

**Environmental Commission
Meeting Minutes
September 4, 2013**

In Attendance:

Dave Colteryahn, chair
Greg LoBuono, vice-chair
Becky Montag
Tom Nault
Chuck Ullrich
Rodney Spencer, Parks and Recreation Board Representative
Bob Schappacher, Parks and Recreation Representative

Absent: Veronica Craig, Brian DeRoo, Mitch Rhodus

Meeting was called to order at 6:00 p.m. by chairperson Dave Colteryahn.

Minutes: The minutes for August's meeting were approved with corrections to the month of August to Adopt-a-Roadway and changing Dave to Bob under the Parks Department Report section.

Standing Business

Correspondence/Articles: Tom shared a 2013 survey from Arbor Day Foundation that he received in the mail about trees. Dave shared an article titled "Urban Trees Saving Lives" which talked about how trees clean the air that we breathe and remove articulate material from the air.

EC Activity Hours: Dave/1, Greg/1.5, Tom/1, Veronica/2.

Parks Board Report

Rodney Spencer reported that at the last Parks Board meeting that the board traveled around the city to look at different parks and facilities that the City has. Rodney mentioned Black Bottom and how we are waiting on Grant money to build the Dog Park and river access at that location. He also mentioned Marsh Park and how the City is waiting on the gravel company to remove all of the material they have stock piled on the back section of the property so that the Parks Department can start programming/developing that section of the park.

Parks Department Report

Website Update: Bob included last month's statistics on the last page of the EC meeting packet. 41 people visited the EC website in the month of August.

Memorial Grove Name Change: Bob discussed with the board members that the name change of the Memorial Grove was discussed at the previous Parks Board meeting, but however they did not confirm yes or no if they like the new name. Bob will discuss the name at the next Parks Board meeting for their approval.

Master Plan for Memorial Grove: Bob discussed the master plan and showed it to the new board member Rodney Spencer. Bob will work on getting the master plan shrunk so that it can be a working document to the public who wish to purchase trees for this project.

Newsletter deadline for November: Bob announced to the board that the deadline for the city's November newsletter will be Wednesday October 2nd. Bob said that the EC article for the

newsletter could be brought to the meeting that night and he would get it to the staff member to place it with the information for the newsletter.

Other Business

Marketing information for Living Legacy Tree Program: Bob passed out a tri-fold brochure that contained the information and design for the marketing tool for the Living Legacy Tree Program. A discussion followed by board members making suggestions on certain changes to be made on the brochure. Overall, the board liked the appearance and information that was in the brochure. The changes will be made by Bob and brought back to the next EC board meeting for their approval.

Misc. Items: Dave told the board that he had sent them via email, prior to the meeting the most recent tree ordinance that he had. This was a follow up from an item that was discussed at the last month's board meeting.

Dave also talked to the board about calling Dave Crouch, the Public Utilities Director for the City of Fairfield and telling him to set a meeting in November for the board to come and tour his facilities. Dave explained to him with everything that the board has going on right now that November would be a better time for the tour.

Dave returned the filled out Adopt-a-Roadway form to Bob to pass along to Ben Strickler. He discussed with the board some of the information that was on the form to inform them of what they are to do when they pick up litter on their section of roadway.

Calendar:

Parks Board Meeting – September 17, 2013 at 6:00 pm, CAC
EC Meeting – October 2, 2013 at 6:00 pm, CAC

Adjournment: at 7:25 pm.