Engineer.....	\$125.00	
Certified NACE Inspector.....	\$90.00 to \$100.00	
Assistant Project Manager.....	\$85.00	
Staff Engineer.....	\$85.00 to \$90.00	
CAD Supervisor.....	\$65.00 to \$75.00	
CAWI or CWI Welding Inspector.....	\$75.00 to \$90.00	
Inspector – Level III.....	\$95.00 to \$110.00	
Inspector – Level II.....	\$80.00 to \$90.00	
Inspector – Level I.....	\$65.00 to \$75.00	
CAD Technician.....	\$70.00 to \$80.00	
Secretarial Services.....	\$50.00 & expenses	
Bookkeeping Services.....	\$44.00	
Project Status Meetings w/Project Engineers and Council or Board Meetings.....	Time and Expenses, Including Preparation Time	

*All Saturday, Sunday, and holiday inspections are overtime rate. Overtime rate is 1 ½ time the hourly rate. Overtime rate does not apply to Principal.

Expenses:

	<u>Metropolitan</u>	<u>Non-Metropolitan</u>
Mileage.....	\$0.70/mile (including tolls)	\$0.60/mile
Meals & Lodging,	\$155 per diem	\$135 per diem
	<i>(may be increased based on location)</i>	
Without Lodging.....	\$35/day	\$30/day
Air Travel.....	Business fare from Cleveland, Akron, Canton, or Greater Cincinnati, plus full size car rental	
Material (gaskets, cathodic protection caps, etc.).....	Negotiated	

FEES EFFECTIVE THROUGH DECEMBER 31, 2016

Revised 01/22/2016

4.01 ADDITIONAL SERVICES

- A. If additional services are **Requested and Authorized** by the Owner which are not within the proposed Scope of Services (Schedule A) or because of changes in the Project, these additional services will be on a time and material basis per fee schedule of attached Schedule C.
- B. **Delay by the Owner** in completing the work, which is their responsibility per Schedule A (Owner) and which extends the amount of time required for DIXON to complete their work, will be charged as an Additional Service.
- C. **Failure by the Owner to notify DIXON** of the necessity to change inspection dates more than twenty-four (24) hours in advance and which results in unnecessary travel and/or expense to DIXON shall cause this travel and expense to be charged as Additional Service.

5.01 Termination

- A. The obligation to provide further services under this Agreement may be terminated:
 - 1. For cause,
 - a. By either party upon thirty (30) days written notice in the event of substantial failure by the other party to perform in accordance with the Agreement's terms through no fault of the terminating party. Agreement will not terminate as a result of substantial failure under paragraph 5.01.A.1.a if the party receiving such notice begins, within seven (7) days of receipt of such notice, to correct its failure and proceeds diligently to cure such failure within no more than thirty (30) days of receipt of notice; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such thirty (30) day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, sixty (60) days after the date of receipt of the notice.
 - b. By DIXON upon seven (7) days written notice:
 - 1) If Owner fails to pay invoices within sixty (60) days.
 - 2) Upon seven (7) days written notice if the DIXON's services for the Project are delayed or suspended for more than ninety (90) days for reasons beyond DIXON's control.
 - 3) If DIXON believes that Engineer is being requested by Owner to furnish or perform services contrary to Engineer's responsibilities as a licensed professional.
 - 4) DIXON shall have no liability to Owner on account of such termination.
 - 2. For Convenience,
 - a. By Owner effective upon the receipt of notice by DIXON.
- B. The terminating party may set the effective date of termination at a time up to thirty (30) days later to allow Engineer to demobilize personnel and equipment from the Project site, to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files.

6.01 Controlling Law

- A. This Agreement is to be governed by the law of the state in which the Project is located.

7.01 Successors, Assigns, and Beneficiaries

- A. OWNER and DIXON and their successors are hereby bound to successors and legal representatives of the other to the extent permitted by law in respect of all covenants, agreements, and obligations of this Agreement.
- B. Neither OWNER nor DIXON may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement.

8.01 General Considerations

- A. The **Standard of Care** for all professional engineering and related services performed or furnished by DIXON under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. DIXON makes no warranties, expressed or implied, under this Agreement or otherwise, in connection with Contractor's services. DIXON and its consultants may use or rely upon the design services of others, including, but not limited to, contractors, manufacturers, and suppliers.
- B. DIXON shall **Not** at any time **Supervise**, direct, or have control over any of the **Owner's** work, nor shall DIXON have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by Owner, for safety precautions and programs incident to Owner's performance of Schedule A (Owner's).
- C. All **Design Documents** prepared or furnished by DIXON are instruments of service, and DIXON retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed.
- D. DIXON agrees to defend, **Indemnify**, and hold harmless the Owner, its officers, agents, and employees, from and against legal liability for all claims, losses, damages, or expenses to the extent such claims, losses, damages, or expenses are caused by Engineer's negligent or intentional acts, errors, or omissions. Limits of liability for negligence are based on the comparative negligence principle.
- E. The parties acknowledge that DIXON's Scope of Services does not include any services related to a **Hazardous Environmental Condition** (the presence of asbestos, PCBs, petroleum, hazardous substances or waste, and radioactive materials). DIXON acknowledges that some hazardous metals may be encountered in coatings.

8.02 Severability

- A. If any clause or paragraph or sentence is found to be in opposition to any law in the state of the Project, that clause or paragraph or sentence may be severed from the Agreement with no effect on remaining clauses.

8.03 Headings

- A. Article and paragraph headings are inserted for convenience only and do not constitute parts of these General Conditions. Words in the first sentence are in bold to act as secondary headings and should not be interpreted any different than a numbered heading.

ITEM NO. 11 (D)A-6

CITY OF FAIRFIELD, OHIO
CITY COUNCIL MEETING COMMUNICATIONS

ITEM:

DATE: 7/12/16

The appropriation of funds for the improvements to the Village Green Park/Town Center Campus.

FINANCIAL IMPACT:

An appropriation of \$ 8,350.00 will be needed

SYNOPSIS:

The project will provide for the replacement of holiday lights from incandescent bulbs to LED light bulbs to allow for cost savings in the electrical usage every year.

BACKGROUND:

The Parks and Recreation Board's 2016-2020 Capital Improvement Program (PRK-16-002) provides funding for continue upgrades of LED holiday lighting within the Village Green/Town Center area. The current project will reduce electrical usage by several thousand dollars a year.

VENDOR	ITEM	AMOUNT
Display Sales	1,000 C – 7 Colored Crystal Cut LED Bulbs	\$ 1,044.00
Display Sales	275 strands of LED wide angle Mini light sets	\$ 6,050.00
Display Sales	Shipping	\$ 155.00
Christmas Designers.com	4' 3D Snow Burst Tree Topper	\$ 1,000.00
	Shipping	\$ 100.00
	TOTAL	\$ 8,349.00

RECOMMENDATION:

It is recommended that City Council authorize and direct the preparation of legislation authorizing the appropriation of \$ 8,350.00 for this project.

LEGISLATIVE ACTION:

Suspension of Rules/Adoption Requested: YES () NO (X) If yes, explain above.

Emergency Provision Needed: YES () NO (X) If yes, explain above.

Prepared by: B. Schoppacher
Approved for Content by: [Signature]
Financial Review (where applicable): [Signature]
Legal Review (where applicable): [Signature]
Accepted for Council Agenda: [Signature]

Project Number: PRK-16-002 **Dept:** PARKS **Bid Date:** 04/01/2016 **Priority:** Minor **Need:** Improve Efficiency Service Level

Village Green Park/Town Center Campus

Misc. upgrades / renovations to Village Green Park, Library and Town Center:
 2016 - Continued upgrades of LED holiday lighting within campus area and amphitheater sound/light board(cost savings in electrical usage)
 2017-2020 - Miscellaneous repairs/renovations/upgrades within campus area



2016	2017	2018	2019	2020
\$10,000.00	\$10,000.00	\$15,000.00	\$15,000.00	\$15,000.00

City Funding Source: Downtown Development Fund **Amount:** \$65,000.00

Planning / Engineering / Legal: \$0.00 **Impact On Operating**
Acquisition of Property / ROW: \$0.00 **Personnel Costs:** \$0.00
Construction: \$75,000.00 **Other Costs:** \$0.00
Equipment / Vehicle: \$0.00 **Total Operating Costs:** \$0.00
City's Cost: \$65,000.00 **Outside Funding:** \$0.00 **Total Cost:** \$65,000.00



QUOTE

DISPLAYSALES

Display Sales
 10925 Nesbitt Avenue S
 Bloomington, MN 55437
 P: 800-328-6195
 F: 952-885-0099
 www.displaysales.com

ESTIMATE QO-009335-1
 DATE 6/16/2016
 EXPIRATION DATE 7/16/2016
 CUSTOMER ID 137668

Ship To: Bob Schappacher
 City of Fairfield
 411 Wessel Dr
 Fairfield, OH 45014

Bill To: Bob Schappacher
 City of Fairfield
 411 Wessel Dr
 Fairfield, OH 45014

PREPARED BY		JOB	PAYMENT TERMS	REQUEST DELIVERY DATE
Gisela Larson		Bob	Net 20	6/16/2016
QUANTITY	DESCRIPTION	UNIT PRICE		AMOUNT
200	C-7 Gold Crystal Cut LED Bulb Size : C-7 Color : Gold Style : CrystalCut	1.00		200.00
200	C-7 Green Crystal Cut LED Bulb Size : C-7 Color : Green Style : CrystalCut	1.11		222.00
200	C-7 Blue Crystal Cut LED Bulb Size : C-7 Color : Blue Style : CrystalCut	1.11		222.00
200	C-7 Red Crystal Cut LED Bulb Size : C-7 Color : Red Style : CrystalCut	1.00		200.00
200	C-7 Yellow Crystal Cut LED Bulb Size : C-7 Color : Yellow Style : CrystalCut	1.00		200.00
275	100 Light Warm White Wide Angle LED Minilights Size : 100 Light Color : Warm White Style : Wide Angle	22.00		6,050.00
SUBTOTAL				7,094.00
SHIPPING & HANDLING				155.00
SALES TAX				0.00
TOTAL				7,249.00

To accept this quotation, sign here and return.

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Designers.com**

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Search: Go



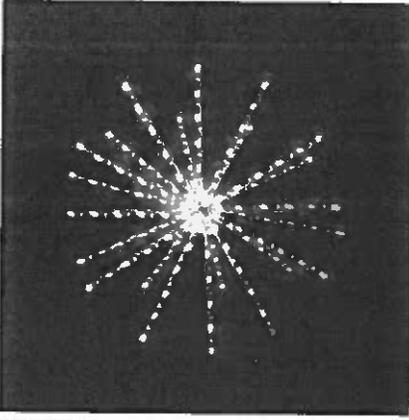
70 Light Warm White 5 mm Wide
Angle Conical LED Christmas Lights
Was: ~~\$21.95~~ Now: \$15.00

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4' 3D Snowburst Tree Topper

Commercial Christmas Trees > Commercial Tree Toppers > 4' 3D Snowburst Tree Topper



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\$985.00

SKU: 1-26420-000

QTY **PRICE (PER UNIT)**

1+ \$695.00

Qty:

Lighting Options:

LED (Add \$290.00) ▾

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SHOP BY CATEGORY
Christmas Lights
LED Christmas Lights
Incandescent Lights
Replacement Bulbs
Light Line & Perimeter cord
Christmas Decorations
Commercial Christmas Trees
Commercial Christmas Decorations
Wreaths
Garlands
Bows
Ornaments
Accessories

4' 3D Snowburst Tree Topper

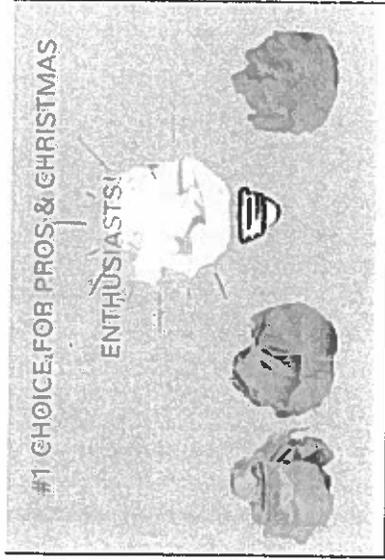
Replacement Bulbs FOR PROS & CHRISTMAS ENTHUSIASTS!
Light Clips & Electrical Supplies
Empty Socket Line
Supplies Cords & Timers
Specials
Deal of the Day
Lights
Decorations
Starting a Christmas Business

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- **Bulb Type:** C7
- **# of Bulbs:** 132
- **Wattage:** LED - 660 Watts; Incandescent - 1584 Watts
- **Amps:** LED - 5.74; Incandescent - 1377
- **Voltage:** 110/120 Volts
- **Weight:** 35 lbs
- **Construction:** Commercial Grade, long lasting frame and components. Designed to be easily refurbished to significantly extend the useful life cycle of the decoration.
- **Made in the USA**
- **Warranty:** 5 Season Warranty, excludes bulbs



DIY CORNER



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ITEM NO. 11(DMA)-7

CITY OF FAIRFIELD, OHIO
CITY COUNCIL MEETING COMMUNICATION

ITEM:

DATE: 7/12/2016

Appropriation of funding for (1) Exmark 60" Turf Tracer walk behind mower.

FINANCIAL IMPACT:

An appropriation of \$7,369 will be needed to fund this proposal.

SYNOPSIS:

It is necessary for the City council to authorize an appropriation for the purchase of one (1) Exmark 60" Turf Tracer walk behind mower. This unit is being purchased from Tri-State Lawn Equipment.

BACKGROUND:

The Parks and Recreation Board identified in its 2016-2020 Capital Improvement Program the purchase and/or replacement of mowers/equipment for use within the Golf Maintenance Division (REC-16-003).

RECOMMENDATION:

It is recommended that City Council authorize and direct the preparation of legislation authorizing an appropriation of funding in the amount of \$7,369 from the Capital Improvement Program for this equipment.

LEGISLATIVE ACTION:

Suspension of Rules/Adoption Requested: YES () NO (X) If yes, explain above.

Emergency Provision Needed: YES () NO (X) If yes, explain above.

Prepared by: Buddy Will

Approved for Content by: [Signature]

Financial Review (where applicable): [Signature]

Legal Review (where applicable): [Signature]

Accepted for Council Agenda: [Signature]

Project Number: REC-16-003 **Dept:** AQUATIC/GOLF FACILITIES **Bid Date:** 04/01/2016 **Priority:** Minor **Need:** Maintain Current Service Level

Mowers/Equipment Replacement

Replacement of mowers / tractors with the golf maintenance division.



2016	2017	2018	2019	2020
\$30,000.00	\$0.00	\$0.00	\$50,000.00	\$0.00

City Funding Source:
Recreation Facilities Fund **Amount:** \$80,000.00

Planning / Engineering / Legal: \$0.00 **Impact On Operating**

Acquisition of Property / ROW: \$0.00 **Personnel Costs:** \$0.00

Construction: \$0.00 **Other Costs:** \$0.00

Equipment / Vehicle: \$80,000.00 **Total Operating Costs:** \$0.00

City's Cost: \$80,000.00 **Outside Funding:** \$0.00 **Total Cost:** \$80,000.00



TURF TRACER X-SERIES

The walk-behind that's miles ahead of the competition.

By virtually any measure, the Turf Tracer X-Series represents the definitive, full-featured hydro mower. Whether you choose the 52- or 60-inch cutting deck, the UltraCut™ Series 4 with splined spindle blade driver is up to the toughest jobs. As are the X-Series engines—Kohler® EFI, Kawasaki® and Kohler EFI Propane. Ground speeds up to 6.75 mph, and up to 2.25 in reverse, also rank the Turf Tracer X-Series among the most productive mowers in its class.

4.3 (4 reviews)

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Available Models

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[TTX691CKA60400](#)

[TTX680PKC52400](#)

[TTX650EKC52400](#)

ORDINANCE NO. _____

ORDINANCE TO AMEND ORDINANCE NO. 107-15 ENTITLED "AN ORDINANCE TO MAKE ESTIMATED APPROPRIATIONS FOR THE EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FAIRFIELD, OHIO, DURING A PERIOD BEGINNING JANUARY 1, 2016, AND ENDING DECEMBER 31, 2016."

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. Ordinance No. 107-15, the 2016 Appropriation Ordinance, is hereby amended in the following respects:

From:	Unappropriated Sewer Replacement & Improvement Fund	\$32,000
To:	62316025-252000 Improvements Other Than Building <i>(Broadview Relief Sewer Lift Station Air Release Valves)</i>	\$32,000
From:	Unappropriated Capital Improvement Fund	\$21,000
To:	40216025-253400 Computer Equipment <i>(Renew Cisco Network Support Agreement)</i>	\$21,000
From:	Unappropriated Sewer Surplus Fund	\$25,000
To:	62416025-252000 Improvements Other Than Buildings <i>(Cleaning of Anaerobic Digester #2)</i>	\$25,000
From:	Unappropriated Park Development Fund	\$32,000
To:	41316025-252100 Park Improvements <i>(Joe Nuxhall Way Sanitary Sewer Force Main Project)</i>	\$32,000
From:	Unappropriated Water Surplus Fund	\$25,994
To:	60516025-252000 Improvements Other Than Building <i>(Mack Road Water Storage Tower Project Administration and Inspection)</i>	\$25,994
From:	Unappropriated Recreational Facilities Fund	\$7,369

To: 64052025-253200 Capital Equipment \$7,369
(Purchase Walk-Behind Mower for Golf Course)

From: Unappropriated Downtown Development Fund \$8,350

To: 41116025-252000 Improvements Other Than Buildings \$8,350
(Improvements to Village Green/Town Center Campus)

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	
Third Reading	_____	

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council