

**Environmental Commission Meeting Minutes**  
**April 1, 2015**

**In Attendance:**

Dave Colteryahn, chair  
Greg LoBuono, vice-chair  
Veronica Craig  
Tom Nault  
Gwen Ritchie  
Adam Sackenheim  
Becky Montag  
Chuck Ullrich  
Rita Rings  
Bob Schappacher, Parks and Recreation Representative  
Rodney Spencer, Parks Board Liaison

**Absent:**

Meeting was called to order at 6:00 p.m. by Chairperson Dave Colteryahn.

**Approval of Minutes:** The minutes for last month's meeting were approved with no corrections.

**Standing Business**

**Correspondence/Articles:** Gwen passed out Tick ID cards from the Butler County Extension Office. Dave attended the Extension's Annual Open House and Recognition Dinner and shared information that he received there including a listing of local food suppliers and a butterfly identification manual.

**Hours Spent on EC Activities:** Dave/3, Greg/2, Becky/1, Adam/1, Tom/17, Rita/1, Gwen/15, Veronica /15.

**Adopt-a-Roadway:** Tom did the clean-up on March 22<sup>nd</sup>. Due to the heavy amount of trash, it took him 2 hours.

**Parks Board Report**

There was no meeting, thus no report.

**Parks Department Report**

**Website statistics:** Due to the format transition, Ben was unable to isolate the EC website stats.

**Tree City USA Awards Luncheon:** Twelve people from Fairfield will be attending this year's luncheon in Wyoming. The City van will be leaving at 10:00 a.m. Fairfield will be contributing two baskets for door prizes.

**Joint Board Meeting:** The EC wants to schedule a second joint Tree Commission meeting with the City of Hamilton in May. However, the two city's meetings do not coincide. Discussion followed, and EC members decided to hold Fairfield's meeting on the usual first Wednesday of the month (May 6<sup>th</sup>) to get the necessary business portion of our meeting taken care of, and then attend Hamilton's meeting later that month. Bob will reach out to their liaison Mark to work out the details.

**Arbor Day Proclamation:** The proclamation is on City Council's docket for April 13<sup>th</sup> at 7:00 p.m. Dave and Greg will do the honors.

**Miscellaneous:** Bob asked the board if someone would like to take over the responsibilities of taking the minutes for the board meeting. Tom Nault said that he would take the minutes starting in May.

### **Commissioner Reports**

**Home Expo Booth:** Bob discussed what items that he had already had assembled into the yellow box for the EC booth. Board members requested a few extra chairs, safety pins and plastic gloves for board members to wear. Dave reviewed with members what shift they were scheduled to work. Tom, Roni and Gwen discussed what tree plantings instructions they were going to provide for all of the residents that were going to get a tree. Bob told Dave that the EC box and items would be at the front desk.

**Friends of Fairfield Forest Nomination:** The board discussed that there were no nominations that were submitted and were asked if anyone knew of any nominations that would be suitable. After a short discussion it was decided that there would be no nominations for the award for this year. The board discussed looking at ideas to change the form for next year and also other ideas to pique interest in the program.

**Miami University Professional Service Projects:** Adam discussed with the board that after further discussions with Suzy and Bob that at this time it would be best for both parties that the tree inventory project not take place due to several items. Adam told Suzy that we would still be interested in other projects that may come up so keep us in mind moving forward.

### **Other Business**

**TCA Project for Freshman Class:** Tom and Gwen reported that their freshman project was going to be how they could improve the Arbor Day Celebration at the Home Expo. They are planning on having more information available and also more information on the three different trees that we are going to be handing out. They also discussed about making a few recommendation to the City of Fairfield tree ordinance.

**Calendar:**

Fairfield Home Improvement Expo -- April 11, 2015. 9:00 a.m., CAC  
Arbor Day Proclamation at City Council Mgt. – April 13, at 7:00 pm.  
Tree City USA Awards Luncheon -- Friday, April 17, 2015, City of Wyoming  
Parks Board Meeting -- Tuesday, April 21, 2015 at 6:00 p.m., CAC  
Volunteer Dinner at CAC – Thursday April 23<sup>rd</sup>, 2015 at 6:00 pm  
EC Meeting -- Wednesday, May 6, 2015 at 6:00 p.m., CAC

**Adjournment:** 7:25 p.m.