

**APPLICATION FOR CONDITIONAL USE**  
**FAIRFIELD PLANNING COMMISSION**  
**CITY OF FAIRFIELD, OHIO**  
**(REFERENCE CODIFIED ORDINANCE NO. 166-84)**

DATE: \_\_\_\_\_

**SECTION I**

The undersigned requests a Conditional Use for the use specified below. Should this application be approved, it is understood that it shall only authorize that particular use described in this application and any conditions or safeguards required by the Planning Commission.

The undersign hereby applies for permission to:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

in accordance with plans, application, and all data hereto attached and made a part of this application.

The **Property Owner**, if not the applicant, acknowledges by signature below, that he/she is aware of this application. Should this permit be approved, the undersigned does hereby covenant and agree to comply with all provisions and ordinances of the City of Fairfield, Ohio pertaining to same and to erect and/or modify the structure according to plans and specification, as approved by the Building Division.

Property Owner: \_\_\_\_\_

Sworn to and subscribed before me, this \_\_\_\_\_ day of \_\_\_\_\_.

Notary Public: \_\_\_\_\_

The **Applicant** hereby acknowledges that if this application is granted and this permit is approved, the undersigned does hereby covenant and agree to comply with all provisions and ordinances of the City of Fairfield, Ohio pertaining to same and to erect and/or modify the structure according to plans and specifications, as approved by the Building Division.

Applicant: \_\_\_\_\_

Sworn to and subscribed before me, this \_\_\_\_\_ day of \_\_\_\_\_.

Notary Public: \_\_\_\_\_

**SECTION II**

**ADDRESS OF PROJECT:** \_\_\_\_\_

Applicant Information

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Information Required

1. Plans, drawn to scale, showing the floor plan, actual shape and dimensions of the lot, existing buildings, proposed and existing streets, existing and intended use of each building and/or proposed building, parking areas, walkways, curb cuts, and other such information with regard to the lot and adjacent lots as may be necessary to determine and provide for the proper hearing of the application.
2. Attach plans along with a \$50 filing fee or send electronically to [development@fairfield-city.org](mailto:development@fairfield-city.org).
3. Planning Commission meets the second and fourth Wednesday of every month. The full application, including the filing fee, must be submitted at least 10 days prior to the meeting. If you have any questions pertaining to your application, please contact the Development Services Department at (513) 867-5345 or [development@fairfield-city.org](mailto:development@fairfield-city.org).

**CITY OF FAIRFIELD**

**RECEIPT**

Date Received: \_\_\_\_\_

Received By: \_\_\_\_\_

**FILING FEE: \$50.00**

**Paid by: CHECK \_\_\_\_\_ CASH \_\_\_\_\_ (CHECK ONE)**

Check No.: \_\_\_\_\_

**DATE OF PLANNING COMMISSION MEETING**

\_\_\_\_\_

**Planning Commission meets the second and fourth Wednesday of every month. The full application, including the filing fee, must be submitted at least 10 days prior to the meeting.**

**If you have any questions pertaining to your application, please contact the Development Services Department at (513) 867-5345 or [development@fairfield-city.org](mailto:development@fairfield-city.org).**