

**FAIRFIELD CITY COUNCIL
REGULAR MEETING AGENDA
FAIRFIELD MUNICIPAL BUILDING
5350 PLEASANT AVENUE
FAIRFIELD, OHIO 45014**

MONDAY, AUGUST 12, 2013

7:00 PM

MAYOR.....RONALD A. D'EPIFANIO
COUNCILMEMBER 1ST WARD.....ADAM B. JONES
COUNCILMEMBER 2ND WARD.....JEFFREY L. HOLTEGEL
COUNCILMEMBER 3RD WARD.....DEBBIE PENNINGTON
COUNCILMEMBER 4TH WARD.....TERRY SENGER

COUNCILMEMBER AT-LARGE...TIM ABBOTT
COUNCILMEMBER AT-LARGE...TIMOTHY M. MEYERS
COUNCILMEMBER AT-LARGE...MICHAEL OLER
CITY MANAGER.....ARTHUR E. PIZZANO
CLERK OF COUNCIL.....ALISHA WILSON
LAW DIRECTOR.....JOHN H. CLEMMONS

Guidelines for Citizen Comments: Thank you for your interest and participation in city government. Fairfield City Council's Guidelines for Citizen Comments describe the rules for addressing City Council. The guidelines are posted in the Council Chambers.

ADA Notice: The City of Fairfield is pleased to provide accommodations to disabled individuals or groups and encourage full participation in city government. Should special accommodations be required, please contact the Clerk of Council at 867-5383 at least 48 hours in advance of the meeting.

1. **Call to Order**
2. **Prayer/Pledge of Allegiance**
3. **Roll Call**
4. **Agenda Modifications**
5. **Executive Session Requests**
6. **Public Hearing(s)**
7. **Special Presentations and Citizen Comments**
8. **Mayor/Council Reports**
9. **Approval of Minutes**
 - a) Regular Meeting Minutes of July 8, 2013

10. **OLD BUSINESS**

11. **NEW BUSINESS**

(A) **PUBLIC SAFETY COMMITTEE**

Mike Oler, Chairman; Debbie Pennington, Vice Chairman, Terry Senger, Member

- (1) Simple Motion: Motion to approve a liquor permit application in the name of JC and Company, LLC, 22 Donald Drive, 1st Floor, Fairfield, OH 45014 (Permit Classes: D5 and D6).
- (2) Simple Motion: Motion to approve a liquor permit application in the name of Tavalali Enterprises, Inc. dba Sunoco Fairfield, 7500 Dixie Highway, Fairfield, OH 45014 (Permit Classes: C1 and C2).

(B) **DEVELOPMENT SERVICES COMMITTEE**

Jeff Holtegel, Chairman; Tim Abbott, Vice Chairman, Tim Meyers, Member

(1) Ordinance amending Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio, Section 1141.02, the City of Fairfield, Ohio, Zoning Map by approving the revised concept and final development plan for the Meijer-Gilmore Road Planned Unit Development.

- Motion – Read by Title Only (Optional)
- Ordinance – First Reading

(C) **PUBLIC UTILITIES COMMITTEE**

Adam Jones, Chairman; Tim Meyers, Vice Chairman, Jeff Holtegel, Member

(1) Ordinance to authorize the City Manager to enter into a contract with Smithcorp, Inc. for the Shearwater Drive Water Main Improvements and declaring an emergency.

- Motion – Read by Title Only (Optional)
- Ordinance – First Reading
- Motion – Suspend Second and Third Readings
- Motion – Adoption

(D) **PUBLIC WORKS COMMITTEE**

Tim Meyers, Chairman; Michael Oler, Vice Chairman, Tim Abbott, Member

(1) Ordinance to authorize the City Manager to enter into a contract with A&A Safety, Inc. for the 2013 Pavement Marking Application Program and declaring an emergency.

- Motion – Read by Title Only (Optional)
- Ordinance – First Reading
- Motion – Suspend Second and Third Readings
- Motion – Adoption

(E) **FINANCE & BUDGET COMMITTEE**

Tim Abbott, Chairman; Terry Senger, Vice Chairman, Mike Oler, Member

(1) Ordinance to levy Special Assessments for the repair of sidewalks (including aprons) in the City of Fairfield, Ohio and declaring an emergency.

- Motion – Read by Title Only (Optional)
- Ordinance – First Reading
- Motion – Suspend Second and Third Readings
- Motion – Adoption

(2) An Ordinance determining to reduce and recertify special assessments levied for the purpose of constructing certain improvements and declaring an emergency.

- Motion – Read by Title Only (Optional)
- Ordinance – First Reading
- Motion – Suspend Second and Third Readings
- Motion – Adoption

(3) Ordinance to Reconcile Accounts

- Motion – Read by Title Only (Optional)
- Ordinance – First Reading
- Motion – Suspend Second and Third Readings

- Motion – Adoption
- (4) Appropriation Ordinance (Contractual Items) - \$85,000 for Shearwater Drive Water Main Improvements; \$80,000 for 2013 Pavement Marking Application Program.
- Motion – Read by Title Only (Optional)
 - Ordinance – First Reading
 - Motion – Suspend Second and Third Readings
 - Motion – Adoption
- (5) Appropriation Ordinance (Non-Contractual Items) - \$35,500 for content management software for financial and human resources software provided by Tyler Technologies; \$31,748 for purchase of 2013 Chevrolet Tahoe 4x4 for Street Division; \$7,095 for outfitting of a 2013 Chevrolet Silverado 2500 for Parks and Recreation Department; \$21,425 for replacement of fluorescent light bulbs, fixtures, roof repairs and other miscellaneous items at Fire House 1; \$11,000 for repair of water leaks and other miscellaneous repairs at Public Works Building; \$18,975 for Municipal Building North Entrance Exterior Improvements; \$7,000 for HVAC and Boiler repairs at Justice Center Building; \$3,225 for five handguns for Police Department; \$9,900 for sealing, crack fill and re-stripping of tennis courts at William Harbin Park; \$5,000 for overlay and sealing of 120' golf cart path on South Trace Golf Course; \$6,000 for renovations of the back-of-house at Fairfield Community Arts Center's Theater; \$2,900 for renovation of catering kitchen and lower restrooms at Elisha Morgan Mansion; \$5,051 for contracted drainage improvements – South Gilmore Road wall repair; \$10,000 for engineering services associated with water system modeling activities for Water Division.
- Motion – Read by Title Only (Optional)
 - Ordinance – First Reading
 - Motion – Suspend Second and Third Readings
 - Motion – Adoption

(F) **PUBLIC UTILITIES COMMITTEE**
Adam Jones, Chairman; Tim Meyers, Vice Chairman, Jeff Holtegel, Member

- (1) Ordinance to authorize the City Manager to enter into an amended agreement for the purchase of electricity for municipal use with Duke Energy Retail Sales and declaring an emergency.
- Motion – Read by Title Only (Optional)
 - Ordinance – First Reading
 - Motion – Suspend Second and Third Readings
 - Motion – Adoption
- (2) Ordinance to authorize the City Manager to enter into an agreement to transfer the city-owned well field power grid to Duke Energy.
- Motion – Read by Title Only (Optional)
 - Ordinance – First Reading
 - Motion – Suspend Second and Third Readings
 - Motion – Adoption
- (3) Appropriation Ordinance (Contractual Item) - \$125,000 Transition of Well Field Power Grid to Duke Energy
- Motion – Read by Title Only (Optional)
 - Ordinance – First Reading
 - Motion – Suspend Second and Third Readings
 - Motion – Adoption

12. Meeting Schedule

Monday, September 9	Council-Manager Briefing, 6:00 p.m.; Regular Meeting, 7:00 p.m.
Monday, September 23	Council-Manager Briefing, 6:00 p.m.; Regular Meeting, 7:00 p.m.
Monday, October 14	Council-Manager Briefing, 6:00 p.m.; Regular Meeting, 7:00 p.m.

13. Executive Session of Council (if needed)

14. Adjournment

MINUTES
REGULAR MEETING OF COUNCIL
JULY 8, 2013

Call to Order

Mayor Ronald A. D'Epifanio called the Regular Meeting of Council to order at 7:00 PM at the Fairfield Municipal Building, 5350 Pleasant Avenue.

Prayer/Pledge of Allegiance

Councilmember Oler led in prayer and Pledge of Allegiance.

Roll Call

Clerk Wilson called the roll of Council. Councilmember Holtegel, Councilmember Pennington, Councilmember Senger, Councilmember Abbott, Councilmember Oler, Councilmember Meyers, and Councilmember Jones.

Agenda Modifications

Executive Session Requests

Councilmember Holtegel, seconded by Councilmember Oler, moved for Executive Session for the purpose of real estate. Motion carried 7-0.

Public Hearing(s)

2014 Tax Budget Hearing

The 2014 Tax Budget Hearing opened at 7:05 PM. Finance Director Hopton reviewed the 2014 Tax Budget and asked for any questions. The hearing was closed at 7:08 PM.

Special Presentations and Citizen Comments

Duke Energy Southwest Ohio Development Fund grant presentation

Duke Energy awarded Fairfield with a \$100,000 economic development grant to be used for the Koch Foods expansion project. Councilmember Abbott, David Smith and Deanna Bowden, from Duke Energy, presented the check to Brian Reisen, from Koch Foods. The grant will be used for a new lift station for wastewater at the Koch Foods plant.

Life Well Run Presentation

City Manager Pizzano presented the Life, Well Run video, which will be used to promote the City of Fairfield to potential residents and new businesses. The video will be placed on the website and TV Fairfield, Channel 18.

Mark Hecquet, Butler County Visitors Bureau

Mark Hecquet, Butler County Visitor's Bureau, showed a video about tourism and how it can impact a community. He explained the role of the visitor's bureau in the events that happen around the county, and how they assist with large events, such as the soccer tournaments and archery events.

Mayor/Council Reports

Councilmember Meyers reported that the 275 Overpass will be finished in August.

Councilmember Oler thanked Police Officers Kelly King and Kevin Harrington, and Detective Kevin Mack,

for their participation in the Butler County Respect for Law camp. He also noted that Chief Dickey was awarded the Ernie Howard Award, for his support of the event. He thanked the officers for their participation and spending their time with the children.

Councilmember Abbott reported that the new CEO of Duke Energy, Lynn Good, was the 1977 Valedictorian of Fairfield High School.

Mayor D'Epifanio thanked the city staff for the great event they put on for the community at Red, White and Kaboom.

Councilmember Jones reported that Public Utilities is using a new lime disposal process that is more efficient and beneficial to the city.

Councilmembers Holtegel and Pennington also thanked city staff for a job well done at the Red, White and Kaboom event.

Councilmember Senger reported that the British Car Club will be at Harbin Park on Sunday, July 14, 9 AM to 4 PM. Fairfield Summer Theater's production of Monty Python's "Spamelot" will be at Fairfield High School Performing Arts Center July 18 through July 21. He also thanked Tim Bachman and Greg Kathman for their hard work in securing the Duke Energy grant that was presented earlier in the evening.

Approval of Minutes

Regular Meeting Minutes of June 10, 2013

- The Regular Meeting Minutes of June 10, 2013 were approved as written.

OLD BUSINESS

NEW BUSINESS

PUBLIC SAFETY COMMITTEE

Mike Oler, Chairman; Debbie Pennington, Vice Chairman, Terry Senger, Member

Simple Motion: Motion to approve a liquor permit application in the name of Walgreen Co. dba Walgreens 07046, 4610 Pleasant Avenue, Fairfield, OH 45014 (Permit Classes: C1 and C2).

Councilmember Oler, seconded by Councilmember Abbott, moved to approve the liquor permit application in the name of Walgreen Co. dba Walgreens 07046. Motion carried 7-0.

PARKS, RECREATION AND ENVIRONMENT COMMITTEE

Terry Senger, Chairman; Adam Jones, Vice Chairman, Debbie Pennington, Member

Simple Motion: Motion to accept the revised Emerald Ash Borer Management Plan as prepared by City staff and the Environmental Commission.

Councilmember Senger, seconded by Councilmember Pennington, moved to approve the revised Emerald Ash Borer Management Plan. Motion carried 7-0.

PUBLIC WORKS COMMITTEE

Tim Meyers, Chairman; Michael Oler, Vice Chairman, Tim Abbott, Member

Ordinance to declare five (5) city vehicles, one (1) John Deere mower, one (1) Clipper Concrete Saw and one (1) Maudlin Roller as surplus and authorize the City Manager to sell the vehicles and equipment on GovDeals.com.

Councilmember Meyers, seconded by Councilmember Oler moved to read the following ordinance by title only. Motion Carried 7-0.

Background: City Manager Pizzano recommended an ordinance to declare vehicles as surplus and authorize the sale on GovDeals.com. Legislative Action: Councilmember Meyers presented the first reading of this ordinance.

Councilmember Meyers, seconded by Councilmember Abbott moved to suspend the rules requiring three (3) readings of this ordinance. Motion Carried 7-0. Councilmember Meyers, seconded by Councilmember Oler moved to adopt . Motion Carried 7-0. ORDINANCE NO. 57-13. APPROVED 7-0.

PUBLIC UTILITIES COMMITTEE

Adam Jones, Chairman; Tim Meyers, Vice Chairman, Jeff Holtegel, Member

Councilmember Jones, seconded by Councilmember Abbott moved to read the following two (2) ordinances by title only. Motion Carried 7-0.

Ordinance to authorize the City Manager to enter into a one (1) year contract with two (2) optional annual renewals with Reagent Technologies for lime residuals hauling and disposal services for the Public Utilities Department, Water Division.

Background: City Manager Pizzano recommended a contract with Reagent Technologies for lime residuals hauling and disposal services. Legislative Action: Councilmember Jones presented the first reading of this ordinance.

Councilmember Jones, seconded by Councilmember Pennington moved to suspend the rules requiring three (3) readings of this ordinance. Motion Carried 7-0. Councilmember Jones, seconded by Councilmember Meyers moved to adopt . Motion Carried 7-0. ORDINANCE NO. 58-13. APPROVED 7-0.

Ordinance to authorize the City Manager to enter into a contract with Parkson Corporation for the rebuilding of the Parkson Aqua Guard Self-Cleaning Bar/Filter Screen and declaring an emergency.

Background: City Manager Pizzano recommended a contract with Parkson Corporation for rebuilding the Parkson Aqua Guard Self-Cleaning Bar/Filter Screen. Legislative Action: Councilmember Jones presented the first reading of this ordinance.

Councilmember Jones, seconded by Councilmember Oler moved to suspend the rules requiring three (3) readings of this ordinance. Motion Carried 7-0. Councilmember Jones, seconded by Councilmember Oler moved to adopt . Motion Carried 7-0. ORDINANCE NO. 59-13. APPROVED 7-0.

FINANCE & BUDGET COMMITTEE

Tim Abbott, Chairman; Terry Senger, Vice Chairman, Mike Oler, Member

Councilmember Abbott, seconded by Councilmember Pennington moved to read the following resolution and six (6) ordinances by title only. Motion Carried 7-0.

Resolution adopting the tax budget of the City of Fairfield, Ohio, for the fiscal year beginning January 1, 2014 and submit the same to the Butler County Auditor and declaring an emergency.

Background: City Manager Pizzano recommended a resolution to approve the 2014 Tax Budget as presented in the public hearing. Legislative Action: Councilmember Abbott presented the first reading of this resolution.

Councilmember Abbott, seconded by Councilmember Jones moved to suspend the rules requiring three (3) readings of this resolution. Motion Carried 7-0. Councilmember Abbott, seconded by Councilmember Meyers moved to adopt . Motion Carried 7-0. RESOLUTION NO. 11-13. APPROVED 7-0.

Ordinance providing for the issuance of not to exceed \$2,350,000 of renewal notes by the City of Fairfield, Ohio, in anticipation of the issuance of bonds to provide funds to renew bond anticipation notes, and declaring an emergency.

Background: City Manager Pizzano recommended an ordinance to issue \$2,350,000 of renewal notes. Legislative Action: Councilmember Abbott presented the first reading of this ordinance.

Councilmember Abbott, seconded by Councilmember Senger moved to suspend the rules requiring three (3) readings of this ordinance. Motion Carried 7-0. Councilmember Abbott, seconded by Councilmember Senger moved to adopt . Motion Carried 7-0. ORDINANCE NO. 60-13. APPROVED 7-0.

Ordinance to reconcile accounts.

Background: City Manager Pizzano recommended an ordinance to reconcile accounts. Legislative Action: Councilmember Abbott presented the first reading of this ordinance.

Councilmember Abbott, seconded by Councilmember Oler moved to suspend the rules requiring three (3) readings of this ordinance. Motion Carried 7-0. Councilmember Abbott, seconded by Councilmember Oler moved to adopt . Motion Carried 7-0. ORDINANCE NO. 61-13. APPROVED 7-0.

Appropriation Ordinance (Non-Contractual Items) - \$17,500 for security upgrades at the Firehouses; \$9,150 for security upgrades at the Water Treatment Facility; \$7,395 for coping cleaning and sealing at the Water Treatment Facility; \$7,100 for fire alarm upgrades at Fire House 1 and Fire House 2; \$12,000 for engineering services for Exit 39; \$16,480 for replacement of traffic control cabinet; \$40,000 for corridor landscaping for Winton/South Gilmore Project; \$9,600 for purchase of LEL and H2S sensors for use by the Wastewater Division; \$2,100 for purchase of two Oxidation Reduction Potential Meters/Sensors for use by the Wastewater Division; \$21,000 for factory overhaul of existing channel grinder at the Wastewater Treatment Plant; \$7,000 for purchase of an HP large format printer/scanner for Development Services.

Background: City Manager Pizzano recommended an ordinance for non-contractual appropriations.
Legislative Action: Councilmember Abbott presented the first reading of this ordinance.

Councilmember Abbott, seconded by Councilmember Senger moved to suspend the rules requiring three (3) readings of this ordinance. Motion Carried 7-0. Councilmember Abbott, seconded by Councilmember Pennington moved to adopt . Motion Carried 7-0. ORDINANCE NO. 62-13. APPROVED 7-0.

Appropriation Ordinance (Contractual Items) - \$82,000 for the rebuilding of the Parkson Aqua Guard Self-Cleaning Bar/Filter Screen.

Background: City Manager Pizzano recommended an ordinance for contractual appropriations.
Legislative Action: Councilmember Abbott presented the first reading of this ordinance.

Councilmember Abbott, seconded by Councilmember Senger moved to suspend the rules requiring three (3) readings of this ordinance. Motion Carried 7-0. Councilmember Abbott, seconded by Councilmember Senger moved to adopt . Motion Carried 7-0. ORDINANCE NO. 63-13. APPROVED 7-0.

Ordinance to authorize the City Manager to enter into an agreement with Duke Energy for relocation of street lighting along S. Gilmore/Winton Road and declaring an emergency.

Background: City Manager Pizzano recommended an ordinance to approve an agreement with Duke Energy to relocate street lighting. Legislative Action: Councilmember Senger presented the first reading of this ordinance.

Councilmember Senger, seconded by Councilmember Pennington moved to suspend the rules requiring three (3) readings of this ordinance. Motion Carried 6-0. Councilmember Senger, seconded by Councilmember Holtegel moved to adopt . Motion Carried 6-0. ORDINANCE NO. 64-13. APPROVED 6-0. Councilmember Abbott recused himself from the vote.

Appropriation Ordinance (Contractual Items) - \$52,666 for the relocation of street lighting (Duke Energy)

Background: City Manager Pizzano recommended the appropriation for the Duke Energy agreement.
Legislative Action: Councilmember Senger presented the first reading of this ordinance.

Councilmember Senger, seconded by Councilmember Holtegel moved to suspend the rules requiring three (3) readings of this ordinance. Motion Carried 6-0. Councilmember Senger, seconded by Councilmember Holtegel moved to adopt . Motion Carried 6-0. ORDINANCE NO. 65-13. APPROVED 6-0. Councilmember Abbott recused himself from the vote.

Meeting Schedule

Clerk Wilson read the following meeting schedule:

- Monday, August 12 Council-Manager Briefing, 6:00 p.m.; Regular Meeting, 7:00 p.m.
- Monday, September 9 Council-Manager Briefing, 6:00 p.m.; Regular Meeting, 7:00 p.m.
- Monday, September 23 Council-Manager Briefing, 6:00 p.m.; Regular Meeting, 7:00 p.m.

Executive Session of Council (if needed)

Council adjourned to Executive Session at 8:10 PM.

Adjournment

The Regular Meeting of Council adjourned at 8:50 PM.

ATTEST:

Clerk of Council

Date Approved _____

Mayor's Approval

CITY OF FAIRFIELD, OHIO
CITY COUNCIL COMMUNICATION

ITEM:

August 12, 2013

Liquor permit application in the name of JC and Company, LLC, 22 Donald Drive, 1st Floor, Fairfield, Ohio 45014.

FINANCIAL IMPACT:

No financial impact.

SYNOPSIS/BACKGROUND:

The City of Fairfield is in receipt of an application from the Ohio Department of Liquor Control for a D5 and D6 permit for the above establishment.

Background checks from both the Police Department and Building and Zoning Division are attached for Council and staff's review.

RECOMMENDATION:

It is recommended that City Council request, via simple motion, that no hearing be held on the liquor permit application in the name of JC and Company, LLC.

LEGISLATIVE ACTION REQUIRED: Simple Motion of Council

Prepared by: Lisha Wilson

Approved for Content by: Lisha Wilson

Financial Review (where applicable) by: [Signature]

Legal Review (where applicable) by: John W. Clemmons

Accepted for Council Agenda: Lisha Wilson

DEPARTMENTAL
CORRESPONDENCE

TO Michael J. Dickey, Police Chief
Tim Bachman, Development Services Director

FROM Alisha Wilson, Clerk of Council *(AW)*

City
of
Fairfield



SUBJECT **Request for Background Check – Liquor Permit**

DATE **7-24-13**

Attached is a liquor permit application in the name of JC and Company, LLC, 22 Donald Drive, 1st Floor, Fairfield, OH 45014 (Permit Classes: D5 and D6)

Please complete the necessary background check and submit your findings to me **no later than 3:00 PM on Monday, August 5, 2013.**

This item will be added to Council's Regular Meeting agenda of Monday, August 12, 2013.

Thank you for your assistance.

c: Arthur E. Pizzano, City Manager
Peggy Flaig, Development Services
File

NOTICE TO LEGISLATIVE
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

4179272 <small>PERMIT NUMBER</small>		STCK <small>TYPE</small>	JC AND COMPANY LLC 22 DONALD DR 1ST FL FAIRFIELD OHIO 45014	
ISSUE DATE				
05 07 2013 <small>FILING DATE</small>				
D5 D6 <small>PERMIT CLASSES</small>				
09	011	A	F10162 <small>RECEIPT NO.</small>	
<small>TAX DISTRICT</small>				

FROM 07/17/2013

<small>PERMIT NUMBER</small>		<small>TYPE</small>		
<small>ISSUE DATE</small>				
<small>FILING DATE</small>				
<small>PERMIT CLASSES</small>				
<small>TAX DISTRICT</small>				
<small>RECEIPT NO.</small>				



MAILED 07/17/2013

RESPONSES MUST BE POSTMARKED NO LATER THAN. 08/19/2013

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES A STCK 4179272

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

CLERK OF FAIRFIELD CITY COUNCIL
5350 PLEASANT AV
FAIRFIELD OHIO 45014

Office Hours
8:00 a.m. - 5:00 p.m.
For Questions call
(614) 644-3156

Ohio Department of Commerce - Division of Liquor Control
6606 Tussing Road, Reynoldsburg, Ohio 43068-9005
<http://www.com.ohio.gov/liqr>



APPLICATION FOR CHANGE OF LLC MEMBERSHIP INTERESTS
PROCESSING FEE \$100.00

CAUTION: ALLOW 10 TO 12 WEEKS FOR PROCESSING

PERMIT HOLDER REQUESTS APPROVAL OF THE DIVISION OF LIQUOR CONTROL OF THE FOLLOWING:

Permit Holder Name:
JC AND COMPANY LLC

Permit Premises Address:
JC AND COMPANY LLC dba SCOTTY'S PUB
22 DONALD DRIVE
FAIRFIELD, OH. 45014

Liquor Permit Number(s):
4179272 / F010162

Federal Tax ID Number:
27-2855760

Email Address: **j i m c o f f m a n @ g m a i l . c o m**

Attorney's Name, Address and Telephone Number (If represented):
TODD RUSH 123 BOGGS LANE CINCINNATI, OH. 45246 513-771-2444

Please be advised that any social security numbers provided to the Division of Liquor Control in this application may be released to the Ohio Department of Public Safety, the Ohio Department of Taxation, the Ohio Attorney General, or to any other state or local law enforcement agency if the agency requests the social security number to conduct an investigation, implement an enforcement action, or collect taxes.

PLEASE COMPLETE ALL AREAS OF SECTION A & B BELOW

Section A - PREVIOUS List of managing members and all persons with a 5% or greater membership or voting interest in the LLC

NAME	SOCIAL SECURITY # OR FEDERAL TAX ID #	OFFICE HELD	INTEREST	BIRTHDATE
1) JAMES D COFFMAN JR.		President	<input checked="" type="checkbox"/> Managing Member <input type="checkbox"/> Voting interest _____ % <input type="checkbox"/> Membership interest 70 %	
2) JAMES GRIMES		Vice President	<input checked="" type="checkbox"/> Managing Member <input type="checkbox"/> Voting interest _____ % <input type="checkbox"/> Membership interest 30 %	
3)			<input type="checkbox"/> Managing Member <input type="checkbox"/> Voting interest _____ % <input type="checkbox"/> Membership interest _____ %	
4) <i>OK to key in JV send Pd, acc. rept.</i>			<input type="checkbox"/> Managing Member <input type="checkbox"/> Voting interest _____ % <input type="checkbox"/> Membership interest _____ %	

Section B - REVISED List of managing members and all persons with a 5% or greater membership or voting interest in the LLC

NAME	SOCIAL SECURITY # OR FEDERAL TAX ID #	OFFICE HELD	INTEREST	BIRTHDATE
1) JAMES D COFFMAN JR.		President	<input checked="" type="checkbox"/> Managing Member <input type="checkbox"/> Voting interest _____ % <input checked="" type="checkbox"/> Membership interest 100 %	
2)			<input type="checkbox"/> Managing Member <input type="checkbox"/> Voting interest _____ % <input type="checkbox"/> Membership interest _____ %	
3)			<input type="checkbox"/> Managing Member <input type="checkbox"/> Voting interest _____ % <input type="checkbox"/> Membership interest _____ %	
4)			<input type="checkbox"/> Managing Member <input type="checkbox"/> Voting interest _____ % <input type="checkbox"/> Membership interest _____ %	

no visit. rev. send. 1 permit issued.

JUL 12 PM 2:52
LIC. DIVISION DESK 1

NAME OF ESTABLISHMENT JC and Company LLC
 ADDRESS DBA Scotty's Pub
22 Donald Dr. 1st Fl.
Fairfield, OH 45014

- | | YES | NO |
|---|--------------------------|-------------------------------------|
| 1. Is there a conviction record of the applicant, any partner, member, officer director, manager or any shareholder owning 5% or more of the capital stock, for felonies or other crimes relating to his ability to operate a liquor establishment? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Is there a prior unfavorable enforcement record of applicant and/or operation in disregard for laws, regulations or local ordinances? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Is there misrepresentation of material fact by applicant in making application to the Department? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Is there an inability of law enforcement authorities and of authorized agents of the Department to gain ready entrance to the permit premise; or location of permit premise at such distance from the road or street as to be isolated from police or other observation? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Will the place substantially and adversely interfere with the public decency, sobriety, peace, or good order of the neighborhood in which it is located? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Will the place substantially and adversely interfere with the normal orderly conduct of a church, library, public playground, school or township park? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Will the granting or transferring of a permit substantially interfere with the morals, safety, or welfare of the public? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Will there be adverse effects of saturation of the area in relation to the number of existing permits, and will there be any adverse conditions in the area? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

REMARKS:



Michael J. Dickey
 Chief of Police

HEARING REQUESTED: Yes No

Date: July 25, 2013

DEPARTMENTAL
CORRESPONDENCE

City
of
Fairfield



TO Alisha Wilson, Clerk of Council
FROM Timothy Bachman, Development Services Director

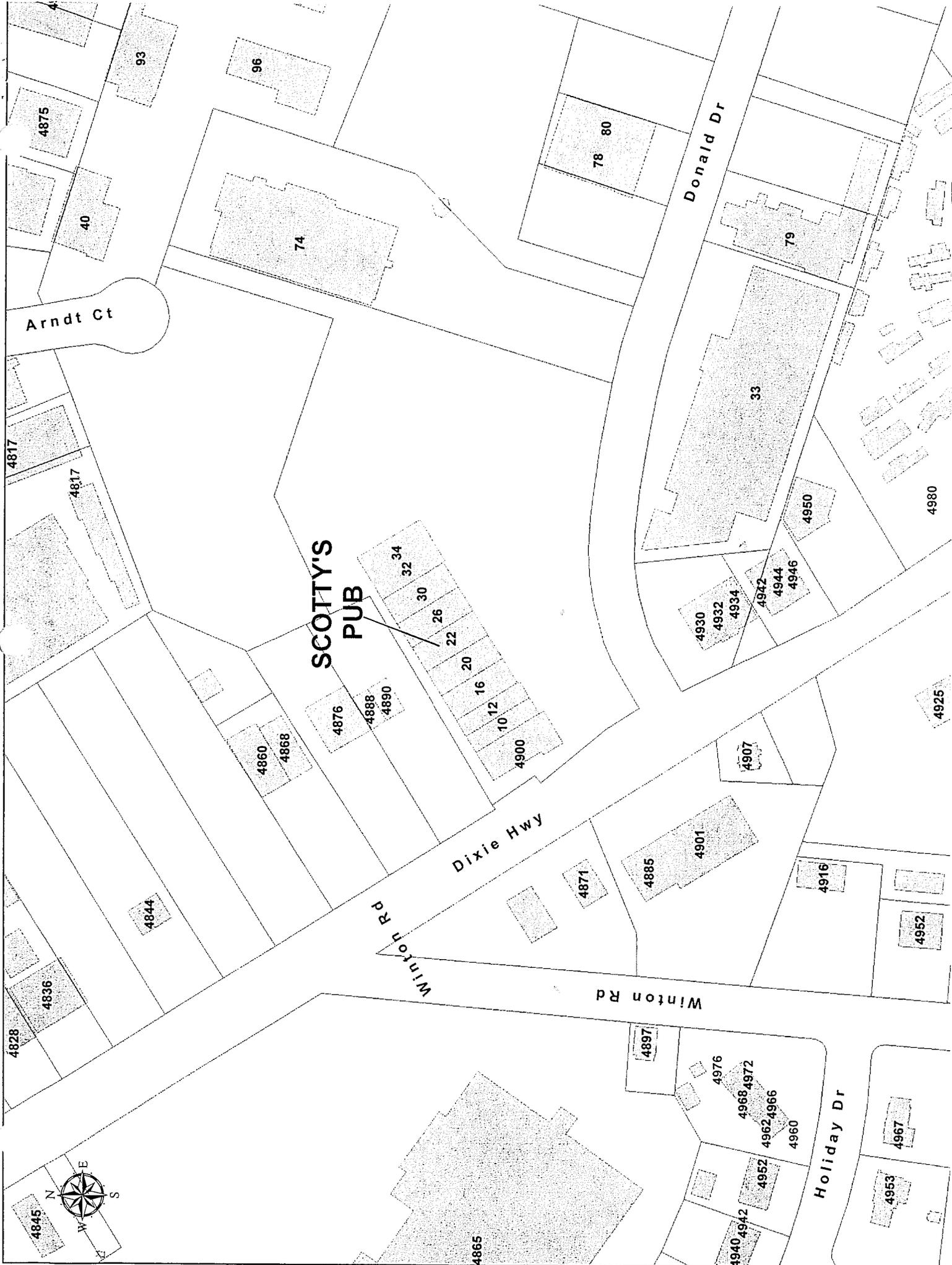
SUBJECT Liquor Permit Application

DATE 07/31/13

The business at 22 Donald Drive, in the name of JC and Company, LLC, and doing business as Scotty's Pub is in a C-3, General Business District and is a permitted use.


Timothy Bachman
Development Services Director

plf



Arndt Ct

Donald Dr

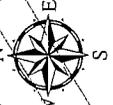
SCOTT'S
PUB

Dixie Hwy

Winton Rd

Winton Rd

Holiday Dr



- 4828
- 4836
- 4844
- 4845
- 4875
- 40
- 93
- 96
- 74
- 78 80
- 79
- 33
- 4930
- 4932
- 4934
- 4942
- 4944
- 4946
- 4950
- 4980
- 4925
- 4907
- 4876
- 4888
- 4890
- 34
- 32
- 30
- 26
- 22
- 20
- 16
- 12
- 10
- 4900
- 4901
- 4885
- 4871
- 4916
- 4952
- 4897
- 4976
- 4968
- 4972
- 4962
- 4966
- 4960
- 4953
- 4967
- 4865
- 4940
- 4942
- 4952

CITY OF FAIRFIELD, OHIO
CITY COUNCIL COMMUNICATION

ITEM:

August 12, 2013

Liquor permit application in the name of Tavalali Enterprises, Inc. dba Sunoco Fairfield, 7500 Dixie Highway, Fairfield, Ohio 45014.

FINANCIAL IMPACT:

No financial impact.

SYNOPSIS/BACKGROUND:

The City of Fairfield is in receipt of an application from the Ohio Department of Liquor Control for a C1 and C2 permit for the above establishment.

Background checks from both the Police Department and Building and Zoning Division are attached for Council and staff's review.

RECOMMENDATION:

It is recommended that City Council request, via simple motion, that no hearing be held on the liquor permit application in the name of Tavalali Enterprises, Inc. dba Sunoco Fairfield.

LEGISLATIVE ACTION REQUIRED: Simple Motion of Council

Prepared by: Elisha Wilson

Approved for Content by: Elisha Wilson

Financial Review (where applicable) by: J. L. Clemmons

Legal Review (where applicable) by: J. L. Clemmons

Accepted for Council Agenda: Elisha Wilson

DEPARTMENTAL
CORRESPONDENCE

TO Michael J. Dickey, Police Chief
Tim Bachman, Development Services Director

FROM Alisha Wilson, Clerk of Council

City
of
Fairfield



SUBJECT Request for Background Check – Liquor Permit

DATE 7-30-13

Attached is a liquor permit application in the name of Tavalali Enterprises, Inc. dba Sunoco Fairfield, 7500 Dixie Highway, Fairfield, OH 45014 (Permit Classes: C1 and C2)

Please complete the necessary background check and submit your findings to me **no later than 3:00 PM on Monday, August 5, 2013.**

This item will be added to Council's Regular Meeting agenda of Monday, August 12, 2013.

Thank you for your assistance.

c: Arthur E. Pizzano, City Manager
Peggy Flaig, Development Services
File

NOTICE TO LEGISLATIVE
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

8811250		TRFO	TAVALALI ENTERPRISES INC	
PERMIT NUMBER		TYPE	DBA SUNOCO FAIRFIELD	
06	01	2013		
ISSUE DATE				
07	24	2013		
FILING DATE				
C1		C2		
PERMIT CLASSES				
09	011	A	F10210	
TAX DISTRICT			RECEIPT NO.	

FROM 07/26/2013

0580183			BEKOIL INC	
PERMIT NUMBER		TYPE	DBA \$ MARKET	
06	01	2013		
ISSUE DATE				
07	24	2013		
FILING DATE				
C1		C2		
PERMIT CLASSES				
09	011			
TAX DISTRICT			RECEIPT NO.	



MAILED 07/26/2013

RESPONSES MUST BE POSTMARKED NO LATER THAN.

08/26/2013

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES **A TRFO 8811250**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

CLERK OF FAIRFIELD CITY COUNCIL
5350 PLEASANT AV
FAIRFIELD OHIO 45014

CORPORATION INQUIRY PCS15

TUBE C036
TIME 09.15.45
DATE 07/25/13

PERMIT NUMBER (CORPORATION) 8811250
TAVALALI ENTERPRISES INC
DBA SUNOCO FAIRFIELD
7500 DIXIE HWY
FAIRFIELD OH 45014

F.T.I. NUMBER 46-2608699
STATUS (ACTIVE OR INACTIVE) ACTIVE
SHARES OUTSTANDING 1000.00
ACTIVE DATE 07/24/13
INACTIVE DATE
EXCEPTION CODE TEXT
STOCK TRANSFER CODE TEXT AND DATE
RANA SCHIFF

1000.00 07/24/13 ACTIVE PRESIDENT

NAME OF ESTABLISHMENT Tavalali Enterprises Inc.
 ADDRESS DBA Sunoco Fairfield
7500 Dixie Hwy.
Fairfield, OH 45014

- | | YES | NO |
|---|--------------------------|-------------------------------------|
| 1. Is there a conviction record of the applicant, any partner, member, officer director, manager or any shareholder owning 5% or more of the capital stock, for felonies or other crimes relating to his ability to operate a liquor establishment? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Is there a prior unfavorable enforcement record of applicant and/or operation in disregard for laws, regulations or local ordinances? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Is there misrepresentation of material fact by applicant in making application to the Department? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Is there an inability of law enforcement authorities and of authorized agents of the Department to gain ready entrance to the permit premise; or location of permit premise at such distance from the road or street as to be isolated from police or other observation? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Will the place substantially and adversely interfere with the public decency, sobriety, peace, or good order of the neighborhood in which it is located? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Will the place substantially and adversely interfere with the normal orderly conduct of a church, library, public playground, school or township park? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Will the granting or transferring of a permit substantially interfere with the morals, safety, or welfare of the public? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Will there be adverse effects of saturation of the area in relation to the number of existing permits, and will there be any adverse conditions in the area? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

REMARKS:



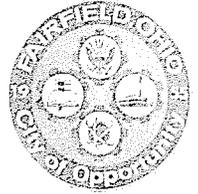
Michael J. Dickey
 Chief of Police

HEARING REQUESTED: Yes No

Date: July 31, 2013

DEPARTMENTAL
CORRESPONDENCE

City
of
Fairfield



TO Alisha Wilson, Clerk of Council

FROM Timothy Bachman, Development Services Director

SUBJECT Liquor Permit Application

DATE 07/31/13

The business at 7500 Dixie Highway, in the name of Tavalali Enterprises, Inc., and doing business as Sunoco Fairfield is in a M-2, General Industrial District and is a grandfathered use.


Timothy Bachman
Development Services Director

plf

**SUNOCO
FAIRFIELD**

Dixie Hwy

Glenmary Trace

7350

7350

7500

7504

7371

7373

7393

7383



Item No. 11(2)(1)

City of Fairfield, Ohio
City Council Meeting Communication

Date 8-12-13

Item:

An ordinance approving revised concept and final development plans for a bank and retail shopping center on approximately two acres of land located at the southwest corner of South Gilmore Road and Kolb Drive.

Financial Impact:

None.

Synopsis:

The property is currently a part of the Meijer-Gilmore Road Planned Unit Development that was approved in 1995. The proposal is to build a stand-alone bank and a retail strip center that is anchored by a Panera restaurant, which will feature a drive-thru. Rendered elevations are located in City Council's workroom for review.

Background:

The property, which is located between the Meijer store and South Gilmore Road, was designated as permanent open space per a condition of approval. It was to provide a buffer in front of the large Meijer store and its parking lot. The current request is to change this provision of the Planned Unit Development.

Recommendation:

It is recommended that City Council have first reading on this item at the August 12 meeting, set the public hearing for September 9, 2013 and await the written recommendation from the Planning Commission.

Legislative Actions: Rules Suspension and Adoption Requested?
Emergency Provision Needed?

No.
No.

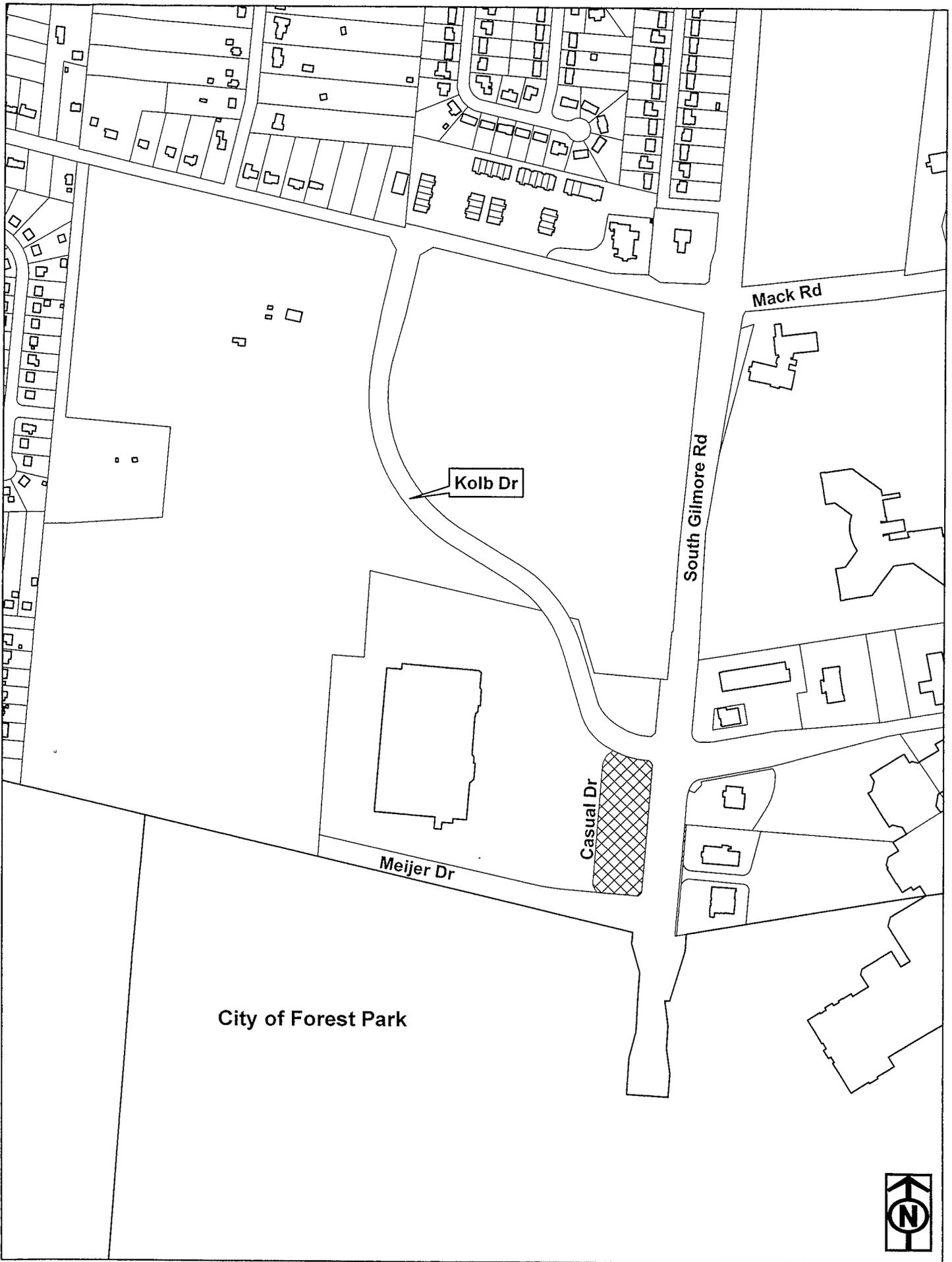
Prepared by: Eric Dawson (Planning Manager)

Approved for Content by: Kimberly Buchanan

Financial Review (where applicable) May Ayne

Legal Review (where applicable) J. H. Clemmons

Accepted for Council Agenda: Mike Walker



City of Forest Park



ORDINANCE NO. _____

ORDINANCE AMENDING ORDINANCE NO. 166-84, THE CODIFIED ORDINANCES OF FAIRFIELD, OHIO, SECTION 1141.02, THE CITY OF FAIRFIELD, OHIO, ZONING MAP BY APPROVING THE REVISED CONCEPT AND FINAL DEVELOPMENT PLAN FOR THE MEIJER-GILMORE ROAD PLANNED UNIT DEVELOPMENT.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The official Zoning Map of the City of Fairfield, Ohio, which is incorporated into Ordinance No. 166-84, The Codified Ordinances of Fairfield, Ohio, Section 1141.02, is hereby amended by changing the zoning classification of the 2.0 acres located at the southwest corner of South Gilmore Road and Kolb Drive from its present Planned Unit Development classification by approving the revised concept and final development plan for the Meijer-Gilmore Road Planned Unit Development, a copy of which plan, including the written terms and conditions which constitute a material part thereof, is on file in the office of the Clerk of Council and which are incorporated herein by reference. No other terms, conditions or area of the existing Meijer Planned Unit Development shall be affected by this amendment.

Section 2. The Director of Development Services is hereby directed to change the official Zoning Map of the City of Fairfield, Ohio in accordance with this ordinance.

Section 3. This ordinance shall take effect at the earliest period allowed by law.

Passed _____ Mayor's Approval _____

Posted _____

First Reading _____ Rules Suspended _____

Second Reading _____

Third Reading _____

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary

publication as provided by Charter.

Clerk of Council

Active Clients\City of Fairfield\Ordinances\ 2013\Meijer-Gilmore Road PUD - Ord

CITY OF FAIRFIELD, OHIO
CITY COUNCIL MEETING COMMUNICATION

ITEM NO. 11(C)4

Date: 8/12/13

ITEM:

Contract with Smithcorp, Inc. and appropriation from the Water Surplus Fund and from Community Development Block Grant Funds for the Shearwater Drive Water Main Improvements.

FINANCIAL IMPACT:

Project was included in the 2013-2017 Capital Improvement Program under project WAT-13-001. Funding sources include a Community Development Block Grant for \$71,935 and local funds from the Water Surplus Fund in the amount of \$13,065.

SYNOPSIS:

Project includes installation of 387 LF of ten (10) inch ductile iron main line, fire hydrants, valves and restoration.

BACKGROUND:

The project was included as part of a multi-year effort to replace older mains in the City. Staff has included Shearwater Drive as one of the mains to be replaced. The project was studied and designed in-house via City Engineer and Public Utilities Department/Public Works Department partnership. This will be the beginning of a new water main loop through the Winton Hills Subdivision with a future connection planned on the South Gilmore Road Business Corridor. This loop will provide improved service to this area and reduce the need to buy water from Greater Cincinnati Water Works during emergencies.

RECOMMENDATION:

The project was submitted for formal competitive bidding with two (2) bids received. The bids are summarized on the attached table. Staff is recommending that a contract for the project be awarded to Smithcorp, Inc., the lowest and best bidder. An appropriation in the amount of \$13,065 is being requested from the Water Surplus Fund and the remainder, \$71,935 from Community Development Block Grant funding.

Rules suspension and emergency action is being requested in order to replace the waterline and to complete restoration in the early fall.

LEGISLATIVE ACTION: Suspension of Rules and Adoption Requested?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If yes, explain above.
	yes	no	
Emergency Provision Needed?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If yes, explain above.
	yes	no	

Prepared by: [Signature]
Approved for Content by: [Signature]
Financial Review (where applicable): May Hoop
Legal Review (where applicable): [Signature]
Accepted for Council Agenda: [Signature]

**City of Fairfield, Ohio
Bid Opening - Results**

**Project(s): Shearwater Drive Water Main
Project Estimate: \$85,000
Date: July 15, 2013 (City of Fairfield, Council Chambers)**

Contractor (Address & Phone)	Base Bid	Alternate Bid	Base Bid + Alternate	Addendum (s)	Bid Security	Non- Collusion Affidavit	PP Taxes Affidavit
Mt. Pleasant Blacktopping 3199 Production Drive Fairfield, OH 45014 513-874-3777			\$88,184.00	n/a	Yes Bond	Yes	Yes
Smithcorp Inc. 130 Novner Drive Cincinnati, OH 45215 513-782-8882			\$82,505.00	n/a	Yes Check	Yes	No

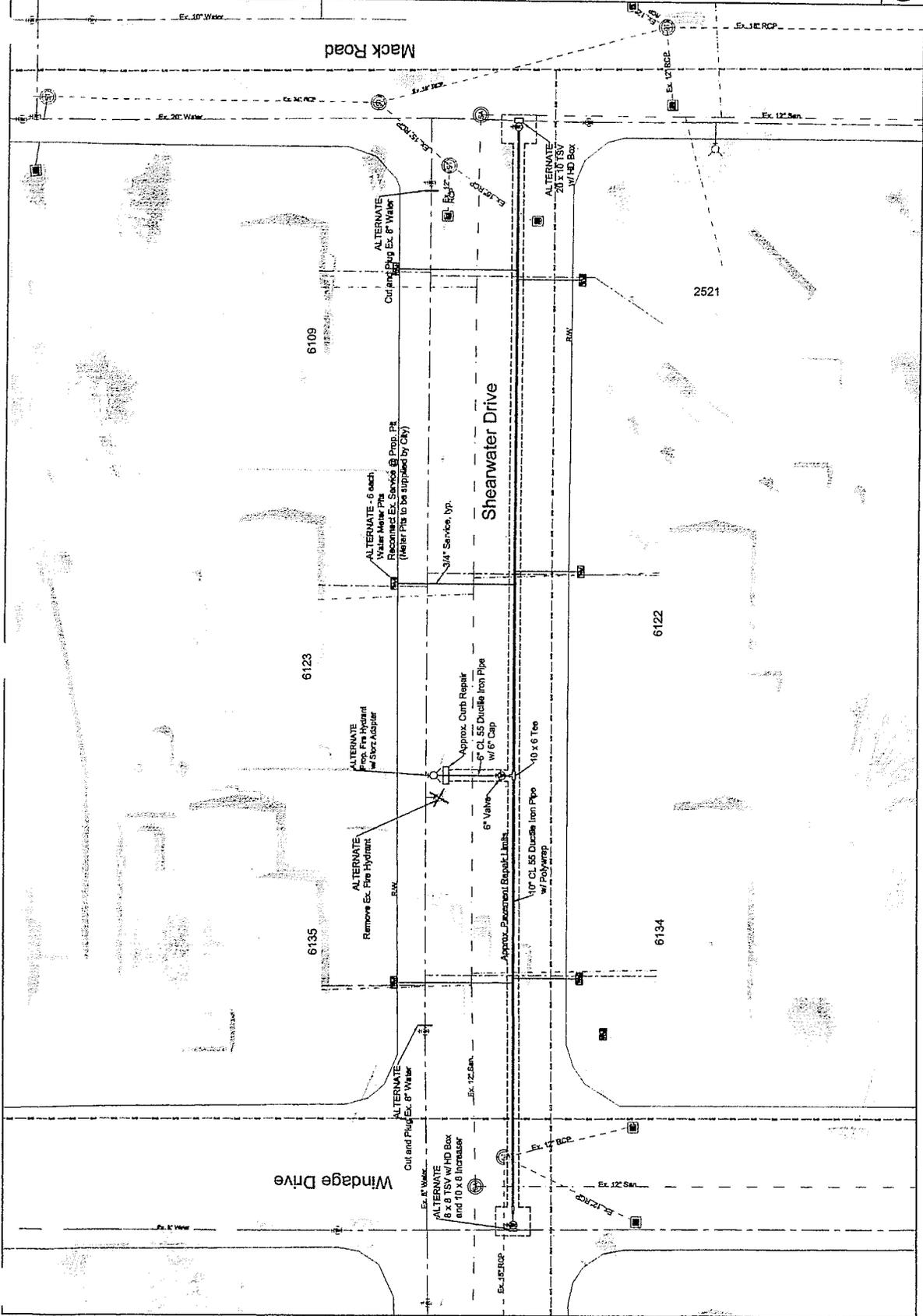
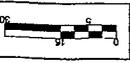
** These bids will be reviewed by the Public Utilities Department and a recommendation will be made to Council. There is no guarantee that the contract will be awarded to the lowest bidder. Contracts are awarded to the bidder deemed to be the best and the lowest bid.



SHEARWATER DRIVE
WATER MAIN IMPROVEMENTS

CITY OF FAIRFIELD

BAM
DRAWN
NMD
CHECKED



ORDINANCE NO. _____

ORDINANCE TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH SMITHCORP, INC. FOR THE SHEARWATER DRIVE WATER MAIN IMPROVEMENTS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The City Manager is hereby authorized to enter into a contract with Smithcorp, Inc. for the Shearwater Drive Water Main Improvements in accordance with the bid on file in the office of the City Manager.

Section 2. This Ordinance is hereby declared to be an emergency measure necessary for the urgent benefit and protection of the City and its inhabitants for the reason that the waterline and restoration be completed in the early fall; wherefore, this ordinance shall take effect immediately upon its passage.

Passed	_____	_____	_____
		Mayor's Approval	
Posted	_____		
First Reading	_____	Rules Suspended	_____
Second Reading	_____	Emergency	_____
Third Reading	_____		

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

CITY OF FAIRFIELD, OHIO
CITY COUNCIL MEETING COMMUNICATION

ITEM NO. 110103

ITEM:

DATE: 08/10/2013

Pavement Marking Application contract for the 2013 Program.

FINANCIAL IMPACT:

\$80,000.00 (\$70,191.16 for the application of roadway pavement markings plus a contingency of \$9,808.84) from the Street Improvement Fund.

SYNOPSIS:

The City contracts out the application of pavement markings on an annual basis to promote safety and aesthetics.

BACKGROUND:

The City has approximately 360 lane miles of pavement within the City. As pavement markings become aged, it is necessary to re-paint them on an annual basis.

A bid opening was held on July 29th for which three (3) bids were received. The bid results are attached.

<i>Contractors</i>	<i>Total</i>
A&A Safety Inc. – Cincinnati, OH	\$70,191.16
Aero-Mark, Inc. – Streetsboro, OH	\$79,060.25
Oglesby Construction Inc. – Norwalk, OH	\$84,584.78

The lowest and best bidder is A&A Safety Inc. of Cincinnati, Ohio.

STAFF RECOMMENDATION:

It is recommended that City Council approve legislation for an appropriation in the amount of \$80,000.00 from the Street Improvement Fund, and authorize the City Manager to enter into a contract with A&A Safety, Inc. of Cincinnati, Ohio for the 2013 Pavement Marking Application contract. A suspension of the rules and emergency provisions are being requested in order to schedule and complete this work before temperatures drop and inclement weather arrives.

LEGISLATIVE ACTION: Suspension of Rules and Adoption Requested?
If yes, explain above yes no

Emergency Provision Needed?
If yes, explain above yes no

Prepared by: [Signature]
Approved for Content by: [Signature]
Financial Review (where applicable): [Signature]
Legal Review (where applicable): [Signature]
Accepted for Council Agenda: [Signature]

City of Fairfield
 Bid Tabulation for "2013 Pavement Marking Program"
 Bid Opening: July 29, 2013 City of Fairfield Council Chambers

		Bidder						
		A&A Safety 1126 Ferris Road Cincinnati, OH 45102 513-943-6100	Oglesby Construction Inc. 1600 Toledo Road Rt. 20 W Norwalk, OH 44857 419-668-8204	Aero-Mark, Inc. 10423 Danner Drive Streetsboro, OH 44241 330-995-0100				

Item #	Unit	Description	Traffic Paint Est. Qty.	Thermoplastic Est. Qty.	Traffic Paint Unit Price	Thermoplastic Unit Price	Traffic Paint Unit Price	Thermoplastic Unit Price	Traffic Paint Unit Price	Thermoplastic Unit Price
1	Feet	Edge Lines (White)	28.26	660.00	\$ 533.00	\$ 0.47	\$ 0.15	\$ 1.00	\$ 365.00	\$ 0.75
2	Miles	Lanes Lines	9.78	0.00	\$ 409.00	\$ 1,375.00	\$ 400.00	\$ 2,200.00	\$ 263.00	
3	Miles	Center Line (Double Yellow)	22.93	0.04	\$ 663.00	\$ 4,250.00	\$ 825.00	\$ 7,500.00	\$ 590.00	\$ 4,000.00
4	Miles	Center Line (Broken & Solid)	4.03	0.02	\$ 583.00	\$ 3,875.00	\$ 700.00	\$ 6,000.00	\$ 475.00	\$ 3,000.00
5	Miles	Center Line (Dashed)	0.69	0.00	\$ 409.00	\$ 1,375.00	\$ 400.00	\$ 4,500.00	\$ 263.00	
6	Each	Arrows	307	8	\$ 20.00	\$ 60.00	\$ 35.00	\$ 200.00	\$ 28.00	\$ 75.00
7	Each	Combo Arrow	22	1	\$ 30.00	\$ 110.00	\$ 45.00	\$ 250.00	\$ 36.00	\$ 125.00
8	Each	ONLY'S	14	0	\$ 25.00	\$ 100.00	\$ 55.00	\$ 250.00	\$ 43.00	
9	Each	SCHOOLS	14	2	\$ 120.00	\$ 460.00	\$ 165.00	\$ 600.00	\$ 159.00	\$ 451.00
10	Each	RAILROAD'S	12	0	\$ 110.00	\$ 500.00	\$ 165.00	\$ 475.00	\$ 164.00	
11	Feet	STOP Bars (24")	3,823	46	\$ 1.10	\$ 4.10	\$ 2.00	\$ 10.00	\$ 1.90	\$ 6.00
12	Feet	Channel Lines (8")	23,392	180	\$ 0.20	\$ 0.85	\$ 0.37	\$ 3.00	\$ 0.30	\$ 1.25
13	Feet	Crosswalks (8")	8,243	0	\$ 0.60	\$ 1.00	\$ 0.95	\$ 3.23	\$ 1.08	
14	Feet	Crosswalks (12")	0	0	\$ 1.00	\$ 2.70	\$ 2.00	\$ 4.25		
15	Miles	Edge Lines (Yellow)	0.33	0.00	\$ 533.00	\$ 2,500.00	\$ 900.00	\$ 5,500.00	\$ 365.00	
16	Each	Island Ball	16	0	\$ 45.00	\$ 125.00	\$ 72.00	\$ 350.00	\$ 50.00	
17	Feet	Dotted Guide Lines	582	0	\$ 0.70	\$ 1.25	\$ 0.90	\$ 1.25	\$ 0.50	
18	Feet	Transverse Lines (White & Yellow)	744	100	\$ 1.05	\$ 4.10	\$ 1.40	\$ 7.00	\$ 0.90	\$ 5.00
19	Each	Humps's	2	0	\$ 100.00	\$ 400.00	\$ 300.00	\$ 500.00	\$ 151.00	
20	Each	Yield Bars	43	16	\$ 3.00	\$ 5.00	\$ 6.00	\$ 10.00	\$ 15.00	\$ 45.00
21	Feet	Grinding	0	200	\$ 1.00	\$ 2.00	\$ 1.00	\$ 0.60	\$ 1.00	\$ 1.00
22	Each	Grinding Words/Arrows	0	1	\$ 50.00	\$ 100.00	\$ 1.00	\$ 45.00		\$ 70.00
23	Each	Hanicap Marker	0	0	\$ 50.00	\$ 100.00	\$ 75.00	\$ 175.00		
24	Feet	Parking Stall Lines (4")	0	0	\$ 0.50	\$ 1.00	\$ 1.10	\$ 1.50		

* Unit prices for auxiliary markings are for bidding purposes only - actual quantities to be determined @ pre-construction meeting following bid award.

Total Contract Amount	\$70,191.16	\$84,584.78	\$79,060.25
-----------------------	-------------	-------------	-------------

These bids will be reviewed by the Public Works Department and a recommendation will be made to Council. There is no guarantee that the contract will be awarded to the lowest bidder. Contracts are awarded to the bidder deemed to be the best and the lowest.

ORDINANCE NO. _____

ORDINANCE TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH A & A SAFETY, INC. FOR THE 2013 PAVEMENT MARKING APPLICATION PROGRAM AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The City Manager is hereby authorized to enter into a contract with A & A Safety, Inc. for the 2013 Pavement Marking Application Program in accordance with the bid on file in the office of the City Manager.

Section 2. This Ordinance is hereby declared to be an emergency measure necessary for the urgent benefit and protection of the City and its inhabitants for the reason that the work be completed before inclement weather arrives; wherefore, this ordinance shall take effect immediately upon its passage.

Passed _____

Mayor's Approval

Posted _____

First Reading _____

Rules Suspended _____

Second Reading _____

Emergency _____

Third Reading _____

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

CITY OF FAIRFIELD, OHIO
CITY COUNCIL COMMUNICATION

ITEM NO. 11 (E)

August 12, 2013

ITEM

It is necessary for the City Council pass an ordinance to levy Sidewalk Assessments on the properties that benefit from sidewalk repairs for the year 2012.

FINANCIAL IMPACT

Eventually assessments remaining unpaid will be certified to the County Auditor for Collection in order to pay debt service on special assessment bonds.

SYNOPSIS

This is the first step in assessing the properties for sidewalk repairs. In accordance with State law, City Council must now pass an ordinance to levy assessments at this time for all unpaid accounts. If after 30 days accounts have not been paid then Council will authorize the issuance of assessment bonds and certify the debt service to the County Auditor for collection.

BACKGROUND

The **2012 Sidewalk Program** required that property owners repair sidewalks that were marked for replacement. Resolution 1-12 passed by Council on January 23, 2012 declared the necessity to make sidewalk repairs. Invoices totaling \$74,770.43 for sidewalk repairs were sent out to 314 property owners that benefited from the repairs. As of August 1st, 85 property owners with \$24,005.12 in assessments were still outstanding.

Letters will be sent to property owners stating that all outstanding assessments are to be paid by a specified date to be determined or the County Auditor will place the assessment on the tax bills over the next 5 years for collection.

STAFF RECOMMENDATION

It is recommended that City Council authorize and direct the preparation of legislation to levy the assessments for the repair of sidewalks against lands and lots benefited by such improvements. The legislation will require the emergency clause since unpaid assessments will be billed to the property owners to allow 30 days for payment before certifying the outstanding balance to the County Auditor and issuing bonds.

LEGISLATIVE ACTIONS:

Suspension of Rules & Adoption Requested?
Emergency Provision Needed?

Yes
Yes

Prepared By: May Hagan
Approved for Content by: May Hagan
Financial Review (where applicable) by: May Hagan
Legal Review (where applicable) by: [Signature]
Accepted by Council Agenda: Alina Cole

2012 SIDEWALK INVOICES

INVOICE NUMBER	PROPERTY	BALANCE DUE
2653	4923 POTOMAC DR	\$64.32
2157	970 MILLERS RUN CT	\$75.04
2651	4902 POTOMAC DR	\$75.04
2109	3533 HAZELWOOD DR	\$85.76
2126	240 LANCASTER DR	\$85.76
2128	456 LOREN LN	\$85.76
2135	3534 MACK RD	\$85.76
2146	3930 MACK RD	\$85.76
2181	170 WESTBOURNE CT	\$85.76
2334	5491 CHESAPEAKE WAY	\$85.76
2367	885 MAPLE RIDGE CT	\$85.76
2639	5268 PATRICIA DR	\$85.76
2677	5064 W. SCIOTO DR	\$85.76
2111	3546 HAZELWOOD DR	\$96.48
2116	669 INNSBROOKE LN	\$96.48
2162	9341 OLIVER KNOLL CT	\$96.48
2412	3 VIOLA CT	\$96.48
2633	5156 MIAMIDALE DR	\$96.48
2634	5180 MIAMIDALE DR	\$96.48
2134	3510 MACK RD	\$107.20
2206	943 GAIL AVE	\$107.20
2317	816 BROADVIEW DR	\$107.20
2325	2246 BROCKTON DR	\$107.20
2327	5548 CARLSBAD CT	\$107.20
2337	5538 CHESAPEAKE WAY	\$107.20
2359	1982 HARROWGATE HILL LN	\$107.20
2374	5532 MESA VERDA CT	\$107.20
2377	5576 MESA VERDA CT	\$107.20
2382	5474 NOTTINGHAM PL	\$107.20
2383	5495 NOTTINGHAM PL	\$107.20
2395	2259 ROLLING HILLS BLVD	\$107.20
2444	5453 YELLOWSTONE DR	\$107.20
2607	5482 COOLBROOK DR	\$107.20
2610	5860 COUNTRYDALE CT	\$107.20
2628	5314 LIMESTONE DR	\$107.20
2666	5341 SANDSTONE DR	\$107.20
2137	3575 MACK RD	\$117.92
2169	6005 ROSEWOOD PL	\$117.92
2175	6316 ROSS RD	\$117.92
2390	5318 OAKBROOK DR	\$117.92
2618	5316 DEE ALVA DR	\$117.92
2148	805 MILLERS RUN CT	\$122.80
2177	9857 SEWARD RD	\$122.80
2186	20 WYNGATE CT	\$128.64

2012 SIDEWALK INVOICES

INVOICE NUMBER	PROPERTY	BALANCE DUE
2375	5540 MESA VERDA CT	\$128.64
2399	2264 ROLLING HILLS BLVD	\$150.08
2176	7820 SEWARD RD	\$182.24
2178	7614 TOLLGATE CT	\$182.24
2627	5303 LIMESTONE DR	\$182.24
2214	4800 HOLIDAY DR	\$196.48
2441	5731 WINTON RD	\$203.68
2449	2082 YORKTOWN DR	\$203.68
2452	5459 YOSEMITE DR	\$203.68
2203	4785 DIXIE HWY	\$214.40
2228	4743 SLADE DR	\$214.40
2231	1026 WALTER AVE	\$214.40
2330	5591 CHATFIELD DR	\$214.40
2341	5640 CHESAPEAKE WAY	\$225.12
2626	5302 LIMESTONE DR	\$225.12
2438	5643 WINTON RD	\$235.84
2675	5038 W. SCIOTO DR	\$235.84
2221	4748 McGREEVY DR	\$240.72
2601	5247 ANN CT	\$246.56
2656	5040 RIVER RD	\$254.60
2426	5739 WINDERMERE LN	\$257.28
2602	5258 ANN CT	\$257.28
2121	3687 KOHN DR	\$331.56
2220	4714 McGREEVY DR	\$331.56
2133	18 MACK RD	\$343.04
2123	203 LANCASTER DR	\$367.80
2660	5694 RIVER RD	\$386.82
2673	5133 E. SCIOTO DR	\$407.36
2386	5256 OAKBROOK DR	\$439.52
2446	5500 YELLOWSTONE DR	\$460.96
2400	5533 SIR LANCELOT LN	\$500.00
2131	485 LOREN LN	\$513.80
2321	926 BROADVIEW DR	\$582.80
2329	5581 CHATFIELD DR	\$687.48
2149	815 MILLERS RUN CT	\$896.44
2165	40 PROVIDENCE DR	\$964.80
2396	2280 SHENANDOAH DR	\$1,105.20
2310	5748 AUBERGER DR	\$1,155.63
2124	211 LANCASTER DR	\$1,209.08
2323	960 BROADVIEW DR	\$1,700.53
2637	510 NILLES RD	\$2,514.70

Total Billed: \$24,005.12

ORDINANCE NO. _____

ORDINANCE LEVYING SPECIAL ASSESSMENTS
FOR THE REPAIR OF SIDEWALKS (INCLUDING
APRONS) IN THE CITY OF FAIRFIELD, OHIO AND
DECLARING AN EMERGENCY.

WHEREAS, this Council did, on the 23rd day of January, 2012 duly adopt Resolution No. 1-12 declaring the necessity of repairing certain designated sidewalks (including aprons); and

WHEREAS, the City of Fairfield has subsequently repaired that portion of such sidewalks (including aprons) which were not repaired by the owners of the property abutting thereon; and

WHEREAS, a list of the estimated assessments of the total cost of said repair has been prepared and placed on file in the office of the Clerk of this Council; and

WHEREAS, this Council has received no objections filed with respect to said estimated assessments;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The list of estimated assessments of the cost of repairing certain sidewalks (including aprons) in the City of Fairfield, Ohio, reported to this Council and now on file in the office of the Clerk of Council and aggregating \$74,770.43 of which \$24,005.12 remains unpaid, is adopted and confirmed.

Section 2. The several amounts of the assessments are hereby assessed and levied on the lots and lands bounding and abutting the improvement.

Section 3. It is determined that the assessments do not exceed the special benefits resulting from the improvement, and do not exceed any statutory limitation.

Section 4. The Clerk of Council is directed to continue on file in her office a list of the assessments and the description of the lots and lands.

Section 5. The total assessment against each lot and parcel of land shall be payable in cash to the Finance Director of the City of Fairfield within thirty days after the passage of this ordinance or, at the option of the property owner assessed, in five (5) annual installments with interest at the same rate as the bonds issued in anticipation of the collection thereof.

All assessments and installments which have not been paid at the expiration of the thirty-day period shall be certified by the Clerk of Council to the County Auditor, to be placed on the tax duplicate and collected the same as other taxes, as provided by law.

Section 6. The Clerk of Council is directed to cause notice of the passage of this ordinance to be published as provided by law.

Section 7. The Clerk of this Council is directed to cause notice of the levy of the assessments herein to be filed with the County Auditor within twenty days following the passage of this ordinance.

Section 8. This ordinance is hereby declared to be an emergency measure necessary for the urgent benefit and protection of the City and its inhabitants for the reason that these assessments must be certified to the Butler County Auditor immediately; wherefore, this ordinance shall take effect immediately upon its passage.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	Emergency _____
Third Reading	_____	

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

CITY OF FAIRFIELD, OHIO
CITY COUNCIL COMMUNICATION

ITEM NO. 11(E)(2)

August 12, 2013

ITEM

It is necessary for the City Council to pass an ordinance to reduce special assessments levied for the purpose of constructing improvements at the Cincinnati Mills Mall.

FINANCIAL IMPACT

The reduction in the assessment will be certified to the County Auditor for collection in order to pay debt service on bonds issued for the construction of improvements.

SYNOPSIS

The cooperative agreement entered into by the City and the Port Authority of Greater Cincinnati dated February 1, 2004 requires the assessments to be reduced by the amount of debt service payments in lieu of taxes and other funds made available during 2013 and 2014.

BACKGROUND

The City has received the report of the Administrator of the cooperative agreement detailing the amount of the debt service payments in lieu of taxes and other funds being made available and it has been determined that the amount of assessments needed to be certified to cover the debt service payment of \$295,040.42 is per **Exhibit B**.

STAFF RECOMMENDATION

It is recommended that Council authorize and direct the preparation of legislation to reduce the special assessments levied for the purpose of constructing certain improvements at the Cincinnati Mills Mall.

LEGISLATIVE ACTIONS:

Suspension of Rules & Adoption Requested?
Emergency Provision Needed?

Yes
Yes

Prepared by: May Hahn
Approved for Content by: May Hahn
Financial Review (where applicable) by: May Hahn
Legal Review (where applicable) by: [Signature]
Accepted by Council Agenda: [Signature]

CITY OF FAIRFIELD, OHIO

ORDINANCE NO. _____

AN ORDINANCE DETERMINING TO REDUCE AND
RECERTIFY SPECIAL ASSESSMENTS LEVIED FOR THE
PURPOSE OF CONSTRUCTING CERTAIN IMPROVEMENTS
AND DECLARING AN EMERGENCY.

WHEREAS, pursuant to a petition filed by the owners of benefited properties dated December 30, 2003, (the "Petition") this City Council ("Council") of the City of Fairfield, Butler County, Ohio (herein the "City") by Resolution No. 2-04 adopted January 12, 2004, has declared the necessity of acquiring and constructing the improvements described in such Resolution and has adopted the assessments with respect to such improvements prepared and filed with the Clerk of Council and by Ordinance No. 5-04 adopted on January 12, 2004, determined to proceed with said improvements; and

WHEREAS, in accordance with the Petition, the improvements identified in such Resolution and Ordinance (hereinafter called the "Improvements") were acquired and constructed on behalf of the City and the City of Forest Park, Hamilton County, Ohio (herein, "Forest Park"), acting jointly and in cooperation with the Port of Greater Cincinnati Development Authority (the "Port Authority"); and

WHEREAS, this Council by Ordinance No. 6-04 adopted January 12, 2004 levied special assessments for the Improvements against benefited properties in the City and certified said assessments to the Butler County Auditor for collection; and

WHEREAS, pursuant to the Petition, the assessments to be certified for collection in each year are to be adjusted in accordance with the Tax Increment Service and Cooperative Agreement (the "Cooperative Agreement") entered into by and among the City, Forest Park, the property owner and the Port Authority, dated February 1, 2004, the Trust Indenture (the "Trust Indenture") by and between the Port Authority and U.S. Bank National Association, dated February 1, 2004 and an annual report to be prepared and provided to the City and others by the Administrator, as defined in the Cooperative Agreement; and

WHEREAS, the Cooperative Agreement and Trust Indenture require the Administrator to determine and include in its annual report: (A) the Fairfield City Gross Annual Assessments and Forest Park Gross Annual Assessments for the following collection year, (B) the Aggregate Annual Required Assessments for the applicable year, as reduced by (i) the amount of service payments in lieu of taxes collected and estimated to be collected pursuant to section 5709.42 of the Ohio Revised Code and the Cooperative Agreement and (ii) other available amounts, as set forth in the Trust Indenture, and (C) the net amounts of the special assessments to be certified for collection that year by the City (the "Fairfield City Net Annual Assessments" referred to therein) and by Forest Park (the "Forest Park Net Annual Assessments" referred to therein); and

WHEREAS, original tax parcel A0700017000078 (including both Part 1 and Part 2) has been subdivided and new tax parcel A0700017000103 has been created with a portion of the

acreage originally included in the original tax parcel A0700017000078, and the Petition and the Cooperative Agreement provide that the Special Assessments shall be apportioned and charged on a proportionate basis (based on a formula included in the Petition) to any new tax parcels and the remaining parcels as determined by the Administrator; and

WHEREAS, the City has previously received and accepted the report of the Administrator on the reapportionment of the Special Assessment to and between tax parcels A0700017000078 and A0700017000103; and

WHEREAS, the City has received the 2013 annual report of the Administrator, detailing calculations of the amounts identified in the several preceding recitals to this ordinance, including the allocations of the special assessments among affected tax parcels, estimates of the amount of service payments in lieu of taxes and other funds to be available during 2013 and 2014 for the purpose of making debt service and related payments, and indicating the reduction percentages and amounts to be applied in order to reduce the Fairfield City Gross Annual Assessments to the Fairfield City Net Annual Assessments to be collected for the 2014 collection year (with the related Forest Park determinations made on the same basis); and

WHEREAS, this Council determines that the assessments previously levied shall be reduced for collection year 2014, shall be allocated pursuant to and in accordance with the Administrator's report and shall be reduced and re-certified in accordance herewith;

NOW, THEREFORE, the Council of the City of Fairfield, County of Butler, Ohio hereby ordains:

SECTION 1. That the assessments of the cost and expense of the Improvements plus Administrative Expenses, which were previously certified by this Council to the Butler County Auditor's Office for parcel numbers and in the amounts as set forth in Exhibit A attached hereto, and which were thereafter reapportioned to and between tax parcels A0700017000078 and A0700017000103 in the amounts identified in Exhibit B attached hereto and certified to the County Auditor, shall, pursuant to and in accordance with the Administrator's report, be reduced for collection year 2014 and shall be allocated and levied and re-certified for collection year 2014 in the amounts set forth on Exhibit B attached hereto.

SECTION 2. The Clerk of Council is hereby directed to deliver a certified copy of this Ordinance to the County Auditor within twenty (20) days after its adoption.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 4. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of this City, and for the further reason that the immediate adoption of said Ordinance is necessary for the orderly certification of the assessments; therefore, this Ordinance shall be in full force and effect from and immediately after its adoption.

ADOPTED _____, 2013.

Presiding Officer

Attest:

Clerk of Council

CERTIFICATE

The undersigned hereby certifies that the foregoing is a true and correct copy of an Ordinance adopted on the ____ day of _____, 2013, and that on the ____ day of _____, 2013, a date within twenty (20) days of the adoption of the foregoing Ordinance, a true and correct copy of such Ordinance was filed with the County Auditor.

Clerk of Council

RECEIPT

The undersigned hereby acknowledges receipt of the foregoing Ordinance.

County Auditor

Dated: _____

EXHIBIT A

Cincinnati Mills
Allocation of Assessments to Parcels

Tax Parcel Butler County	Acreage	Property Use	Assessable Acreage	Assessable SF	Principal Portion of Special Assessment	Total Special Assessment
A0700017000078 (Part 1)	14.872	Kohls, mall, parking and garage	14.872	283,144	\$3,483,923	\$7,905,748
A0700017000078 (Part 2)	0.415	Residual parcel	0.415		\$14,802	\$33,590
A0700017000097 Exempt	5.711	Garage				\$0
A0700017000098 Exempt	0.729	Ring road				\$0
A0700017000087 Exempt	1.054	Detention pond				\$0
	22.781	Total	15.287	283,144	\$3,498,725	\$7,939,338

EXHIBIT B

**Port of Greater Cincinnati Development Authority
Cooperative Public Parking and Infrastructure Project**

Special Assessments

Parcel Number	Principal Portion of the Special Assessment	Total Special Assessment	Gross Annual Assessments	Reduction Amount	Net Annual Assessments to be Collected
Butler County					
A0700017000078	\$1,977,344.79	4,487,008.04	\$183,071.64	\$16,326.16	\$166,745.48
A0700017000103	\$1,521,380.52	3,452,329.95	\$140,856.38	\$12,561.44	\$128,294.94
<i>Subtotal:</i>	\$3,498,725.31	\$7,939,337.99	\$323,928.02	\$28,887.60	\$295,040.42

ORDINANCE NO. _____

ORDINANCE TO AMEND ORDINANCE NO. 113-12 ENTITLED "AN ORDINANCE TO MAKE ESTIMATED APPROPRIATIONS FOR THE EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FAIRFIELD, OHIO, DURING A PERIOD BEGINNING JANUARY 1, 2013, AND ENDING DECEMBER 31, 2013."

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. Ordinance No. 113-12, the 2013 Appropriation Ordinance, is hereby amended in the following respects:

From:	Unappropriated General Fund	\$13,000
To:	10012523-235000 Insurance	\$11,000
To:	10021022-221000 Travel & Training	\$2,000

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	
Third Reading	_____	

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

CITY OF FAIRFIELD, OHIO
CITY COUNCIL COMMUNICATION

ITEM:

August 12, 2013

Request for appropriation for **contractual** agenda items.

FINANCIAL IMPACT:

\$165,000.00 from noted funding source.

SYNOPSIS:

The following appropriations have been requested to fund the contracts appearing under New Business on Council's meeting agenda dated August 12, 2013:

- \$85,000 for Shearwater Drive Water Main Improvements
- \$80,000 for 2013 Pavement Marking Application Program

BACKGROUND:

Please refer to specific Council Communications dated August 12, 2013 for a description of these items.

RECOMMENDATIONS:

It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed above.

LEGISLATIVE ACTIONS:	Suspension of Rules & Adoption Requested?	<input checked="" type="checkbox"/>	<input type="checkbox"/> If yes, explain
		yes	no above
	Emergency Provision Needed?	<input type="checkbox"/>	<input checked="" type="checkbox"/> If yes, explain
		yes	no above

Prepared by: Shirley Wilson

Approved for Content by: Shirley Wilson

Financial Review (where applicable) by: Mary Hight

Legal Review (where applicable) by: John H. O'Leary

Accepted by Council Agenda: Shirley Wilson

ORDINANCE NO. _____

ORDINANCE TO AMEND ORDINANCE NO. 113-12 ENTITLED "AN ORDINANCE TO MAKE ESTIMATED APPROPRIATIONS FOR THE EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FAIRFIELD, OHIO, DURING A PERIOD BEGINNING JANUARY 1, 2013, AND ENDING DECEMBER 31, 2013."

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. Ordinance No. 113-12, the 2013 Appropriation Ordinance, is hereby amended in the following respects:

From:	Unappropriated Street Improvement Fund	\$80,000
To:	40116025-252000 Improvements Other than Building <i>(2013 Pavement Marking Application)</i>	\$80,000

From:	Unappropriated Water Surplus Fund	\$85,000
To:	60516025-252000 Improvements Other than Building <i>(Shearwater Main Improvements (\$85,000))</i>	\$85,000

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	
Third Reading	_____	

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

CITY OF FAIRFIELD, OHIO
CITY COUNCIL COMMUNICATION

ITEM:

August 12, 2013

Request for appropriation for **non-contractual** agenda items.

FINANCIAL IMPACT:

\$165,819.00 from noted funding source.

SYNOPSIS:

The following appropriations have been requested:

- \$35,500 for content management software for financial and human resources software provided by Tyler Technologies
- \$31,748 for purchase of 2013 Chevrolet Tahoe 4x4 for Street Division
- \$7,095 for outfitting of a 2013 Chevrolet Silverado 2500 for Parks and Recreation Department
- \$21,425 for replacement of fluorescent light bulbs, fixtures, roof repairs and other miscellaneous items at Fire House 1
- \$11,000 for repair of water leaks and other miscellaneous repairs at Public Works Building
- \$18,975 for Municipal Building North Entrance Canopy
- \$7,000 for HVAC and Boiler repairs at Justice Center Building
- \$3,225 for five handguns for Police Department
- \$9,900 for sealing, crack fill and re-striping of tennis courts at William Harbin Park
- \$5,000 for overlay and sealing of 120' golf cart path on South Trace Golf Course
- \$6,000 for renovations of the back-of-house at Fairfield Community Arts Center's Theater
- \$2,900 for renovation of catering kitchen and lower restrooms at Elisha Morgan Mansion
- \$5,051 for contracted drainage improvements - South Gilmore Road wall repair
- \$10,000 for engineering services associated with water system modeling activities for Water Division.

BACKGROUND:

Please refer to specific Council Communications dated August 12, 2013 for a description of these items.

RECOMMENDATIONS:

It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed above.

LEGISLATIVE ACTIONS:

Suspension of Rules & Adoption Requested?

yes

If yes, explain no above

Emergency Provision Needed?

yes

If yes, explain no above

Prepared by: Elisha Wilson

Approved for Content by: Elisha Wilson

Financial Review (where applicable) by: Mary Beth

Legal Review (where applicable) by: John A. Clemens

Accepted by Council Agenda: Elisha Wilson

CITY OF FAIRFIELD, OHIO
CITY COUNCIL COMMUNICATION

ITEM NO. 11 E 2014

August 12, 2013

ITEM

It is necessary for Council to authorize an appropriation for the purchase of content management software to work in conjunction with the City's financial and human resource software provided by Tyler Technologies.

FINANCIAL IMPACT

An appropriation in the amount of \$35,500 (\$32,300 with a \$3,200 contingency) from CIP project FIN-13-004 -- Citywide Document Imaging Project as approved in the 2013-2017 CIP Budget.

SYNOPSIS

This content management system will allow the indexing of images within the financial and human resources modules of Munis software. This software will provide the historical basis for online utility billing and employee self-serve, which will allow utility customers to view past bills as well as improve the online payment process and allow employees to look up digital versions of their pay stubs, W-2 as well as request leave time.

BACKGROUND

Munis, a Tyler Technologies product, was implemented in 2004. Since then, upgrades have been done to the basic software. However, there are several modules that can be added to simplify the internal processes for employees and external processes for the customers. A historical digital database using the content management system will be created from this point forward using the content management software for payroll/human resources as well as utility billing. The addition of employee self-serve and citizen self-serve modules, both utilizing user identification and password protection, over the next couple of years will help streamline processes and make more information transparent.

STAFF RECOMMENDATION

It is recommended that Council authorize and direct the preparation of legislation necessary to provide funding for the purchase of a content management system in accordance with the attached proposal with a suspension of the rules.

LEGISLATIVE ACTIONS:	Suspension of Rules & Adoption Requested?	Yes
	Emergency Provision Needed?	No

Prepared by: May Horn
Approved for Content by: May Horn
Financial Review (where applicable) by: May Horn
Legal Review (where applicable) by: J. H. O'Leary
Accepted by Council Agenda: [Signature]



Quoted By: CJ Vose
 Date: 6/25/2013
 Quote Expiration: 12/22/2013
 Quote Name: City of Fairfield - ERP - TCM SE Quote
 Quote Number: 2013-4464
 Quote Description: TCM SE Quote

Sales Quotation For

City of Fairfield
 5350 Pleasant Ave.
 Fairfield, Ohio 45014
 Phone (513) 896-8109

Tyler Software and Related Services

Description	License	Impl Days	Impl Cost	Data Conversion	Module Total	Year One Maintenance
Productivity:						
Tyler Content Manager SE	\$20,000.00	4 @ \$1175	\$4,700.00	\$0.00	\$24,700.00	\$3,600.00
TOTAL:	\$20,000.00	4	\$4,700.00	\$0.00	\$24,700.00	\$3,600.00

Other Services

Description	Quantity	Unit Price	Unit Discount	Extended Price
Tyler Content Manager SE Forms GoDocs Conversion (Existing Clients)	1	\$2,500.00	\$0.00	\$2,500.00
Tyler Content Manager SE Installation (Existing Clients)	1	\$1,500.00	\$0.00	\$1,500.00
TOTAL:				\$4,000.00

Summary

	One Time Fees	Recurring Fees
Total Tyler Software	\$20,000.00	\$3,600.00
Total Tyler Services	\$8,700.00	\$0.00
Total 3rd Party Hardware, Software and Services	\$0.00	\$0.00
Summary Total	\$28,700.00	\$3,600.00

Comments

Tyler's quote contains estimates of the amount of services needed, based on our preliminary understanding of the size and scope of your project. The actual amount of services depends on such factors as your level of involvement in the project and the speed of knowledge transfer.

Unless otherwise noted, prices submitted in the quote do not include travel expenses incurred in accordance with Tyler's then-current Business Travel Policy.

Tyler's prices do not include applicable local, city or federal sales, use excise, personal property or other similar taxes or duties, which you are responsible for determining and remitting.

In the event Client cancels services less than two (2) weeks in advance, Client is liable to Tyler for (i) all non-refundable expenses incurred by Tyler on Client's behalf; and (ii) daily fees associated with the cancelled services if Tyler is unable to re-assign its personnel.

Pricing for optional items will be held for six (6) months from the quote date.

Tyler provides onsite training for a maximum of 20 people per class. In the event that more than 20 users wish to participate in a training class or more than one occurrence of a class is needed, Tyler will either provide additional days at then-current rates for training or Tyler will utilize a Train-the-Trainer approach whereby the client designated attendees of the initial training can thereafter train the remaining users.

In the event Client acquires from Tyler any edition of Tyler Content Manager software other than Enterprise Edition, the license for Content Manager is restricted to use with Tyler applications only. If Client wishes to use Tyler Content Manager software with non-Tyler applications, Client must purchase or upgrade to Tyler Content Manager Enterprise Edition.

Tyler's cost is based on all of the proposed products and services being obtained from Tyler. Should significant portions of the products or services be deleted, Tyler reserves the right to adjust prices accordingly.

White Paper

Tyler Content Manager, Standard Edition for Munis (TCM SE)

Table of Contents

A Brief Description.....	1
What does TCM Standard Edition for Munis (TCM SE) do?	2
Why is it called Standard Edition?.....	2
Real Savings.....	2
Realized Benefits.....	2
Basic Fundamentals and Prerequisites.....	3-4
• Capture and Scan	3
• Optical Character Recognition (OCR).....	3
• Munis Batch Invoicing Capture (Munis 7.3).....	3
• Capture Network Documents.....	3
• Retrieval.....	3
• Munis Document and Image Access	3
• Document Search and Image Retrieval for Power Users.....	4
• Munis Enabler 7.2+	4
• Document Management.....	4
• Records Management	4
• Manipulating Images.....	4
• Security	4
• Data Entry	4
Get Ready, Get Set...GO.....	5
After the Go.....	5

Your time is a precious commodity. You need to evaluate complex options, determine their benefits, and manage multi-faceted transactions — several times a day. Your information needs to be quickly accessible and concise.

That's why we've created a series of 15-minute guides, to outline the essential components of our systems. Each guide will focus on specific functionality, explain their importance and the realized benefits, outline any prerequisites you should have, and suggest optimal deployment steps.

In this guide:

You will be introduced to Tyler Content Manager Standard Edition (TCM SE) as it pertains to Tyler's Munis® Financial Management Solution

(Munis version 7.2 or greater).

In the fifteen minutes it takes to read this guide, you'll learn how you can automate your processes and bring new value to your organization's operations. At Tyler, we understand the value of your time — and of a product that ensures your time is well spent.

A Brief Description

Local government agencies are expected to continually enhance their operational efficiency. Today, government at all levels is expected to deliver on their designated missions, but with the challenges of fewer resources, reduced operational costs, and having to make information more readily accessible to employees, the public, and/or other governmental bodies. What's more, all types of paper forms and documents continue to arrive from citizens, employees, and vendors, the managing of which is a costly, time-consuming, and error-prone manual process that has been impossible to eliminate — until now.

Tyler understands the challenges you face and has the experience and knowledge to help. That's why we developed Tyler Content Manager Standard Edition (TCM SE) — an easy-to-deploy content management solution designed specifically for Munis clients of every size. Through the easy capture, storage, and retrieval of documents, it's the perfect starting point for clients interested in electronically managing and seamlessly incorporating paper documents into Munis processes.

What does TCM SE do?

What if you could electronically capture all of your inbound documents and make them easily accessible by relaying them directly to your Munis applications? TCM SE is a complete document management solution that brings together best practices in Munis with inbound and outbound (TylerForms) communication. Increase your organization's efficiency by easily transforming your valuable paper forms and documents into electronic images that drive your key business processes in Munis. And streamline your business processes even further by making these documents accessible to all of your users right from your Munis applications. With TCM SE, users can scan incoming documents, as well as create, index, manage, secure, store, distribute, search, view, annotate, print, e-mail, and more all of your Munis related documents.

Why is it called Standard Edition?

Getting the right documents into the hands of team members, suppliers, and citizens has never been easier. TCM SE is powered by Tyler's full-featured Enterprise Edition and is designed specifically for use with our Munis applications. Munis automates thousands of transactions, but does not maintain and organize the associated transaction documents. With TCM SE you can link and reconcile all related documents with the business transactions stored in Munis and make them available to your Munis users. What's more, any document can be sent via e-mail or printed and mailed based on your requirements. The result: effective control over paperwork processes.

Ask yourself these questions:

- How many people use filing cabinets each day?
- How long does it take to file or retrieve documents in each department?
- How many pieces of paper are generated by your organization each year?

According to Gartner Group, Delphi, and other pundit estimates, the amount of time wasted by an average worker on document-related, non-value-added tasks is currently 30% daily. When combined with the industry standards for the actual costs associated with paper-based processes, it's evident how much time and money you can save by automating with a content management solution. According to Gartner ("Document Management: Assessing Costs and Benefits," Sept. 27, 2000):

- The average document is physically or electronically copied nine to 11 times at a cost of about \$18.

- Documents cost approximately \$20 to file.
- Retrieving a misfiled document costs approximately \$120.

What's more, soft costs such as on-site or off-site storage, physical plant considerations, and postal and distribution costs, are significant to the bottom line.

We all know that paper is a physical burden. At some point, the sheer volume of it necessitates streamlining your process and the amount of required paperwork. Why not start today with TCM SE?

Like any worthwhile project, the business benefits come from organizational change. Similarly, your content management project can be justified in terms of "hard" benefits, which are typically more easily quantified, and "soft" benefits, which may be more qualitative, but are just as important.

Realized Benefits

TCM SE delivers the broadest set of content management functionality in one integrated platform, all delivered as a specifically-designed solution for your Munis users' needs.

- Automated imaging, indexing, and storing of documents, 16 TylerForms, and Munis system-generated reports.
- Efficient retrieval of documents directly from Munis inquiry screens.
- Paperless reports — e-mail or print when needed.
- Reduced printing/paper costs.
- Higher employee productivity and increased efficiency with collaboration.
- Reduced filing and storage space.
- Fewer lost or misplaced documents.
- Single point of access — Munis.
- Search and retrieval for power users.
- Document preservation, back up, and data recovery.
- Faster retrieval response time.
- Accurate and secure document delivery.
- Optimal investment in Munis.
- Increased operational efficiencies by having all documents generated during a pre-defined business process.
- Archived information for future use.
- Inbound Document Capture, facilitating either batch or one-at-a-time document scans.
- Option to upgrade to TCM Enterprise, bringing together best practices to eliminate the paper process across your entire organization.

Basic Fundamentals and Prerequisites:

Capture and Scan

TylerForms and GoDocs

Each day your users print volumes of paper forms using TylerForms Processing (prerequisite). The first step in managing these forms is adding them to the Munis system. Checks, purchase orders, vendor invoices, W-2s, and more need to be turned into digital documents. By integrating TCM SE with 16 TylerForms, we automated the process of imaging, indexing, and storing these documents, enabling information to be acted upon directly from Munis applications. Output delivery is enhanced and customized to meet your needs.

Capturing System-generated Reports

TCM SE eliminates inefficient printing and distribution of system-generated reports with an automated process that captures, indexes, and stores reports as they are printed. TCM SE automatically transfers these reports into images for storage and later retrieval. Easy to display, print, and e-mail, reports can be retrieved directly from Munis screens, even by multiple people at the same time.

Clients using Munis 7.2 can also use the Scheduler to further automate reporting. Through this advanced tool, users can include links to reports submitted to TCM SE during a scheduled job and can even set notification options to retrieve a document in a Web browser.

Optical Character Recognition (OCR)

All content contained within TCM SE is processed through optical character recognition (OCR), enabling easy full-text searches and enhanced data capture. Document templates may be configured so that when a document image (TIFF) is captured, it is automatically subjected to OCR processing. After the processing takes place all converted OCR data is stored in an index with the document image itself, enabling users to do a full-text search and find needed information right from basic or advanced searches.

Scanning Paper to Capture

Scanning paper into a digital format is a key component of TCM SE, and our capture interface functionality is the right tool for the job. By using TWAIN-compliant scanners and the TCM SE user interface, converting paper documents has never been easier. Inbound document capture allows your organization to easily process documents received in a variety of ways. Users

scan documents directly into TCM SE using the single scan interface (for one document at a time) or batch scanning (for multiple documents). Scanning with OCR also ensures the high volumes of documents you handle every day are always easy to retrieve through full-text search.

Munis Office (MS Office, Munis 7.5+)

Users can execute a mail merge and auto archive (Capture) all types of letters and correspondence. Users create, print and archive documents sent to employees, citizens or vendors.

Munis Batch Invoicing Capture (7.3)

This tool allows users to efficiently complete the Accounts Payable invoice creation process in Munis through the use of bar codes. At the time of invoice entry, Munis creates a placeholder document in TCM SE and prints a bar code label to be affixed to each corresponding invoice. Users can then easily batch scan invoices and TCM SE automatically attaches an invoice image to the appropriate previously-stored placeholder document.

Capture Network Documents

In addition to scanning paper documents, users have the option to acquire content through the "File Open" dialog. This allows users to browse the local or network directory structure to locate desired electronic file(s). Users may also utilize "drag-and-drop" capabilities for data capture —the choice is yours.

Retrieval

Munis Document and Image Access

Easy access to content related to Munis is central to the needs of end users. That's why we designed TCM SE to store exact copies of document images and link them to corresponding Munis transactions, providing users with instant access to documents right from within Munis. TCM SE supports a variety of electronic files and document images (TIFF, PDF), photos (JPEG), Microsoft® Office documents (Word, Excel®, PowerPoint®, and more), drawings (DWF, DWG), and any other electronic files that a client wishes to store and manage. Users can easily view all the associated documents during the business process.

TCM SE also cross-indexes related documents so users can quickly access all related content. For example, a user may want to view related vendor invoices, purchase orders, checks, packing lists, and contracts for a specific transaction. Or an employee may want to view all of her personnel documents, including W-2, direct deposit, I-9, and W-4 forms. TCM SE makes it easy.

TCM SE is enabled in 98 Munis screens (Munis 7.4) through the camera icon, making it possible for users to retrieve documents without ever leaving familiar Munis business applications.

Through the Dash Board from Munis (7.4+) Central Programs (Vendor Central, Employee Central, etc) users can view images of important document like checks and invoices. Using Self Service (Munis 8.2) employees will retrieve check stubs and W2s all viewable for individual employees. This frees up employees for more strategic tasks, reduces human error, and creates an audit trail to support your organization's requirements.

Document Search and Image Retrieval for Power Users

Searching with TCM SE is easy. It provides users with multiple documents and image retrieval options. Users have one common search screen for all document types, can filter searches by one or more document types, and can deliver results to the user based on security permissions, so a user only sees documents he or she has privileges for. Full-text searches are extremely efficient for searching through large text databases. With TCM SE, power users can create advanced search queries and end users can easily search across multiple document types—all from the same screen. Multiple documents can also be selected and opened for simultaneous viewing. Users can also search for an image directly from TCM SE, then navigate the Munis application to an integration point, or can view a document after reviewing the Munis account detail, such as in the case of a vendor invoice. The choice of viewing is yours!

Munis Enabler 7.2+

The Enabler in Munis (7.2+) is an important tool that makes it easy for users to access documents. When the camera icon is selected, a new screen displays links to documents that have been created, configured, and named by your organization. Advanced security ensures users only see the documents and information they have permissions for, and only authorized Munis user can create links to new documents for display.

Document Management

Records Management

Analysts estimate that 10-20% of all paper documents within an organization get lost. You need complete control of your business processes through consistent document retention — and we can give it to you. TCM SE is much more than a secure repository to store and share your documents. It automates the storage of inbound and outbound document copies and ensures they are retained in a consistent and reliable manner. Comprehensive records management and version control guarantee that users see correct and up-to-date content every time, and eliminate

endless e-mail threads with multiple attachments. In addition, documents are indexed to enhance efficiency, full-text search enables rapid access to content stored in TCM SE, and security and audit trails track all actions to enhance compliance.

Manipulating Images

Icons located on the TCM toolbar allow for the easy viewing, manipulation, and markup of document images.

- Arrow Buttons — Scroll through a document with multiple images.
- Zoom In/Zoom Out — Look closer at a particular section of a document or zoom out for a broader image view.
- Edit Document — Reorder pages in a particular document.
- Annotate Document — Add document annotations from a separate menu.
- Sticky Note — Post a note on the image.
- Create Text Stamp — Create a text box for adding notations.
- Highlight Image — Highlight image text.
- Edit Annotations — Display a list of all annotations (highlights, text stamps, and sticky notes).

Security

Comprehensive security features allow you to set access privileges at the document, folder, or individual level — ensuring that only authorized team members have access to sensitive content. But the security of your content extends far beyond access restrictions to highly sensitive documents. Searches can be filtered by one or more document types, and results are delivered to the user based on security permissions, so users can only access the documents he or she has privileges to. In addition, we created all administrative options to be configurable, ensuring that TCM SE can change as quickly as your organization does.

Data Entry

Data entry can be one of the more time-consuming tasks associated with content management. TCM SE was designed with the right tools for increasing worker productivity, speed, and efficiency. For ease of data entry, data fields are presented side-by-side with the document image. In many instances, keyboard “hot keys” may be used to speed up the data entry process, reducing the number of required keystrokes by as much as 90%. Index fields can be created and maintained based on the specific needs of the users, and can be allocated as different types (standard data field, date field, check box, drop-down box, and more). What's more, users can apply data formatters to index fields (such as different date formats and SSN), as well as data

validation to provide a higher level of data integrity. Additionally, basic OCR (a standard feature of TCM SE) allows users to “copy & paste” data from the scanned image into the data/index fields.

Get Ready, Get Set...GO

Ready to enjoy the benefits of TCM SE? We make it easy. There are no seat licenses to consider, and an unlimited number of users can retrieve needed document images. And, we are with you during every step of the implementation process—from planning, to execution, to change management.

From purchase to go-live, a TCM SE implementation can take anywhere between three to six months. To begin the process, one of our Project Managers—responsible for organizing all installations, software configurations, and training—hosts a project kick-off meeting. A discussion of all hardware, software, and scanner requirements and the appointment of a key IT administrator who understands your unique technical environment take place. During the implementation we install the TCM client on three to four computers, printers, and scanners and train your IT administrator step-by-step how to install the additional clients. In addition, the Project Manager coordinates the installation and configuration of TylerForms and the TCM library of over 50 document types associated to Finance and Human Resources.

TCM SE is designed to be completely configurable to our clients' needs, so you start capturing documents right away—the right way. We standardized content management extensions and bundled them into a package for easy installation and configuration. This process includes indexing and storing your most popular Munis documents. We also pre-configured user access from logical integration points in our inquiry screens so users only have to select an icon on the tool bar to access what they need. Once TCM SE is installed, we provide your Munis users with basic training, including on-site training, videos,

and user guides. These tools are designed to teach users about the new features and benefits of TCM SE, and to create an awareness of how this enhancement helps them in their day-to-day activities.

After the Go

TCM SE ensures that your Munis documents are processed and retained in a consistent and efficient manner — giving your users easy access to the information they need, when they need it. With TCM SE you can cut costs by removing costly paper trails, reallocating labor, and speeding up process times to drive efficiency. And, you have the freedom to add additional documents and revise processes at any point to fit your organizational changes. Why continue to use inefficient filing systems and waste money on costly printing and paper costs? With TCM SE, your Munis documents are there when you need them — accessed right from your desktop.

Now, sit back and enjoy the savings.

BID PRICE

ITEM -3- SPORT UTILITY VEHICLE, POLICE SPECIAL, 4 DOOR, REAR 2-WHEEL DRIVE

DELIVERY: 120 DAYS A.R.O. (See IV.A.) INDICATE CITY/STATE OF MANUFACTURER: Arlington, TX

<u>CONTRACTOR: Byers Chevrolet</u>	<u>MFG: Chevrolet</u>	<u>MODEL: Tahoe</u>	<u>MODEL NUMBER: CC10706</u>
<u>REAR END GEAR RATIO: 3.08</u>			
<u>ITEM NO.: 11550</u>			<u>UNIT PRICE: \$25,818.00</u>

List any exceptions to the specifications:

Delivery charge per mile, per vehicle round trip map mileage for delivery by the contractor: \$.40. The maximum delivery charge the state will pay is \$0.60 or less per mile. The round trip map mileage figure will be multiplied by an estimated figure of 300 miles and added to the base cost of the vehicle for bid evaluation purposes only. If there is no delivery charge per mile round trip map mileage rate supplied or the calculated value of the delivery charge is less than the minimum delivery charge; the minimum delivery charge (Not to exceed \$50.00) will be used for evaluation purposes.

Minimum Delivery Charge, Not to Exceed \$50.00: \$ 50.00.

<u>ITEM NO.</u>	<u>MILEAGE</u>	<u>UNIT COST</u>
11590	Delivery charge per mile, per vehicle round trip map mileage for delivery by the contractor	\$.40 per mile
11591	Minimum Delivery Charge, Not to Exceed \$50.00	\$50.00

<u>ITEM NO.</u>	<u>CONTRACTOR'S ORDER NO.</u>	<u>OPTIONS</u>	<u>UNIT COST</u>
11553	CK10706	4 Wheel Drive	*/ \$3995.00
11554	K5T	Dual 660 CCA Batteries	\$168.00
11558	6N6	Inside Rear Door Locks Inoperable	\$60.00
11559	6B2	Inside Rear Door Handles Inoperable	\$60.00
11560	6N5	Inside Rear Window Switches Inoperable	\$50.00
17163	B30	Carpet	\$168.00
11564	TT	30-Day Tag	*/ \$18.50

BID PRICE

ITEM -3- SPORT UTILITY VEHICLE, POLICE SPECIAL, 4 DOOR, REAR 2-WHEEL DRIVE (cont.)

<u>ITEM NO.</u>	<u>CONTRACTOR'S ORDER NO.</u>	<u>OPTIONS</u>	<u>UNIT COST</u>
23370	AMF	Additional set of FOB Keys	* \$66.00
		Additional Option Package	
23371	G80	(Bidder to specify type: Locking Differential)	\$260.00
	E85	No Body side Moldings – Deduct	-\$60.00
	9G8	Daytime Running Lights– Deduct	\$0
	NSP	No Spotlight – Deduct	* -\$250.00
	NR	No-Radio – Deduct	\$N/A

List standard paint colors:

(4IU0 Black, (50U) Summit White, (GAN) Silver Ice, (GHA) Mocha Steel, (GWT) Champagne Silver.

<u>BASE</u>	25818
<u>4 WHEEL DRIVE</u>	3995
<u>30 DAY TAG</u>	18.50
<u>ADDITIONAL FOB KEYS</u>	66.00
<u>NO SPOTLIGHT</u>	-250.00
<u>LEAVE CENTER CONSOLE IN</u>	0.00
<u>DELIVERY</u>	100.00
<u>TOTAL</u>	<u>29,747.50</u>



4595 Chambersburg Rd
Huber Heights, OH 45424

PH: (937) 236-9702
FAX: (937) 236-9783

Serving All Your Upfitting Needs in Southwest Ohio

Estimate

Date	Estimate #
7/29/2013	10-15723

Name / Address
City of Fairfield 8870 North Gilmore Rd. Fairfield, Oh 45014

Cust P.O.#	Sales Rep	Project	Truck/Liscence #	Contact & Phone #
	GB			

Description	Qty	Cost	Total
Furnish and install Future Line 2 yd dump body SW 8'5 X 80", all aluminum construction H34 5052 aluminum alloy, double wall sides and tailgate, fold down sides, lights per FMVSS108, bulkhead with window screen, scissor hoist electric double acting, mudflaps, mounted on your supplied 56" CA chassis.	1	5,795.00	5,795.00T
GM application requiring 8 pt mounting on bed delete chassis.	1	200.00	200.00T
Option: Install 16000 lb capacity receiver hitch add \$295.00			0.00T
Option: Install 7 way trailer plug add \$100.00	1	100.00	100.00T
Sales Tax (0.0%)			\$0.00
Total			\$6,095.00

If estimate is accepted, please circle any option which is needed but not shown in estimate total. A new estimate will be provided. Insert P.O. # in block provided. Please sign and date and return by fax at your convenience

Signature _____

MORRIS ELECTRIC

CONTRACTING & SERVICE

4481 RITA MAE DRIVE ♦ FAIRFIELD, OH 45014 ♦ (513) 858-1817
OH 21237 ♦ KY ME63991 CE64131

August 1, 2013

Mr. Brian Rose
City of Fairfield

RE: Nilles Road Fire House

Brian,
Thank you for the opportunity to quote on this project.

Scope:

- Remove and properly dispose of all T12 lamps and magnetic ballast from fixtures inside the building.
- Install 170 new electronic ballasts in existing recessed fluorescent fixtures.
- Install new 4100K, 28 watt fluorescent T8 lamps in existing recessed fluorescent fixtures.
- Replace 22 surface mounted fluorescent fixtures. These are the 4ft fixtures with wrap around lens.
- Replace incandescent lamps in track lights and restroom lights with CFL lamps.
- In the high bay area, replace existing 8ft fixtures with new 8ft tandem strips with silver reflectors. Each fixture will have 4-4ft T8 lamps. Lamps in this area to be 32 watt, 5000K. Touch up paint around new fixture after installation.

The new lamps and ballasts are eligible for rebates from Duke Energy. The city shall be responsible for filing papers and collecting from Duke Energy.

Price \$13,825.00.

Sales tax is not included.

The above price will be held firm for sixty days.

Labor and material are guaranteed for one year after installation.

Payment terms are net due 25 days after completion.

A service charge of \$50.00 plus 1-1/2% per month equal to 18% annually will be added to all late payments.

Certificate of insurance and workers compensation are available upon request.

If you have any questions, please feel free to call.

Sincerely,
Morris Electric Contracting & Service, Inc.

Bruce C. Morris

Accepted By

Date

MORRIS ELECTRIC

CONTRACTING & SERVICE

4481 RITA MAE DRIVE ♦ FAIRFIELD, OH 45014 ♦ (513) 858-1817
OH 21237 ♦ KY ME63991 CE64131

August 1, 2013

Mr. Brian Rose
City of Fairfield

RE: Nilles Road Fire House
Pole Lights

Brian,
Thank you for the opportunity to quote on this project.

Repair mounting anchor bolts for **four** existing pole lights.

- Loosen or remove existing nuts from anchor bolts.
- Raise poles to clean rust from existing anchor bolts.
- Replace old rusted shims under poles with new steel shims or leveling nuts to level poles.
- Reset poles and install new nuts and washers.
- Grout around base of pole to keep moisture from further damaging anchor bolts.

Price will not exceed \$3,400.00

The above price will be held firm for sixty days.
Labor and material are guaranteed for one year after installation.
Payment terms are net due 25 days after completion.
A service charge of \$50.00 plus 1-1/2% per month equal to 18% annually will be added to all late payments.
Certificate of insurance and workers compensation are available upon request.

If you have any questions, please feel free to call.

Sincerely,
Morris Electric Contracting & Service, Inc.

Bruce C. Morris

Accepted By

Date



1250 N. Century Circle Cincinnati Ohio 45246

QUOTATION

August 1, 2013

Ohio License # **27174**

TO: Brian Rose

KY # ME 14086
KY # CE 12905

RE: Nilles Road Fire House

Labor and material to install the following new T-8 lights, T-8 ballast and lamps, CFL lamps in bathrooms, and track lighting at the Firehouse as discussed.

Waste removal of old fixtures, ballast and lamps included. (To properly dispose of them)

Includes touch-up of painting ceiling in Highbay area where fixtures are taken down. Reason old fixture is wider than new ones.

Note:

Prior to start of work will need five to seven to order parts.

To receive rebate or deduct rebate need to verify having Duke Energy billing account.

Fairfield or Schon Industrial can receive Rebate from Duke. If Schon Industrial receives rebate amount will be deducted from invoice.

Highbay area:

Consist of removing all existing T-12 four lamp fixtures and installing 24 – Tandem Fixture's that are 8' 4-lamp T-8 fixtures with mirrored reflectors and 5 K lamps mounted in same location as old fixtures.

Office Area:

Consist of removing all existing T-12 ballast and lamps from ceiling or wall mounted Fixture's in kitchen, hallway, offices, stairwell, restrooms, storage rooms, 2 ND floor large room storage room in Highbay are. Replacing with 153 T-8 ballast and 384 lamps. Front entrance area track lighting with CFL lamps. Removing two 8' four lamp T-12 fixtures replacing with 3 – Tandem Fixture that are 8' 4-lamp T-8 fixtures with mirrored reflectors and 5K lamps in same location as old fixtures.

Totals:

Total estimated cost with regular lamps (:Non-qualified lamp) _____ \$16,061.39

Total estimated cost with C.E.E. (extended life, CEE qualified lamps) _____ \$ 17,432.16

Rebate from Duke Energy if C.E.E. lamps are used: _____ \$- 2180.50

Terms: Net 10 days after receipt of Invoice.

Thank you

Greg Schon

Phone: 513.772.0502

Cell: 200-1460

Fax: 513.772.7888

E-mail: gschon@schonindustrial.com

Urethane Unlimited

Pricing and Payment Terms

FROM:

Urethane Unlimited
 200 South St
 Gratis, OH 45330

Phone: (937) 787-4951
 Facsimile: (937) 787-9751
 Mobile: (937) 477-8719

Proposal submitted to:		Date: 7-5-2013	Proposal No: 37-2013	
Name:	Brian Rose		Job Name:	
Street:			Street:	
City:	State:		City: Fairfield	State: OH
Contact:		Phone:	Contact:	

Urethane Unlimited hereby proposes to furnish labor and materials (unless otherwise stated) – in accordance with the above specifications, for the sum of:

Option 1

Twelve Hundred Dollars \$1,200.00

With payment to be made as follows:

50% of contract due upon delivery of materials and start of work, balance due 10 days of completion.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviation from above specifications involving extra costs including additional wood replacement, will be executed only upon written change orders, and will become an extra charge over and above the estimate. Urethane Unlimited shall not be responsible for delays relating to agreements contingent upon weather, accidents or delays beyond our control.

This proposal is subject to acceptance within **60** days and is void thereafter at the option of the undersigned.

Authorized Signature: _____

Date: _____

ACCEPTANCE OF PROPOSAL

Accepted by: _____ Signature: _____

Date: _____ Signature: _____

- The price for this project includes all tax, overhead and insurance costs.

Urethane Unlimited

Project No:

38-2013

Date:

7-5-2013

Submitted to:

Brian Rose
City of Fairfield

Project location:

Fire Dept

Description of work:

Upper Roof Section

- a) *Prep and clean existing roof for reroof process*
- b) *Proposal is based on an overlay of existing roof system.*
- c) *Install white, 40 mils Duro-Last membrane mechanically fastened roofing system according to manufacturer's specifications.*
- d) *Install prefabricated accessories for flashings and roof penetrations.*
- e) *Duro-Last shall prefabricated deck sheets to reduce field fabrication.*
- f) *Install new gutter and downspout*
- g) *Upon completion, a Duro-Last Quality Assurance Specialist shall inspect the installation and issue a 15 year warranty*
- h) *Urethane Unlimited shall remove and dispose of work trash daily.*
- i) *Urethane Unlimited shall adhere to all OSHA safety standards.*

Brian Rose

From: hhstructural@aol.com
Sent: Thursday, August 01, 2013 7:08 AM
To: Brian Rose
Subject: TRIM

WE MIGHT BE ABLE TO GET MATERIAL IN CINN TO MAKE THE TRIM BUT IT WOULD HAVE TO BE IN 2
PIECES. THEN WE COULD DO THE JOB NEXT WEEK.
IF I GET THE TRIM FROM MY BLD COMPANY THEY CAN DO IT IN 1 PIECE BUT IT WOULD TAKE ABOUT 2
WEEKS TO GET IT. IT WOULD BE ABOUT A WEEK AFTER THAT TO INSTALL IT SINCE WE WILL BE
ERECTING A BLD.
WE COULD GO AHEAD AND REMOVE THE CLIPS NEXT WEEK. THE PRICE EITHER WAY WOULD BE
\$4,165.00
LET ME KNOW.
THANKS GARY
Gary Hart
H&H STRUCTURAL CONTRACTING INC.
3245 PROFIT DR.
FAIRFIELD, OHIO 45014
513-874-8764 OFFICE
513-874-8767 FAX
513-535-6792 CELL

Urethane Unlimited

Pricing and Payment Terms

FROM:

Urethane Unlimited
 200 South St
 Gratis, OH 45330

Phone: (937) 787-4951
 Facsimile: (937) 787-9751
 Mobile: (937) 477-8719

Proposal submitted to:		Date: 7-5-2013	Proposal No: 37-2013	
Name:	Brian Rose		Job Name:	
Street:			Street:	
City:	State:		City: Fairfield	State: OH
Contact:	Phone:		Contact:	

Urethane Unlimited hereby proposes to furnish labor and materials (unless otherwise stated) – in accordance with the above specifications, for the sum of:

Cavity

Fifteen Hundred Dollars \$1,500.00

Bay Wall

Fifty- Two Hundred Dollars.....\$5,200.00

With payment to be made as follows:

50% of contract due upon delivery of materials and start of work, balance due 10 days of completion.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviation from above specifications involving extra costs including additional wood replacement, will be executed only upon written change orders, and will become an extra charge over and above the estimate. Urethane Unlimited shall not be responsible for delays relating to agreements contingent upon weather, accidents or delays beyond our control. This proposal is subject to acceptance within **60** days and is void thereafter at the option of the undersigned.

Authorized Signature: _____

Date: _____

ACCEPTANCE OF PROPOSAL

Accepted by: _____ Signature: _____

Date: _____ Signature: _____

- The price for this project includes all tax, overhead and insurance costs.

Urethane Unlimited

Project No:

37-2013

Date:

7-5-2013

Submitted to:

Brian Rose
City of Fairfield

Project location:

Maintenance Building

Description of work:

Spray foam insulation on wash bay

- a) *Apply foam to cavity at roof line and coat with white elastomeric coating.*
- b) *Apply foam and elastomeric coating to west bay wall*
- c) *Urethane Unlimited shall remove and dispose of work trash daily.*
- d) *Urethane Unlimited shall adhere to all OSHA safety standards.*



Meyer Brothers & Sons
Design | Build | Remodeling
Our family helping yours since 1978

2275 Millville Ave
Hamilton, Oh 45013
(ph) 615.7103
(fax) 863-9996

July 3, 2013

Fairfield Municipal Building
5250 Pleasant Ave
Fairfield, Ohio 45014
Attn: Brian Rose

CONTRACTUAL AGREEMENT

Meyer Brothers & Sons Inc., (hereafter referred to as Contractor), proposes to supply material, labor and equipment for the remodel to the above mentioned existing home based on drawings by Michael Schuster Associates dated 7/20/10. *These drawings are considered part of this Contract.* The Contractor is entitled to rely on all information furnished by the Client and the Client's consultants. Client will indemnify, defend and hold Contractor harmless from and against all claims arising from information supplied by or acts of the Client and the Client's consultants. Contractor has no responsibility over the provision, installation or management of any item/service provided by the Client or Client's consultants.

Insurance:

Upon request the Contractor can provide proof of Worker's Compensation (for the Contractor provided by the State of Ohio), General and Automobile Liability, (for the Contractor provided by United Heartland Insurance Agencies). The liability of the Contractor is limited to a 1,000,000 General Liability, 1,000,000 Umbrella, resulting in a 2,000,000 general aggregate specifically covered by the above insurer available at the time of settlement or judgment. Except for negligence on the part of the Contractor, the Client will hold harmless, defend and indemnify the Contractor from and against any and all claims, damages, awards, and costs of defense, including attorney's fee.

Guarantee:

The Contractor will perform services using the degree of care and skill ordinarily exercised under similar conditions by professionals practicing in the same field at the same time in the same or similar locality. The Contractor's product and/or service will be guaranteed for a period of one year from completion of our responsibilities as noted in this contract.

Equipment and Materials:

The cost of equipment and materials as shown in contract are good for 60 days. Contractor is not responsible for delays or condition of material, performance or warranty of any and all products furnished by owner.

Compensation:

Invoices will be submitted in accordance with the below listed schedule as items are completed. Any and all change orders will be submitted in writing to Client for approval. Upon approval and completion of work, these change orders will be added to the next scheduled draw. Invoices are due 15 days after the billing date. Client agrees to pay services charges of 1.5 percent per month on all sums more than 30 days past due until paid.

- Contractor draw number one will be 15% of total contract amount. This will be submitted day project begins.
- Contractor draw number two will be the balance of total contract amount, plus or minus any change orders and/or deposits that have not been resolved in previous draws. This will be submitted upon completion of our responsibilities as noted in this contract.

Miscellaneous:

All existing finishes to be protected to the highest possible standards. Contractor to remove all debris from demolition and construction work.



Meyer Brothers & Sons
Design | Build | Remodeling
Our family helping yours since 1978

2275 Millville Ave
Hamilton, Oh 45013
(ph) 615.7103
(fax) 863-9996

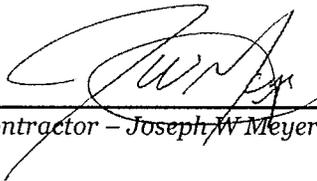
Scope of Work –

Construct North Porch as per plans by Michael Schuster & Associates 7/20/10
and supplemental drawing by Harper Construction dated 4/24/13.
Project excludes key notes #1, 3, 4, 5 & 15
No electric figured in this contract
Any underground electric will be the responsibility of the City of Fairfield when
digging the footers

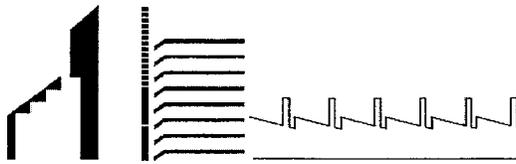
*If this contract meets with your approval, please return a signed copy to Contractor and keep one for
your records. Your acceptance of this contract will formulate our agreement for this project and will
serve as authorization to proceed.*

Total Contract Amount \$10,975

Client – Brian Rose/City of Fairfield date



Contractor – Joseph W Meyer 7/3/13 date



The Cincinnati Air Conditioning Co.

Air Conditioning • Process Piping • Commercial Refrigeration • Heating

Since 1938

Proposal

Page 1 of 2

Date: July 19, 2013

To: City of Fairfield Justice Center
5230 Pleasant Ave
Fairfield Ohio 45014
Attn: Brian Rose

Re: pump seal repairs and boiler service

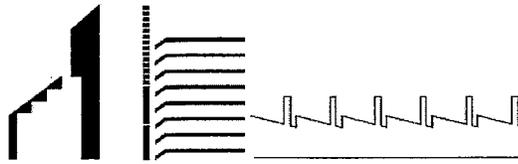
Brian,

Mark Radtke asked me to forward repair cost for the items listed below. These items were noticed during a recent walk through inspection.

The Cincinnati Air Conditioning Company is pleased to offer this proposal for the scope of work described below:

- ***Disassemble pump #EC4869/1 and replace the leaking seal assembly.***
- ***Lube both pumps.***
- ***Replace 3 defective pressure gauges with glycerin filled gauges.***
- ***Clean both pump strainers.***
- ***Start and test both pumps.***
- ***Clean and tune two Burnham boilers.***
- ***Perform combustion efficiency testing on both boilers***
- ***One year warranty on replacement parts and labor.***

This proposal is inclusive of all labor, materials and equipment, to successfully complete the work as described above. "Quotation is valid for 30 days". "Payment Terms: Net 30"



The Cincinnati Air Conditioning Co.

Air Conditioning • Process Piping • Commercial Refrigeration • Heating

Since 1938

Page 2 of 2

Re: pump seal and repairs

Your investment:

\$1,873.00 "One Thousand Eight Hundred Seventy Three Dollars"

Submitted by: Michael Cordes

Accepted by: _____

The Cincinnati Air Conditioning Co

Customer: _____

Date: July 19, 2013

Date: _____

Thank you for the opportunity to be of service,
Please contact me if you have any questions

Michael Cordes
The Cincinnati Air Conditioning Company
Service Manager
Phone: 513-721-5622
Fax: 513-345-2546
mikecordes@cincinnatiair.com

Brian Rose

From: Radtke, Mark [MarkRadtke@cincinnatiair.com]
Sent: Tuesday, July 16, 2013 4:42 PM
To: Brian Rose
Subject: RE: Fairfield Justice Center-'Surveillance Video Room'
Brian- Please add \$260.00 for these two items.- MR

From: Brian Rose [mailto:brian.rose@fairfield-city.org]
Sent: Tuesday, July 16, 2013 4:39 PM
To: Radtke, Mark
Subject: RE: Fairfield Justice Center-'Surveillance Video Room'

Mark,

That sounds good. If you could, please provide a control box for the transformer and a Vision Pro for the control.

Thanks

Brian R. Rose
Fleet/Facilities Manager
City of Fairfield Public Works
8870 N. Gilmore Rd.
Fairfield, OH 45014
p513-867-4209

From: Radtke, Mark [mailto:MarkRadtke@cincinnatiair.com]
Sent: Tuesday, July 16, 2013 4:31 PM
To: Brian Rose
Subject: Fairfield Justice Center-'Surveillance Video Room'

Brian- I looked at a Titus VAV box with JCI-VAV controls and this scenario got real expensive, real quick. I then went on to estimate a motorized, 24 volt, 6" damper with a wall mounted thermostat, 8"- 24" x 24" lay-in ceiling diffuser w/insulated spiral duct tapped into the high pressure duct running down the corridor ceiling. This installation will cost \$1,675.00. We'll have to grab 110 volts somewhere above the ceiling.- MR

CITY OF FAIRFIELD, OHIO
CITY COUNCIL MEETING COMMUNICATION

ITEM: Request for Appropriation – Replacement Handguns

August 12, 2013

The Police Department requests an appropriation to replace five handguns necessary due to age of current equipment, maintenance costs, and retirements. This purchase was included as a CIP project POL-13-003.

FINANCIAL IMPACT:

This appropriation is a one time expense from the Capital Improvement Fund.

BACKGROUND: The police department's current allotment of handguns was purchased prior to 1999. Pursuant to our labor agreement with the FOP, a retiring officer is awarded their badge and service handgun. We have no spares necessary for maintenance purposes nor do we have inventory for issuance. We have had one weapon retired this year due to stress fractures and it can reasonably be anticipated that additional weapons will need to be replaced due to age and usage.

This request provides for the purchase of five handguns with five additional handguns programmed for 2014. The estimate for each weapon was \$800 however, the vendor is providing the weapons to us for \$645 each.

RECOMMENDATION:

It is recommended that Council appropriate \$3,225 from the Capital Improvement enabling the police department to purchase five handguns from Vance's Law Enforcement, 3723 Cleveland Ave., Columbus, OH 43224.

LEGISLATION ACTION:	Suspension of Rules and Adoption Requested?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		YES	NO
	Emergency Provision Needed?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		YES	NO

Prepared by: Michael J. Dickey, Chief of Police
 Approved for Content by: Michael J. Dickey, Chief of Police
 Financial Review (where applicable): Mary Hopton, Director of Finance
 Legal Review (where applicable): John Clemmons, Law Director
 Accepted for Council Agenda: Alisha Wilson, Clerk of Council



3723 Cleveland Ave
 Columbus, OH 43224
 ph (614)471-0712
 fx (614)471-2134

Account Name FAIRFIELD POLICE DEPARTMENT
 Contact Name Doug Day
 Bill To 5350 PLEASANT AVE.
 FAIRFIELD, OH 45014-3597
 USA
 Phone 513-867-5358
 Email dday@fairfield-city.org

Date 8/1/2013
 Quote Number 00000331
 Prepared By Ray Joseph

Quantity	Style	Product Family	Description	Unit Quantity	Sales Price	Total Price
5.00	WE29R-40-BSS-LGCY	Sig Sauer	Sig Sauer .40cal, P229R Handgun with Light Rail, Nitron Finish, Sig-Lite Night Sights, Three-Twelve Round Magazines	1 each	\$645.00	\$3,225.00
Subtotal						\$3,225.00
Shipping and Handling						\$0.00
Quote Grand Total						\$3,225.00

Payment Details

Net 30
 Check
 Credit Card

Number of Days
 Quote Valid

Quote Valid 30 Days

Name _____
 CC # _____
 Expires _____

Office Use Only All firearms will be drop-shipped direct to the agency from the Sig Sauer Company

Credit card orders over \$2,500 incur a 2% surcharge

ITEM NO. _____

**CITY OF FAIRFIELD, OHIO
CITY COUNCIL MEETING COMMUNICATIONS**

ITEM:

DATE: 07/31/13

An appropriation of funds is needed for the sealing, crack fill and re-striping of the tennis courts at William Harbin Park.

FINANCIAL IMPACT:

An appropriation of \$ 9,900.00 will be needed

SYNOPSIS:

The overlay/sealing/stripping of tennis courts was projected in the Parks and Recreation Department's 2013-2017 CIP (PRK -13-007).

BACKGROUND:

The Parks and Recreation Board's 2013-2017 Capital Improvement Program (PRK-13-007) list the overlay/stripping/sealing of various parking lots and tennis courts within the parks system. The renovation of the tennis courts at William Harbin Park were identified as a priority for the overlay/sealing/stripping in this calendar year. We are adding striping on the tennis courts so that the game Pickleball will also be able to be played on these courts.

The Parks and Recreation Department's Parks Maintenance Division solicited written proposals for the sealing, striping and crack filling of the tennis courts. Barry L. Brown Paving LLC was the best bid for the striping and seal coating for the tennis courts at \$ 9,000.00

RECOMMENDATION:

It is recommended that City Council authorize and direct the preparation of legislation authorizing the appropriation of \$ 9,900.00 for this project.

LEGISLATIVE ACTION:

Suspension of Rules/Adoption Requested: YES () NO (X) If yes, explain above.

Emergency Provision Needed: YES () NO (X) If yes, explain above.

Prepared by: B. Schappacher
Approved for Content by: B. Schappacher
Financial Review (where applicable): May Papp
Legal Review (where applicable): Scott A. Clemmons
Accepted for Council Agenda: Flora Wilson

Proposal

BARRY L. BROWN PAVING LLC

3210 Homeward Way
FAIRFIELD, OHIO 45014
(513) 874-1588

PROPOSAL SUBMITTED TO <i>City of Fairfield</i>		PHONE	DATE <i>7-25-13</i>
STREET		JOB NAME <i>GREG MORROW</i>	
CITY, STATE and ZIP CODE		JOB LOCATION <i>HARBIN PARK AND SOUTH TRACE</i>	
ARCHITECT	DATE OF PLANS	JOB PHONE	

We hereby submit specifications and estimates for:

*HARBIN PARK TENNIS COURTS - GRIND ALL CRACKS
15" x 3" DEPTH - REPAVE - PLACE COLORCOAT
SYSTEM - RE STRIPE \$ 9,000*

*GOLF COURSE - WIDEN 120' DRIVE TO 12'
PLACE 3" OF 304 GRAVEL - PLACE 2 1/2"
OF TYPE I 448 ASPHALT OR 404
\$ 3,700*

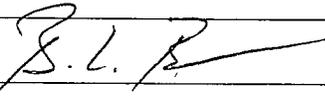
*RESURFACE DRIVE AREA FROM MAINTENANCE BLDG
(40 x 8) (40 x 12) WITH 2" 404 ASPHALT
\$ 900*

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

Payment to be made as follows: _____ dollars (\$ _____).

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature



Note: This proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal

— The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____



Estimate 13-248

5301 Lester Road - Cincinnati, OH 45213
(513) 871-4567 • FAX: (513) 533-2911 • www.southernohiosealcoating.com

Name / Address	Project	P.O. No.	Date
City of Fairfield Greg Morrow 411 Wessel Dr. Fairfield, OH 45014	William Harbin Park		7/30/2013
Terms		Net 10	

Description	Total
Tennis court repairs	
Remove and replace two tennis court post and sleeve. Replace sleeve on the other court. Add four brackets placed in concrete to drop the net 2". - \$3,608.00	
Patch with asphalt cracks and around new concrete areas. - \$3000.00	
Prep court for color, level feather in rough areas sand and apply resurfacer to patch areas. Pressure wash both courts. Apply surfacer to both courts. light sand re-apply. Color both courts twice in light green. \$10,800.00	
Stripe for tennis and standard pickleball- \$1760.00	
Option: Seal coat courts instead of color subtract 10,800.00. Squeegee two coats. Smooth prep would be done the day before applying squeegee coats. - \$1,900.00	
Total	

CONDITIONS
All material is guaranteed to be as specified (with same or similar quality material). All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications involving extra costs will be executed only upon written, signed change orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. In the event that you fail to remit payment as required, you hereby agree to reimburse us for any costs incurred as a result thereof, including but not limited to the preparation and filing of mechanic's liens and any collection efforts (whether or not this results in litigation), including but not limited to all costs and reasonable attorney fees incurred by us.

Acceptance of Proposal
The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Thank you for the opportunity to submit this Proposal.
Signature: *Thomas Hager*

Signature: _____ Date of Acceptance _____

ITEM NO. 11450A

CITY OF FAIRFIELD, OHIO
CITY COUNCIL MEETING COMMUNICATIONS

ITEM:

DATE: 07/31/13

An appropriation of funds is needed for the overlay and sealing of 120' of golf cart path on the South Trace golf course.

FINANCIAL IMPACT:

An appropriation of \$ 5,000.00 will be needed

SYNOPSIS:

The overlay/sealing of golf cart paths was projected in the Parks and Recreation Department's 2013-2017 CIP (REC-13-002).

BACKGROUND:

The Parks and Recreation Board's 2013-2017 Capital Improvement Program (REC-13-002) list the overlay/sealing of various cart paths within the two golf courses.

The Parks and Recreation Department's Golf Maintenance Division solicited written proposals for the overlay/sealing, of the golf cart paths and Barry L. Brown Paving LLC was the best bid for the overlay/sealing for the golf cart paths at \$ 4,600.00

RECOMMENDATION:

It is recommended that City Council authorize and direct the preparation of legislation authorizing the appropriation of \$ 5,000.00 for this project.

LEGISLATIVE ACTION:

Suspension of Rules/Adoption Requested: YES () NO (X) If yes, explain above.

Emergency Provision Needed: YES () NO (X) If yes, explain above.

Prepared by: B. Schappacher
Approved for Content by: B. Schappacher
Financial Review (where applicable): Mary Hox
Legal Review (where applicable): John St. Clemente
Accepted for Council Agenda: William Wilson

BARRY L. BROWN PAVING LLC

3210 Homeward Way
FAIRFIELD, OHIO 45014
(513) 874-1588

PROPOSAL SUBMITTED TO <i>City of Fairfield</i>		PHONE	DATE <i>7-25-13</i>
STREET		JOB NAME <i>GREG MORROW</i>	
CITY, STATE and ZIP CODE		JOB LOCATION <i>HARBIN PARK AND SOUTH TRACE</i>	
ARCHITECT	DATE OF PLANS	JOB PHONE	

We hereby submit specifications and estimates for:

*HARBIN PARK TENNIS COURTS - GRIND ALL CRACKS
15" x 3" DEPTH - REPAVE - PLACE COLORCOAT
SYSTEM - RE STRIPE \$ 9,000*

*GOLF COURSE - WIDEN 120' DRIVE TO 12'
PLACE 3" OF 304 GRAVEL - PLACE 2 1/2"
OF TYPE I 448 ASPHALT OR 404
\$ 3,700*

*RESURFACE DRIVE AREA FROM MAINTENANCE BLDG
(40 x 8) (40 x 12) WITH 2" 404 ASPHALT
\$ 900*

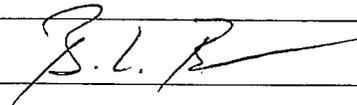
We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

dollars (\$ _____).

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature



Note: This proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____

ITEM NO. 217 A

**CITY OF FAIRFIELD, OHIO
CITY COUNCIL MEETING COMMUNICATION**

ITEM:

DATE: 8/12/13

It is necessary for City Council to authorize an appropriation for the renovations of the back-of-house at the Fairfield Community Arts Center's theater.

FINANCIAL IMPACT:

An appropriation of \$6,000.00 will be necessary to fund this proposal.

SYNOPSIS:

It is necessary for City Council to authorize the appropriation of funds necessary for the renovations of the back-of-house at the Fairfield Community Arts Center's theater.

BACKGROUND:

The Parks and Recreation Board identified upgrades at the Community Arts Center as part of its 2013-2017 Capital Improvement Program (PRK-13-001). The renovation of the back-of-house at the Community Arts Center was scheduled for 2013 and is related to the heavy usage that occurs in the theatrical venue of the facility. Upgrades are scheduled within the dressing rooms, hallway, green room and stage left vestibule.

RECOMMENDATION:

It is recommended that the City Council authorize and direct the preparation of legislation necessary for the funding for the renovation of the back-of-house at the Community Arts Center in accordance with the proposals on file in the office of the City Manager.

LEGISLATIVE ACTION:

Suspension of Rules/Adoption Requested: YES () NO (X) If yes, explain above.

Emergency Provision Needed: YES () NO (X) If yes, explain above.

Prepared by: B Schappacher
Approved for Content by: [Signature]
Financial Review (where applicable): May Hight
Legal Review (where applicable): [Signature]
Accepted for Council Agenda: Alexa Wilson

CLASSIC CARPETS & FLOORING

4750 Industry Dr. Fairfield, OH 45014

(513) 829-6087

Fax: (513) 829-6126

www.Classic-Carpets.com

FAIRFIELD COMMUNITY ARTS CENTER

Dressing Rooms, Hallway, Stage Left Vestibule & Green Room

Wessel Dr.

Fairfield, OH. 45014

7/15/2013

NEW CARPET TILES

* Areas: Dressing Rooms (A & B)

* Carpet Tiles: (SHAW) CHANGE IN ATTITUDE – color TBD

* Adhesive: Shaw recommended carpet tile adhesive

- Tile Installed: (9) ctns = 432 sft @ \$ 3.67 sft	\$ 1,585.44
- Transition Edges: Cpt to Ceramic – (1) piece @ \$23.00 ea	\$ 23.00
- Transition Tracks: (1) @ \$ 10.00 each	\$ 10.00
- Install Transition Edges: 12 ft @ \$ 2.50 ft	\$ 30.00
- Remove old cove base: 148 ft @ \$.40 ft	\$ 59.20
- New 4" Cove Base: 148 ft @ \$ 1.90 ft	\$ 281.20
- Remove old carpet: 432 sft @ \$.22 sft	\$ 95.04

TOTAL \$ 2,079.56

* Areas: Stage left Vest., Hallway & Green Room

* Carpet Tiles: (SHAW) CHANGE IN ATTITUDE – color TBD

* Adhesive: Shaw recommended carpet tile adhesive

- Tile Installed: (17) ctns = 816 sft @ \$ 3.67 sft	\$ 2,994.72
- Transition Edges: Cpt to Cpt – (2) pieces @ \$21.00 ea	\$ 42.00
- Transition Edges: Cpt to Ceramic – (1) piece @ \$23.00 ea	\$ 23.00
- Transition Edges: Cpt to VCT – (2) @ \$21.00 each	\$ 42.00
- Transition Edges: Cpt to VCT (Diff) – (2) @ \$21.00 each	\$ 42.00
- Transition Tracks: (5) @ \$ 10.00 each	\$ 50.00
- Install Transition Edges: 52 ft @ \$ 2.50 ft	\$ 130.00
- Remove old cove base: 216 ft @ \$.40 ft	\$ 86.40
- New 4" Cove Base: 216 ft @ \$ 1.90 ft	\$ 410.40
- Remove old carpet: 249 sft @ \$.22 sft	\$ 56.98

TOTAL \$ 3,877.50

* Carpet to be glued direct *

* Carpet Tile & Transition Edge color TBD *

* Includes installing customer supplied WALK OFF carpet tiles @ back entry *

* Product can be 100% recycled if replaced in future *

Fairfield Capital Improvement Program

PARKS

	2013	2014	2015	2016	2017	Amount	Other Source	Amount	Total
PRK-13-001									
Capital Improvement Fund									
Community Arts Center									
	\$25,000.00	\$50,000.00	\$25,000.00	\$25,000.00	\$25,000.00	(Improve Current Service Level)		\$150,000.00	\$150,000.00
Playground Equipment									
	\$40,000.00	\$40,000.00	-	\$80,000.00	-	(Quality Of Life Development Driven)	State Grant	\$40,000.00	\$160,000.00
PRK-13-002									
Tax Recreation Fund									
Black Bottom Development									
	\$10,000.00	\$450,000.00	\$25,000.00	\$10,000.00	\$250,000.00	(Quality Of Life Development Driven)	State Grant	\$525,000.00	\$745,000.00
PRK-13-004									
Downtown Development Fund									
Village Green Park/Town Center Campus									
	\$15,000.00	\$15,000.00	\$15,000.00	\$70,000.00	\$15,000.00	(Quality Of Life Development Driven)		-	\$130,000.00
PRK-13-005									
Capital Improvement Fund									
Harbin Park Renovations									
	\$20,000.00	\$15,000.00	\$5,000.00	\$75,000.00	\$75,000.00	(Quality Of Life Development Driven)	State Grant	\$150,000.00	\$190,000.00
PRK-13-006									
Capital Improvement Fund									
Neighborhood Improvements/Neighborhood Re-investments									
	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	(Quality Of Life Development Driven)		-	\$50,000.00
PRK-13-007									
Capital Improvement Fund									
Overlay/Sealing Program									
	\$30,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	(Maintain Current Service Level)		-	\$110,000.00

CITY OF FAIRFIELD, OHIO
CITY COUNCIL MEETING COMMUNICATION

ITEM:

DATE: 8/12/13

It is necessary for City Council to authorize an appropriation for the renovation of the catering kitchen and lower restrooms at the Elisha Morgan Mansion.

FINANCIAL IMPACT:

An appropriation of \$ 2,900.00 will be necessary to fund this proposal.

SYNOPSIS:

It is necessary for City Council to authorize the appropriation of funds necessary for the renovation of the catering kitchen and lower restrooms.

BACKGROUND:

The Parks and Recreation Board identified upgrades at the Elisha Morgan Mansion as part of its 2013-2017 Capital Improvement Program (PRK-13-008). The renovation of the catering kitchen and the lower restrooms was scheduled for 2013; along with other amenities and is related to the City's catering/rental capabilities at the facility. The renovations include the replacement of tile that no longer meets health department specifications in the catering kitchen and lower restrooms. The facility is used by the Fairfield Historical Society, the Four Seasons Garden Club, various Parks and Recreation programs, and as a rental facility.

RECOMMENDATION:

It is recommended that the City Council authorize and direct the preparation of legislation necessary for the funding for the renovation of the catering kitchen and lower restrooms at the Elisha Morgan Mansion in accordance with the proposal on file in the office of the City Manager.

LEGISLATIVE ACTION:

Suspension of Rules/Adoption Requested: YES () NO (X) If yes, explain above.

Emergency Provision Needed: YES () NO (X) If yes, explain above.

Prepared by: B. Schappacher
Approved for Content by: [Signature]
Financial Review (where applicable): May Hoop
Legal Review (where applicable): [Signature]
Accepted for Council Agenda: [Signature]

Fairfield Capital Improvement Program

PARKS

	2013	2014	2015	2016	2017	Amount	Other Source	Amount	Total
PRK-13-008 Capital Improvement Fund									
Morgan Mansion Renovations									
Minor									
(Maintain Current Service Level)									
-	\$10,000.00	-	-	-	-	\$10,000.00		-	\$10,000.00
PRK-13-009 Capital Improvement Fund									
Replacement of Park Site Amenities									
Minor									
(Improve Efficiency Service Level)									
\$10,000.00	\$50,000.00	\$20,000.00	\$20,000.00	\$150,000.00			State Grant		\$150,000.00
PRK-13-010 Park Development Fund									
Huffman Farm Development									
Minor									
(Quality Of Life Development Driven)									
\$25,000.00	-	-	-	\$25,000.00			Donor		\$25,000.00
PRK-13-011 Capital Improvement Fund									
Master Plan									
Minor									
(Quality Of Life Development Driven)									
\$10,000.00	\$10,000.00	-	-	\$40,000.00					\$40,000.00
PRK-13-012 Tax Recreation Fund									
Memorial Grove Improvements									
Minor									
(Quality Of Life Development Driven)									
\$10,000.00	\$15,000.00	\$10,000.00	-	\$25,000.00					\$25,000.00
PRK-14-001 Capital Improvement Fund									
Replacement of Park Equipment									
Minor									
(Maintain Current Service Level)									
-	\$100,000.00	\$50,000.00	\$50,000.00	\$250,000.00					\$250,000.00
PRK-14-002 Tax Recreation Fund									
Marsh Park Improvements									
Minor									
(Quality Of Life Development Driven)									
-	\$35,000.00	\$20,000.00	\$300,000.00	\$230,000.00			State Grant	\$225,000.00	\$455,000.00
PRK-14-003 Capital Improvement Fund									
Oakwood Park Improvements									
Minor									
(Quality Of Life Development Driven)									
-	\$15,000.00	\$70,000.00	\$80,000.00	\$15,000.00			State Grant	\$15,000.00	\$95,000.00

CLASSIC CARPETS & FLOORING

4750 Industry Dr. Fairfield, OH 45014

(513) 829-6087

Fax: (513) 829-6126

www.Classic-Carpets.com

FAIRFIELD PARKS & RECREATIONS

Gilbert Park Mansion

6181 Ross Rd.

Fairfield, OH. 45014

7/11/2013

NEW CERAMIC TILE

* Areas: Kitchen ette, Men's & Women's Restroom

* Tile: (MOHAWK) PERRERO – "Cobblestone Beige"

* Tile Size: 13x13

* Grout: 915 Light Smoke

* Underlayment: 1/4" wonderboard

* Pattern: Standard Grid

* Packaging: 16.72 sq ft/ctn

- Ceramic Tile: (13) ctns = 217.36 sft @ \$ 2.29 sft	\$ 497.75
- Labor/Installation: 214 sft @ \$ 5.39 sft	\$ 1,153.46
- Wonderboard/Installation: (15) shts = 225 sft @ \$ 2.40 sft	\$ 540.00
- Grout: (1) 25 lb bag @ \$ 16.00 each	\$ 16.00
- Undercut Door Jambs: (4) @ \$ 12.00 each	\$ 48.00
- Move Fridge & Place Back	\$ 75.00
- Transition Edge (Ramp: tile to wood): (2) @ \$ 15.00 ea	\$ 30.00
- Re-Install Door Stops/Register Vents (Drill New Holes)	\$ 50.00
- Transition Edge (tile to vinyl): (1) @ \$ 15.00 each	\$ 15.00
- Unhook/Reset Toilets & Ice Machine: (3) @ \$ 90.0 each	\$ 270.00
- New 4" Rubber Cove Base: 64 ft @ \$ 1.99 ft	\$ 127.36

TOTAL \$ 2,822.57

** Customer to remove all existing VCT tile **

** Cove base color is 209 – Grey Beige **

** Selections made by Heidi Schiller on 7/9/2013 **

T. Luckey Sons Inc.

Support Restoration Technologies

10251 Suspension Bridge Road Harrison Ohio 45030

Phone: 513-353-2544 Fax: 513-353-2655

www.tluckey.com

An EEO/ Drug Free Employer

June 26, 2013

City of Fairfield Ohio
8870 N. Gilmore Road
Fairfield Ohio 45014

Attn: Mr. Matt Young
Re: South Gilmore Road Block Wall:

Mr. Young,

It was a pleasure speaking with you yesterday and discussing the problems with the South Gilmore Road brick retaining wall.

As I had mentioned during our meeting we can offer a permanent repair solution to the problems the wall is currently experiencing. Based on my site visit it appears that the wall is suffering from two primary issues. The most obvious problem is the delaminating face or surface of the bricks and the other problem is isolated areas where the pea gravel backfill has started to hourglass (run out) through the brick joints.

The delaminating areas are likely from the freeze effects in the colder months as water leaks through the wall then freezes and expands. The wall should not leak so there is likely a failure in the drain system and or waterproofing system on the backside of the wall. I would recommend looking into the drain system to see if it is clogged or damaged.

The pea gravel sifting through some of the brick joints are a common problem we see with brick walls of this type. Usually this will begin when the wall shifts slightly and the joints open up enough to allow the hourglass effect to begin. Once it starts it rarely stops until all the available pea gravel around the breach runs out leaving sinkholes along the backside of the wall structure.

Both of the described problems called out, we can offer solutions for.

The loss of pea gravel problem can be corrected by injecting Polyurethane Grout behind the wall to form barrier between the pea gravel and block. This would be done by simply hand driving a 3/4" open rod down along the backside of the wall and injecting the polyurethane while retracting it slowly.

The problem with the water leakage through the block wall can be resolved by the same process but would be more costly. On the following page I've worked up some preliminary numbers for consideration. If the city would like I can follow up with a formal proposal upon request.

Seal off Pea Gravel Drainage:

- Inject approximately eight (8) areas where pea gravel is draining out from behind the block wall:

\$5,050.17 for up to a maximum of one-day and a maximum of 50-gallons of Polyurethane Grout.

Inject Waterproof Membrane behind entire Block Wall to prevent water and pea gravel migration out the Block Wall Face:

- Lump Sum based on approximately 2100 square feet:
\$39,000.00

In closing I would welcome the opportunity to arrange a meeting at your office to discuss these options in more detail upon request.

If you should have any questions or need additional information please do not hesitate to call me at 513.353.2544 ext. 2020 or cell at 513.309.9244

With Kind Regards,



Randall L. Brooks
General Manager
Support Restoration Technologies



July 17, 2013

Mr. David Crouch
Public Utilities Director
City of Fairfield, Ohio
5350 Pleasant Avenue
Fairfield, OH 45014

RE: Additional Misc. Engineering Services
FILE: 14671

Dear David:

O'Brien & Gere is pleased to provide City of Fairfield with this proposal to provide Miscellaneous Hydraulic Modeling per your request for a 2013 contract. O'Brien & Gere provided the City with miscellaneous hydraulic modeling services in 2011 and 2012, including fire flow capacity, development, and new water main analyses.

SCOPE OF SERVICES

The Model work to be performed will be initiated by the City of Fairfield project manager. O'Brien & Gere will subsequently develop a scope and fee estimate for the City's review and approval. No work will be performed without documented email approval from the City of Fairfield project manager.

FEE ESTIMATE

We propose to perform the work described above in accordance with O'Brien & Gere's Standard Service Terms and Conditions and with payment based on the hourly billing rates included with this proposal, not to exceed budget of \$10,000.

If this proposal is agreeable to you, please indicate such with your countersignature below. Please contact me at (502) 494-5911, if you have any questions and/or comments. We are looking forward to continuing our work with the City of Fairfield.

Very truly yours,

O'BRIEN & GERE ENGINEERS INC.

Handwritten signature of Timothy W. Kraus in black ink, written over a horizontal line.

Timothy W. Kraus, PE
Vice President

CITY OF FAIRFIELD

A horizontal line representing the signature of David E. Crouch.

David E. Crouch
Public Utilities Director

cc: Tom Dumm
Tom Waters

Attachments: Hourly Rates
Exhibit "M" - Standard T&C's

ORDINANCE NO. _____

ORDINANCE TO AMEND ORDINANCE NO. 113-12 ENTITLED "AN ORDINANCE TO MAKE ESTIMATED APPROPRIATIONS FOR THE EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FAIRFIELD, OHIO, DURING A PERIOD BEGINNING JANUARY 1, 2013, AND ENDING DECEMBER 31, 2013."

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. Ordinance No. 113-12, the 2013 Appropriation Ordinance, is hereby amended in the following respects:

From:	Unappropriated Capital Improvement Fund	\$164,819
To:	40216025-253100 Automotive Equipment <i>(Replacement of Tahoe for Streets (\$31,748) and Outfitting of Truck for Parks (\$7,095))</i>	\$38,843
To:	40216025-253400 Computer Equipment <i>(Content Management Software for Finance)</i>	\$35,500
To:	40216025-252000 Improvements Other Than Building <i>(Repairs at Fire House Headquarters (\$21,425), Repairs at Public Works Facility (\$11,000), Improvements at Municipal Building (\$18,975), HVAC and Boiler Repairs at Justice Center (\$7,000), Sealing/Overlay on Tennis Courts at Harbin Park (\$9,900), Overlay at South Trace Golf Course Cart Path (\$5,000), Renovations for Back-of- House at Community Arts Center (\$6,000), and Kitchen and Restroom Renovations at Elisha Morgan Mansion (\$2,900))</i>	\$82,200
To:	40216025-253200 Capital Equipment <i>(Replacement Pistols for Police)</i>	\$3,225
To:	40216025-252500 Drainage Improvements <i>(South Gilmore Drainage Improvements)</i>	\$5,051
From:	Unappropriated Water Expansion Fund	\$10,000
To:	40716023-233300 Engineering Services <i>(Engineering Services for Water System Modeling)</i>	\$10,000

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	
Third Reading	_____	

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

CITY OF FAIRFIELD, OHIO
CITY COUNCIL MEETING COMMUNICATION

DATE: 8/12/13

ITEM:

An ordinance to authorize the City Manager to execute an amendment to the existing agreement with Duke Energy Retail Services to extend the City's participation in the purchase of electricity at discounted rates.

FINANCIAL IMPACT:

There will be no additional cost to the City and substantial savings will result as described below.

SYNOPSIS:

Duke Energy Retail Services (DERS), an affiliate of Duke Energy Corporation, is offering discounted rates for electric service to municipal customers in Ohio through the end of 2014. The existing agreement with DERS would expire at the end of 2013.

An extended agreement with Duke Energy Retail Sales will save an estimated \$250,000.00 during the 2014 period by locking in a rate of 4.84 cents/kWh for the City's buildings. This savings will be spread aggregately to City of Fairfield electrical accounts, excluding the Wastewater Treatment Plant, which will remain on the Real Time Purchasing (RTP) program. The City's general rate will reduce from the current 5.49 cents/kWh to the 4.84 cents/kWh. The City's street light and traffic signal electric accounts will continue to be billed at 3.99 cents/kWh, a very favorable rate.

BACKGROUND:

The economic downturn previously affected electricity demand resulting in reduced power prices. However, with an improving economy, electric prices could increase. Market conditions present an opportunity for the City to reduce energy costs by locking in low rates for another year. It was also recently announced that the new CEO of Duke Energy will be Lynn (Jones) Good, a 1977 graduate of Fairfield High School whose parents still reside in Fairfield. This agreement will continue the City's beneficial relationship with Duke Energy and its predecessors. Duke has a substantial employment base in the City at its Nilles Road facility and also recently awarded the City a \$100,000.00 grant for economic development.

RECOMMENDATION:

It is recommended that City Council authorize the City Manager to execute an amended agreement with Duke Energy Retail Sales to extend participation in the Retail Power Sales Agreement through 2014 at the rates described above. Rules suspension with emergency provision is being requested in order to avoid market fluctuation in energy costs which could void this offer by DERS.

LEGISLATIVE ACTION:

Suspension of Rules and Adoption Requested? Yes No
If yes, explain above.

Emergency Provision Needed? Yes No

Prepared by: J. H. Clemmons

Approved for Content by: J. H. Clemmons

Financial Review (where applicable): Maya Ayza

Legal Review (where applicable): J. H. Clemmons

Accepted for Council Agenda: Theresa Wilson

ORDINANCE NO. _____

ORDINANCE TO AUTHORIZE THE CITY MANAGER TO ENTER INTO AN AMENDED AGREEMENT FOR THE PURCHASE OF ELECTRICITY FOR MUNICIPAL USE WITH DUKE ENERGY RETAIL SALES AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The City Manager is hereby authorized to enter into an amended agreement with Duke Energy Retail Sales for the purchase of electricity for municipal use for the period of 2014 in accordance with the amended agreement on file in the office of the City Manager. This amended agreement is authorized as an emergency without formal advertising or bidding because of the need to lock-in future lower electricity prices immediately while current favorable wholesale market conditions exist.

Section 2. This Ordinance is hereby declared to be an emergency measure necessary for the urgent benefit and protection of the City and its inhabitants for the reason that the lower electric rates for 2014 can be locked-in during this favorable market pricing; wherefore, this ordinance shall take effect immediately upon its passage.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	Emergency _____
Third Reading	_____	

ATTEST:

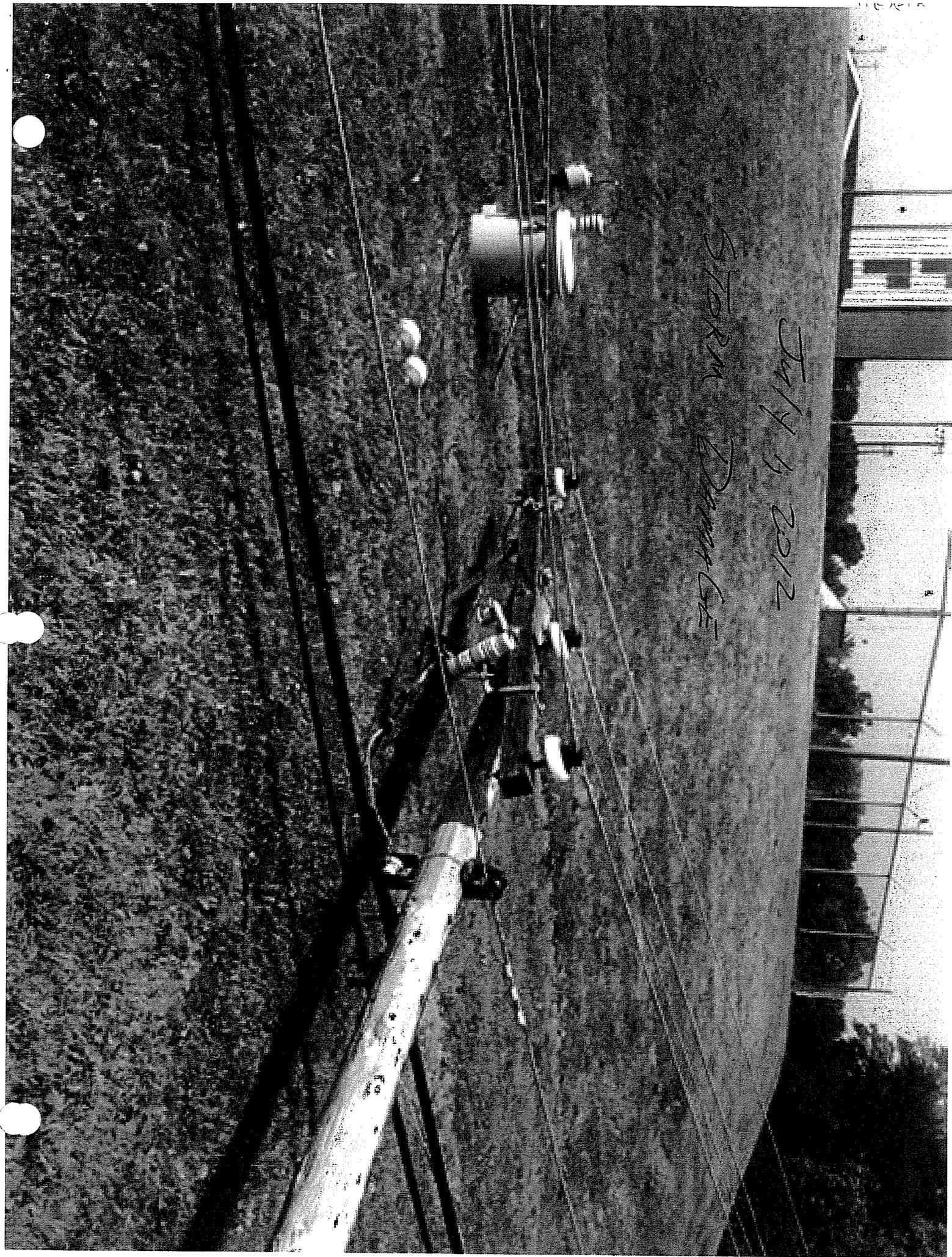
Clerk of Council

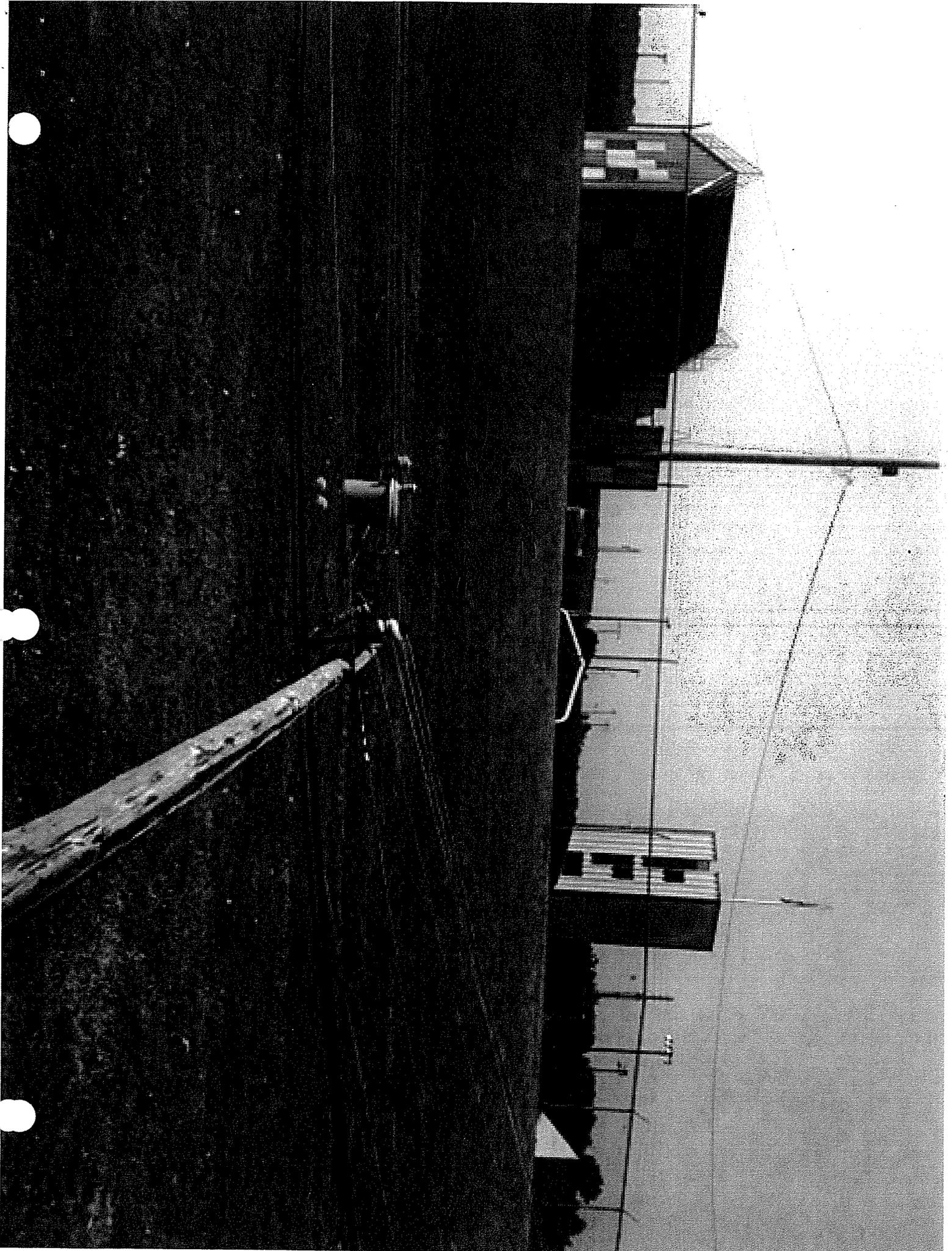
This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

July 4, 2012

STORM DAMAGE





ORDINANCE NO. _____

ORDINANCE TO AUTHORIZE THE CITY MANAGER TO ENTER INTO AN AGREEMENT TO TRANSFER THE CITY-OWNED WELL FIELD POWER GRID TO DUKE ENERGY.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The City Manager is hereby authorized to enter into an agreement to transfer the City-owned Well Field Power Grid to Duke Energy in accordance with the proposal on file in the office of the City Manager. This agreement is authorized without formal advertising or competitive bidding because it is intended that the grid be included as a part of the overall power grid system operated exclusively by Duke Energy which precludes the bidding process.

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	
Third Reading	_____	

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council

CITY OF FAIRFIELD, OHIO
CITY COUNCIL COMMUNICATION

ITEM:

August 12, 2013

Request for appropriation for **contractual** agenda items.

FINANCIAL IMPACT:

\$125,000.00 from noted funding source.

SYNOPSIS:

The following appropriations have been requested to fund the contracts appearing under New Business on Council's meeting agenda dated August 12, 2013:

\$125,000 Transition of Well Field Power Grid to Duke Energy

BACKGROUND:

Please refer to specific Council Communications dated August 12, 2013 for a description of these items.

RECOMMENDATIONS:

It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed above.

LEGISLATIVE ACTIONS:	Suspension of Rules & Adoption Requested?	<input checked="" type="checkbox"/>	<input type="checkbox"/> If yes, explain
		yes	no above
	Emergency Provision Needed?	<input type="checkbox"/>	<input checked="" type="checkbox"/> If yes, explain
		yes	no above

Prepared by: Alisha Wilson

Approved for Content by: Alisha Wilson

Financial Review (where applicable) by: Shayla Hagan

Legal Review (where applicable) by: Shayla Hagan

Accepted by Council Agenda: Alisha Wilson

ORDINANCE NO. _____

ORDINANCE TO AMEND ORDINANCE NO. 113-12 ENTITLED "AN ORDINANCE TO MAKE ESTIMATED APPROPRIATIONS FOR THE EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FAIRFIELD, OHIO, DURING A PERIOD BEGINNING JANUARY 1, 2013, AND ENDING DECEMBER 31, 2013."

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. Ordinance No. 113-12, the 2013 Appropriation Ordinance, is hereby amended in the following respects:

From:	Unappropriated Water Surplus Fund	\$125,000
To:	60516025-252000 Improvements Other than Building <i>(Well Field Power Grid Transfer (\$125,000))</i>	\$125,000

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed _____
Mayor's Approval

Posted _____

First Reading _____ Rules Suspended _____

Second Reading _____

Third Reading _____

ATTEST:

Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

Clerk of Council